

October 30, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with the Mental Health Association of Oregon for alcohol and drug addiction recovery peer-delivered services. Amendment Value is \$178,720.36 for 6 months. Total Agreement Value is \$702,866.26 for 2 years. Funding is through the Oregon Health Authority. No County General Funds are involved.

Previous Board Action/Review	Agreement June 27, 2024, Agenda Item 20240627 V.G.23		
Performance Clackamas	Healthy People		
Counsel Review	Yes – Sarah Foreman	Procurement Review	No
Contact Person	Karen Kern	Contact Phone	503-742-5335

EXECUTIVE SUMMARY: The Behavioral Health Division of the Health, Housing, and Human Services Department requests the approval of Amendment #01 to a Federal Subrecipient Grant Agreement with The Mental Health Association of Oregon, dba Mental Health and Addiction Association of Oregon (MHA AO) for Alcohol and Drug Recovery Peer Delivered Services. Services will support Clackamas County residents at risk of substance use and/or abuse or in alcohol and drug recovery. Peer Support Specialists will assist individuals in accessing 12-step programs, support groups, and other resources to develop recovery plans and cultivate community and peer relationships. A selection committee chose MHA AO to provide these peer-delivered services following a Notice of Funding Opportunity (NOFO) conducted in October/November 2023.

The Mental Health and Addiction Association of Oregon is an inclusive, peer-run nonprofit organization committed to promoting self-directed recovery and wellness for all individuals. MHA AO works collaboratively with Behavioral Health to promote a recovery-oriented support system that focuses on hope, choice, personal responsibility, and self-determination.

This Amendment #01 exercises a contemplated extension. The Amendment extends the term of the Agreement twelve (12) months through June 30, 2026, and adds \$178,720.36 for the additional months of services. The maximum Agreement value is increased to \$702,866.26 for twenty-four (24) months of services.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve this Amendment 01 (11437-01) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human Services

For Filing Use Only

Subrecipient Amendment

Subrecipient Agreement Number: 24-029 (H3S 11437)	Board Order Number:
Department/Division: H3S – Behavioral Health	Amendment No. 01
Subrecipient: The Mental Health Association of Oregon dba Mental Health & Addiction Association of Oregon	Amendment Requested By: Mary Rumbaugh
Changes: ☐ Scope of Service ☒ Agreement Time	☒ Agreement Budget (X) Other: Updates Exhibits A, B, D, and I

Justification for Amendment:

This Amendment #01 is entered into by and between Clackamas County (“COUNTY”) and The Mental Health Association of Oregon dba Mental Health & Addiction Association of Oregon (“SUBRECIPIENT”) and will become a part of that subrecipient agreement (“Agreement”) originally entered by and between the parties on June 27, 2024.

This Amendment #01 extends the term of this Agreement six months through December 31, 2025, and adds \$178,720.36 for the additional months of services. The new maximum value of this Agreement is \$702,866.26.

This Amendment #01 also updates Exhibit A, Subrecipient Scope of Work and Performance Reporting, Exhibit B, Subrecipient Program Budget. Exhibit D, Required Financial Reporting and Payment Request, and Exhibit I, 2 CFR 200.332(a) Required Information.

This amendment is entered into as of July 1, 2025, and continues through December 31, 2025.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with “***bold/italic***” font for easy reference.

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AMEND Agreement, Section 1, Term and Effective Date:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on **June 30, 2025**, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **January 1, 2024**, and expiring **June 30, 2025**, subject to additional restrictions set forth below and to the exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on **December 31, 2025**, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **January 1, 2024**, and expiring **December 31, 2025**, subject to additional restrictions set forth below and to the exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND Agreement, Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is the Substance Abuse Prevention and Treatment (SAPT) Block Grant (Assistance Listing Number ["ALN"] #: 93.959) issued to COUNTY by the Oregon Health Authority ("OHA"). The maximum, not to exceed, grant amount COUNTY will pay is **\$524,145.90**. This is a cost reimbursement grant. The award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in **Exhibit D: Reimbursement Request**. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.
 - 4.1. **Federal Funds: \$498,055.90** in federal funds are provided through the Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services ("IGA"; Agreement No. 44300-00026004) (**ALN 93.959**) issued to COUNTY by the State of Oregon acting by and through its OHA. The State of Oregon receives funds through the Mental Health Block Grant (MHBG) funds from the U.S. Department of Health and Human Services, Office of Substance Abuse and Mental Health Services Administration.
 - 4.2. **State Funds: \$26,090.00** in State funds are provided through the IGA for funding of other items in the program budget.

