



John D. Wentworth, Clackamas County District Attorney

Victim Assistance Program

1000 Courthouse Road, Oregon City, Oregon 97045
P: 503.655.8616 | F: 503.650.3598 | victimsassistance@clackamas.us

June 18, 2025

Board of County Commissioners
Sitting/Acting as _____
Clackamas County

BCC Agenda Date/Item: _____

Members of the Board:

**Approval of a Grant Application to the U.S. Department of Justice
for enhanced investigation and prosecution of domestic violence and other crimes.
Application Value is \$500,000 for 3 years. Funding is through the U.S. Department of
Justice. No County General Funds are involved.**

Purpose/Outcome	The Clackamas County District Attorney's Office requests approval to apply for the EIP Grant funded through OVW. EIP is a three-year grant to enhance victim safety and offender accountability in cases of sexual assault, domestic violence, and stalking by encouraging jurisdictions to work collaboratively with community partners to identify problems and share ideas that will result in effective responses to these crimes.
Dollar Amount and Fiscal Impact	Grant Application requesting \$500,000 No County General Funds are involved.
Funding Source	U.S. Department of Justice through the Office of Violence Against Women Catalog of Federal Domestic Assistance (CFDA) 16.590 Funding Opportunity: O-OVW-172400
Duration	October 1, 2025 – September 30, 2028
Previous Board Action/Review	
Strategic Plan Alignment	1. Individuals and families in need are healthy and safe 2. Ensure safe, healthy and secure communities 3. Build public trust through good government
Counsel Review	This Financial Assistance Application Lifecycle Form has been reviewed and approved by County Finance.
Procurement Review	Was the item processed through Procurement? No. Revenue Grant Application
Contact Person	Carrie Walker 503-655-8616
Contract No.	n/a



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EXECUTIVE SUMMARY:

The Enhancing Investigation and Prosecution (EIP) Initiative is designed to promote and evaluate effective investigation and prosecution responses to domestic violence, dating violence, sexual assault, and stalking. The EIP Initiative encourages law enforcement agencies and/or prosecutors' offices to expand and improve their capacity to effectively investigate and/or prosecute these crimes, and, in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust within the surrounding community.

BACKGROUND:

The District Attorney's Office requests approval to apply for a U.S. Department of Justice, Office of Violence Against Women Grant for Enhancing Investigation and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) Initiative. This award would allow the Clackamas County District Attorney's Office in collaboration with local organizations to improve criminal justice response to sexual assault, domestic violence, dating violence and stalking. If awarded, this grant would continue to build on successes and partnerships currently in place with an existing ICJR Grant that ends 9/30/2025. This grant award would focus on improving the systems that support victims of domestic violence, sexual assault, dating violence and stalking to increase the ability of the Criminal Justice System to hold offenders accountable. The activities supported by this grant would work to increase the effectiveness of law enforcement investigations and prosecutions through training and collaborative response as well as support the social and financial needs of victims of crime through the resources of community-based programs.

Grant Application is a Federal Solicitation (CFDA #16-590) with a maximum value of \$500,000 from October 1, 2025, through September 30, 2028. It has been reviewed by County Finance.

RECOMMENDATION:

Staff recommends the Board approval of this Agreement and authorization for Craig Roberts, Board Chair, to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J.D.W.", followed by a horizontal line.

John D. Wentworth
District Attorney

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☐ Subrecipient Award ☒ Direct Award

Award Renewal? ☐ Yes ☒ No

Lead Fund # and Department:	Fund 100, Dept 24 - District Attorney's Office
Name of Funding Opportunity:	OVW FY2025 Enhancing Investigation and Prosecution Initiative

Funding Source: ☒ Federal – Direct ☐ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	Carrie Walker
Requestor Contact Information:	carriewal@clackamas.us / 503-655-8616
Department Fiscal Representative:	Bob Willson
Program Name & Prior Project #: (please specify)	240401 - Victim Assistance

Brief Description of Project:

This grant would support advocacy services to victims of domestic violence, sexual assault, dating violence and stalking. The \$500,000 grant funds would support a 1.0 FTE Victim Advocate position with the District Attorney's Office, support for these victims and training related to the needs identified through the work of the grant funded advocate. As this is a federal grant award, the grant's fiscal year runs from October 1 through September 30 each year of the grant. The DA's Office budget reflects the percentage of the award that will be paid during each County fiscal year. During this grant period, there is no requirement for matching funds.

