



June 18, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Acting as the Governing Body of Water Environment Services
Clackamas County

Approval of a Resolution for Adoption of the Water Environment Services Fiscal Year 2025-26 District Fee Schedule. No County General Funds are involved.

Previous Board Action/Review	The Water Environment Services (WES) Budget Committee approved the Fiscal Year 2025-26 budget as presented on May 27, 2025.		
Performance Clackamas	Build public trust through good government.		
Counsel Review	Yes	Procurement Review	N/A
Contact Person	Erin Blue	Contact Phone	503-742-4585

EXECUTIVE SUMMARY: The attached resolution adopts the WES District Fee Table.

The Budget Committee for WES met on May 27, 2025 to consider its budget, and the budget for WES was approved as recommended by staff. The adjusted fees in the District Fee Table were used in the calculations included in the Fiscal Year 2025-26 budget.

The WES Rules and Regulations adopted pursuant to Ordinance 02-2023 provides for the fees to be revised by resolution and inclusion on the District Fee Table.

The attached resolution has been reviewed and approved by County Counsel.

RECOMMENDATION: WES staff recommends the Board, acting as the governing body of Water Environment Services, approve the resolution adopting Fiscal Year 2025-26 District Fee Table.

Respectfully submitted,

Greg Geist
Director, WES

Attachments: Resolution and District Fee Table attached as Exhibit A

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**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution Adopting Revisions
to the Water Environment
Services Fiscal Year 2025-2026
District Fee Schedule.



RESOLUTION NO. _____

This matter comes before the Board of County Commissioners of Clackamas County, Oregon, acting as the governing body of Water Environment Services (the "Board").

WHEREAS, Water Environment Services ("WES") as part of the annual budget creation process reviews fees and adjusts them to achieve cost recovery. The proposed fees for the period of July 1, 2025 through June 30, 2026, inclusive, are attached as the District Fee Table as shown in Exhibit A; and

WHEREAS, in accordance with the WES Rules and Regulations for Water Environment Services adopted pursuant to Ordinance 02-2023.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, ACTING AS THE GOVERNING BODY OF WATER ENVIRONMENT SERVICES, THAT:

The Water Environment Services District Fee Table is hereby adopted for the Fiscal Year 2025-26, as shown in the attached Exhibit A, which by this reference is made a part of this resolution.

ADOPTED this 18th day of June, 2025.

Water Environment Services

Chair

Recording Secretary

Exhibit A - WES FY 2025-26 District Fee Table

Department/Division	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	FY 2025/26 FEE AMOUNT (EFFECTIVE 7/1/2025)	
WES - ADMINISTRATION						
Delinquent Account Penalty	ORS 451; WES Rules 5.10.4		x	x	2%	of past-due balance, or \$5.00, whichever is greater.
Delinquent Account Certification	ORS 451; ORS 454.225; WES Rules 5.10.4, 5.10.5		x	x	\$ 50.00	if not certified within prior 2 years; \$100.00 if certified within either of prior 2 years.
Lien Search	ORS 451; WES Rules 5.10.8		x	x	\$ 35.00	
Returned Check Fee	ORS 30.701; ORS 451; Code §1.01.090 WES Rules 5.10.8		x	x	\$ 25.00	
Public Records Request	ORS 192.440 (4) & CC policy & Procedure for Public Records Requests		x	x (County policy)	\$ 1.00	for first page and
					\$ 0.10	for subsequent pages. *Also, when more than nominal staff time is necessary to research, review, redact, copy, or compile records: the actual cost of staff time, calculated at the hourly rate of the employee who performs the work. See public records policy and procedure.
Miscellaneous – Any other service, the cost of which is not included in the items listed above, for which the District will be reimbursed for the expenditure of funds for professional services, labor or materials	ORS 451		x	x	\$ 85.00	per labor hour plus direct expenses to the District

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Department/Division	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	FY 2025/26 FEE AMOUNT (EFFECTIVE 7/1/2025)	
WES - DEVELOPMENT AND PLAN REVIEW FEES						
Installment Payment Application (not included in an assessment district)	ORS 451; WES Rules 5.4.10		x	x	\$ 500.00	
Reimbursement District Application	ORS 451; WES Rules 5.6.1.C Code §1.01.090		x	x	\$ 3,490.00	initial plus \$750.00 for modification of proposal; \$500.00 for rescheduling hearing
Easement Application Fee	ORS 451		x	x	\$ 1,200.00	
Apportionment of Assessment	ORS 451; WES Rules 5.7.D		x	x	\$ 105.00	plus recording fees
Sanitary Sewer Plan Review – Subdivision	ORS 451; WES Rules 5.3		x	x	\$ 400.00	or 4% of the estimated cost of any required public sewer extension, whichever is greater
Sanitary Sewer Plan Review – Commercial/Industrial	ORS 451; WES Rules 5.3		x	x	\$ 400.00	or 4% of the estimated cost of any required public sewer extension, whichever is greater; except , no fee will be due for; a) Tenant improvements where there is no change of use or no additional public sewer connection, b) Building additions less than 2,000 sq. ft. and there is no change of use or no additional public sewer connection
Plan Review - Single Family Residence	ORS 451; WES Rules 5.3				\$ 115.00	
Surface Water Plan Review - Minor Partition, Subdivision, Commercial/Industrial	ORS 451; WES Rules 5.3				\$ 400.00	or 4% of the installed cost of any required surface water management system, whichever is greater; except , no fee will be due where there is no additional impervious surface area.
Inspection Fee	ORS 451; WES Rules 6.3.1		x	x	\$ 100.00	
Connection Charge	ORS 451; WES Rules 5.5		x	x	\$ 6,000.00	minimum, if applicable. See WES Rules, Section 5.5
Erosion Control - Single Family Residence	ORS 451; WES Rules 7.6.6		x	x	\$ 310.00	
Erosion Control - Non Single Family Residence	ORS 451; WES Rules 7.6.6				\$ 460.00	+ \$80.00/acre over one acre
Erosion Control - Reinspection Fee	ORS 451 & IGA w/DEQ; WES Rules 7.6.6		x	x	\$ 100.00	

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Department/Division	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	FY 2025/26 FEE AMOUNT (EFFECTIVE 7/1/2025)	
WES - Industrial User and Septage Fees						
Industrial Pretreatment Discharge Permit Annual Fee						
a. 5 to 8 Industrial User Points	ORS 451		x	x	\$ 1,500.00	per year
b. 9 to 13 Industrial User Points	ORS 451		x	x	\$ 2,250.00	per year
c. 14 to 17 Industrial User Points	ORS 451		x	x	\$ 3,000.00	per year
Septage Hauling						
Septic Tank Waste Discharge Permit	ORS 451; WES Rules 6.6		x	x	\$ 150.00	
Septic Tank Waste Discharge	ORS 451; WES Rules 6.6		x	x	\$ 0.12	per gallon
Extra Strength Surcharges						
Rate Zone 1	ORS 451; WES Rules 5.8.4		x	x	\$ 0.2153	Biochemical Oxygen Demand (BOD)
					\$ 0.1945	Suspended Solids (SS)
Rate Zone 2	ORS 451; WES Rules 5.8.4		x	x	\$ 0.2833	Biochemical Oxygen Demand (BOD)
					\$ 0.1980	Suspended Solids (SS)
WES - Sanitary Sewer Tap-In						
Sanitary Sewer Tap-In	ORS 451; WES Rules 5.5.5		x	x	\$ 665.00	