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is the Substance Abuse Prevention and Treatment (SAPT) Block Grant (Assistance Listing Number ["ALN"] #: 93.959) issued to COUNTY by the Oregon Health Authority ("OHA"). The maximum, not to exceed, grant amount COUNTY will pay is **\$702,866.26**. This is a cost reimbursement grant. The award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in **Exhibit D: Reimbursement Request**. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.
 - 4.1. **Federal Funds: \$667,271.96** in federal funds are provided through the Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services ("IGA"; Agreement No. 44300-00026004) (**ALN**

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93.959) issued to COUNTY by the State of Oregon acting by and through its OHA. The State of Oregon receives funds through the Mental Health Block Grant (MHBG) funds from the U.S. Department of Health and Human Services, Office of Substance Abuse and Mental Health Services Administration.

- 4.2. **State Funds: \$35,594.30** in State funds are provided through the IGA for funding of other items in the program budget.

AMEND Reporting Schedule table of the Performance Reporting section of EXHIBIT A, SUBRECIPIENT SCOPE OF WORK AND PERFORMANCE REPORTING:

Reporting Schedule		
	Reporting Period	Report Due
1st Report	January 1 – March 31, 2024	No later than April 30, 2024
2nd Report	April 1 – June 30, 2024	No later than July 30, 2024
3rd Report	July 1 – September 30, 2024	No later than October 30, 2024
4th Report	October 1 – December 31, 2024	No later than January 30, 2025
5th Report	January 1 – March 31, 2025	No later than April 30, 2025
6th Report	April 1 – June 30, 2025	No later than July 30, 2025

TO READ:

Reporting Schedule		
	Reporting Period	Report Due
1st Report	January 1 – March 31, 2024	No later than April 30, 2024
2nd Report	April 1 – June 30, 2024	No later than July 30, 2024
3rd Report	July 1 – September 30, 2024	No later than October 30, 2024
4th Report	October 1 – December 31, 2024	No later than January 30, 2025
5th Report	January 1 – March 31, 2025	No later than April 30, 2025
6th Report	April 1 – June 30, 2025	No later than July 30, 2025
7th Report	<i>July 1 – September 30, 2025</i>	<i>No later than October 30, 2025</i>
8th Report	<i>October 1 – December 31, 2025</i>	<i>No later than January 30, 2026</i>

AMEND EXHIBIT B, SUBRECIPIENT PROGRAM BUDGET:

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PROGRAM NAME: A&D Peer Support (Fund Source: Substance Abuse, Prevention, and Treatment Block Grant, ALN 93.959)	AGREEMENT No. 24-029
SUBRECIPIENT: Mental Health & Addiction Association of Oregon	

A&D PEER SUPPORT BUDGET	
	2024-2025 (18 Months)
FEDERALLY FUNDED EXPENDITURES	
Personnel Services	
Salary	\$ 311,378.07
Payroll taxes	\$ 37,271.96
Benefits	\$ 54,180.96
<i>Personnel Services Total</i>	<i>\$ 402,830.99</i>
Materials, Supplies & Services	
<u>Contractual</u>	
Professional Services	\$ 3,944.10
<u>Travel and Transportation</u>	
Local Travel/Mileage	\$ 22,560.30
Peerpocalypse	\$ 8,300.76
<i>Materials, Supplies & Services Total</i>	<i>\$ 34,805.16</i>
Operating Expenses	
Continuing Education/Training	\$ 1,342.88
Fees, Licenses & Permits	\$ 805.73
Program Supplies	\$ 1,800.00
Copies	\$ 225.00
Computer/Equipment	\$ 1,500.00
Software	\$ 1,425.00
Postage	\$ 75.00
Phone	\$ 4,189.77
Internet	\$ 178.56
Database Software Fee	\$ 3,600.00
<i>Operating Expenses Total</i>	<i>\$ 15,141.94</i>
<i>Federal Subtotal</i>	<i>\$ 452,778.09</i>
Federal Indirect - 10%	\$ 45,277.81
FEDERAL TOTAL	\$ 498,055.90