Name of Funding Agency: U. S. Dept. of Justice, Office on Violence Against Women

Notification of Funding Opportunity Web Address: <https://simpler.grants.gov/opportunity/359035>

OR

Application Packet Attached: ☒ Yes ☐ No

Completed By: Carrie Walker

Date: 06/09/25

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☒ Competitive Application ☐ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	16.590	Funding Agency Award Notification Date:	10/01/25
Announcement Date:	05/21/2025	Announcement/Opportunity #:	O-OWV-2025-172400
Grant Category/Title	OVW FY 2025 Enhancing Investigation and Prosecution Initiative	Funding Amount Requested:	\$500,000
Allows Indirect/Rate:		Match Requirement:	None
Application Deadline:	07/08/2025	Total Project Cost:	
Award Start Date:	10/01/2025	Other Deadlines and Description:	Letter of intent - 06/12/2025 Grants.gov - 07/08/2025 JustGrants 07/10/2025
Award End Date	09/30/2028		
Completed By:	Carrie Walker	Program Income Requirements:	
Pre-Application Meeting Schedule:	None		

Additional funding sources available to fund this program? Please describe:

Clackamas County General Fund - Through the DA's Office; ICJR Victim Advocate Sub-Recipient Agreement through 9/30/25; BCC/DV Initiative; Oregon DOJ VOCA funds and Oregon CFA funds.

How much General Fund will be used to cover costs in this program, including indirect expenses?

\$0.00. For this new grant opportunity, no County General Funds will be needed. The current FY 25-26 amount of County General Funds for other areas of the Victim Assistance Line of Business is \$774,550.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

\$0.00

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

There are currently no other funding sources available to fund the program. Current funding has been dedicated to other positions in the DA - Victim Assistance Program. The ICJR grant funding will end on 9/30/25.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

N/A

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

This grant funding can include indirect costs but due to the cost of the position, the budget does not include indirect costs

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

This grant would be a new funding source for the DA's Victim Assistance Program.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

The DA-Victim Assistance Program does have adequate and qualified staff. Additionally, staff can be hired and trained within the funding opportunity timeframe.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

There are partnerships required with a community based victim services provider. The DA-Victim Assistance Program would partner with Clackamas Womens Services for victim support services that do not include advocacy but will include referrals to CWS services, assistance with training, and collaboration to enhance referral policies/protocols.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

The grant funds are available through 9/30/2028. As such, the staff funded by this grant would be limited duration. If continued funding for the position is not available after 9/30/2028, the position would end.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This funding does not create a new program. The funding will be used to enhance services that are currently being provided as part of the work of the Victim Assistance Program. Having the funding to focus on the investigation and prosecution of domestic violence, sexual assault, dating violence and stalking will provide an opportunity to improve the services to victims of these crimes in Clackamas County as well as improve partnerships and processes among different agencies that work with these victims of crime.

Collaboration

1. List County departments that will collaborate on this award, if any.

Clackamas County Sheriffs
A Safe Place Family Justice Center

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

The grant requires semi-annual performance reports.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be evaluated based on data collected by the District Attorney's Office electronic case management system, Prosecutor by Karpel (PbK). The system is currently able to generate the data needed to provide the information required by this grant.

3. What are the fiscal reporting requirements for this funding?

The grant requires quarterly Federal Financial Reports (SF-425).

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

This grant funding supports the the Mission of the District Attorney's Office: "The mission of the Clackamas County District Attorney is to provide leadership, support, and criminal justice services to the community and crime victims so they can experience justice and safety." With this grant funding, the Victim Assistance Program can focus on providing more effective advocacy and support to victims of domestic violence, sexual assault, dating violence and stalking to help support the County's goal of safe and healthy communities through collaboration with our community partners and law enforcement agencies.

2. Who, if any, are the community partners who might be better suited to perform this work?

Due to the systems advocacy needed for this project, a community partner would not be better suited to perform this work.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

The objectives of this funding opportunity are to (1) fund law enforcement officers, prosecutors, investigators, and systems-based victim assistants dedicated to handling cases involving domestic violence, dating violence, sexual assault, and stalking (2) To promote enhanced criminal justice data collection, tracking, use, and reporting regarding domestic violence, dating violence, sexual assault, and stalking (3) To enhance law enforcement and prosecution responses to domestic violence, dating violence, sexual assault, and stalking as part of a coordinated community response. We will meet these objectives by funding a system-based victim advocate position with the focus listed above, identify ways to improve data collection and sharing and by collaborating with partner agencies to identify ways to improve the response to these victims of crime.

Other information necessary to understand this award, if any.

Program Approval:

Carrie Walker

06/09/25

Carrie Walker

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****


****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals


DIVISION DIRECTOR (or designee, if applicable)

Name (Typed/Printed)	Date	Signature
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DEPARTMENT DIRECTOR (or designee, if applicable)

John D. Wentworth	06-09-25	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort	06-09-2025	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Name (Typed/Printed)	Date	Signature
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Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda Item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at

and

Grants Manager at financegrants@clackamas.us

when fully approved.

Department: keep original with your grant file.