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NON-FEDERAL FUNDED EXPENDITURES		
Client Engagement and Support	\$	3,222.90
Client Services Funds	\$	7,500.00
Equipment Lease - Copier	\$	103.68
Rent - Office	\$	12,891.60
<i>Non-Federal Subtotal</i>	\$	23,718.18
Non-Federal Indirect - 10%	\$	2,371.82
NON-FEDERAL FUNDS	\$	26,090.00
TOTALS	\$	524,145.90

TO READ:

A&D PEER SUPPORT BUDGET		
		2024-2025
		(18 Months)
FEDERALLY FUNDED EXPENDITURES		
Personnel Services		
Salary	\$	311,378.07
Payroll taxes	\$	37,271.96
Benefits	\$	54,180.96
<i>Personnel Services Total</i>	\$	402,830.99
Materials, Supplies & Services		
<u>Contractual</u>		
Professional Services	\$	3,944.10
<u>Travel and Transportation</u>		
Local Travel/Mileage	\$	22,560.30
Peerpocalypse	\$	8,300.76
<i>Materials, Supplies & Services Total</i>	\$	34,805.16
Operating Expenses		
Continuing Education/Training	\$	1,342.88
Fees, Licenses & Permits	\$	805.73
Program Supplies	\$	1,800.00
Copies	\$	225.00
Computer/Equipment	\$	1,500.00
Software	\$	1,425.00
Postage	\$	75.00
Phone	\$	4,189.77
Internet	\$	178.56

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Database Software Fee	\$	3,600.00
<i>Operating Expenses Total</i>	\$	15,141.94
<i>Federal Subtotal</i>	\$	452,778.09
Federal Indirect - 10%	\$	45,277.81
FEDERAL TOTAL	\$	498,055.90
NON-FEDERAL FUNDED EXPENDITURES		
Client Engagement and Support	\$	3,222.90
Client Services Funds	\$	7,500.00
Equipment Lease - Copier	\$	103.68
Rent - Office	\$	12,891.60
<i>Non-Federal Subtotal</i>	\$	23,718.18
Non-Federal Indirect - 10%	\$	2,371.82
NON-FEDERAL FUNDS	\$	26,090.00
TOTALS	\$	524,145.90

A&D PEER SUPPORT BUDGET		
		<i>July-December 2025</i>
FEDERALLY FUNDED EXPENDITURES		
Personnel Expenses		
<i>Salary</i>	\$	104,053.65
<i>Payroll taxes</i>	\$	11,497.93
<i>Benefits</i>	\$	16,678.11
<i>Employee Recognition</i>	\$	220.41
<i>Personnel Expenses Total</i>	\$	132,450.10
Materials, Supplies & Services		
<u>Contractual</u>		
<i>Professional Services</i>	\$	1,146.51
<u>Travel and Transportation</u>		
<i>Local Travel/Mileage</i>	\$	6,300.00
<i>Peerpocalypse</i>	\$	2,068.50
<i>Materials, Supplies & Services Total</i>	\$	9,515.01
Operating Expenses		
<i>Continuing Education/Training</i>	\$	1,262.90
<i>Fees, Licenses & Permits</i>	\$	261.93
<i>Program Supplies</i>	\$	490.31
<i>Printing & Postage</i>	\$	56.80
<i>Computer/Equipment</i>	\$	650.00

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<i>Software</i>	\$	626.38
<i>Phone</i>	\$	878.81
<i>Database Software Fee</i>	\$	952.16
<i>Operating Expenses Total</i>	\$	5,179.29
<i>Federal Subtotal</i>	\$	147,144.40
<i>Federal Indirect - 15%</i>	\$	22,071.66
FEDERAL TOTAL	\$	169,216.06
NON-FEDERAL FUNDED EXPENDITURES		
<i>Client Services Funds</i>	\$	3,650.00
<i>Equipment Lease - Copier</i>	\$	51.01
<i>Rent - Office</i>	\$	3,268.42
<i>Utilities</i>	\$	725.25
<i>Janitorial Services</i>	\$	569.93
<i>Non-Federal Subtotal</i>	\$	8,264.61
<i>Non-Federal Indirect - 15%</i>	\$	1,239.69
NON-FEDERAL FUNDS	\$	9,504.30
TOTALS	\$	178,720.36

AMEND Section 2. of EXHIBIT D, REQUIRED FINANCIAL REPORTING AND PAYMENT REQUEST:

2. Requests for reimbursement shall be submitted by the **10th of the month** for the previous month. The final request for reimbursement shall be submitted by July 10, 2025 for June 30, 2025 expenses.

TO READ:

2. Requests for reimbursement shall be submitted by the **10th of the month** for the previous month. The final request for reimbursement shall be submitted by **January 10, 2026** for **December 31, 2025** expenses.

AMEND EXHIBIT I, 2 CFR 200.332(a) REQUIRED INFORMATION:

Federal award identification	
SUBRECIPIENT Name:	The Mental Health Association of Oregon
SUBRECIPIENT Unique Entity Identifier:	MHM2Y1E65QH3
Federal Award Identification Number (FAIN):	Not available
Federal award date:	Not available

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Period of Performance (This Agreement):	January 1, 2024 – June 30, 2025
Budget Period (This Agreement):	January 1, 2024 – June 30, 2025
Total amount of all federal funds obligated by this action:	\$498,055.90
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	Not available
Pass-through entity identifying number:	24-029
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Mary Rumbaugh maryrum@clackamas.us
Federal awarding agency:	U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration
Federal award program name:	Substance Abuse Prevention and Treatment
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	93.959; Substance Abuse Prevention and Treatment (SAPT) Block Grant
SUBRECIPIENT indirect cost rate on this Agreement:	Federal de minimis 10%

TO READ:

Federal award identification	
SUBRECIPIENT Name:	The Mental Health Association of Oregon
SUBRECIPIENT Unique Entity Identifier:	MHM2Y1E65QH3
Federal Award Identification Number (FAIN):	Not available
Federal award date:	Not available
Period of Performance (This Agreement):	<i>January 1, 2024 – December 31, 2025</i>

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Budget Period (This Agreement):	<i>January 1, 2024 – December 31, 2025</i>
Total amount of all federal funds obligated by this action:	<i>\$169,216.06</i>
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	-
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	Not available
Pass-through entity identifying number:	24-029
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Mary Rumbaugh maryrum@clackamas.us
Federal awarding agency:	U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration
Federal award program name:	Substance Abuse Prevention and Treatment
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	93.959; Substance Abuse Prevention and Treatment (SAPT) Block Grant
SUBRECIPIENT indirect cost rate on this Agreement:	<i>Federal de minimis 15%</i>

(Signature page follows)

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be executed by their duly authorized officers.

CLACKAMAS COUNTY

THE MENTAL HEALTH ASSOCIATION OF
OREGON DBA MENTAL HEALTH &
ADDICTION ASSOCIATION OF OREGON

By: _____

By: Janie Gullickson

Its: _____

Its: Executive Director

Dated: _____

Dated: 09/12/2025

Approved for legal sufficiency:

By: Sarah Foreman
Sarah Foreman (Oct 3, 2025 09:25:00 PDT)
County Counsel

Dated: Oct 3, 2025