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Clackamas County
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June 25, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of a Personal Services Contract with Uncommon Bridges for recruitment, facilitation, and ongoing support services for the Housing Services Advisory Group and CHA Core Team. Amendment Value is \$265,661 for 12 months. Total Agreement Value is \$453,401 for 22 months. Funding is through Supportive Housing Services. No County General Funds are involved.

Previous Board Action/Review:

Policy Session, February 7, 2024 – Homeless services advisory structure approved;
Original Contract Approved – September 11, 2025, BCC-Agenda Item 20250911 IV.F.9

Performance Clackamas: Safe, Secure, and Livable Communities

Counsel Review: Yes: Andrew Naylor

Contact Person: Vahid Brown

Procurement Review: N/A

Contact Phone: 971-334-9870

EXECUTIVE SUMMARY: The Housing and Community Development Division (HCDD) of the Health, Housing, and Human Services Department requests approval of Amendment #1 to Contract # 12257 with Uncommon Bridges for recruitment, facilitation, and ongoing support services for the Housing Services Advisory Group and the CHA Core Team.

HCDD's housing and homeless services span the continuum from coordinated outreach through permanent supportive housing and are funded by more than \$70M in ongoing local, state, and federal resources. Uncommon Bridges is partnering with HCDD staff to develop and manage the Housing Services Advisory Group and the CHA Core Team to guide this critical work.

The Housing Services Advisory Group represents the breadth of local communities and organizations concerned with homelessness and housing issues in Clackamas County. Members include homeless services providers and partners in adjacent sectors such as mental health and addiction services, physical health providers, and law enforcement. The CHA Core Team (Coordinated Housing Access Core Team) is HCDD's lived experience team providing recommendations to improve coordinated entry, the county's front door to homeless services. All members of the CHA Core Team have lived experience with homelessness, housing insecurity, or as a frontline service provider. Over the past year, Uncommon Bridges has led the development of the Housing Services Advisory Group to define the group's purpose and impact, as well as facilitated CHA Core Team meetings to begin connecting lived experience input to the Housing Services Advisory Group.

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Through this proposed amendment, Uncommon Bridges will lead the facilitation and ongoing support of the CHA Core Team and the Housing Services Advisory Group, including recruitment, member onboarding, meeting material preparation, and meeting and membership management.

RECOMMENDATION: Staff respectfully recommend that the Board of County Commissioners approve the Personal Services Contract (12257) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,



Mary Rumbaugh
Director of Health Housing and Human Services

**AMENDMENT # 1
TO THE CONTRACT DOCUMENTS WITH
UNCOMMON BRIDGES, INC.
CONTRACT # 12257**

This Amendment #1 is entered into Uncommon Bridges, Inc. (“Contractor”), and Clackamas County, on behalf of its Housing and Community Development Division (“County”) and shall become part of the Contract documents originally entered into between both parties on **September 11, 2025** (“Contract”).

The Purpose of this Amendment #1 is to make the following changes to the Contract.

1. **ARTICLE I, Section 1. Effective Date and Duration** is hereby amended as follows:

The Contract termination date is hereby changed from June 30, 2026 to **June 30, 2027**.

2. **ARTICLE I, Section 2. Scope of Work** is hereby amended as follows:

During the extended term of the Contract, Contractor will perform the Work described in revised **Exhibit A to this Amendment #1**, attached hereto and incorporated by this reference herein.

3. **ARTICLE I, Section 3. Consideration** is hereby amended as follows:

In consideration for Contractor performing Work during the extended term of this Contract, County will pay Contractor for an amount not to exceed **\$265,661** for **FY 26-27**. Consideration is on a reimbursement basis in accordance with the revised budget attached hereto as **Exhibit B to this Amendment #1**, and incorporated by this reference herein, and the terms and conditions of the Contract. The total Contract amount shall not exceed \$453,401.00.

ORIGINAL CONTRACT	\$ 187,740
<u>AMENDMENT #1</u>	<u>\$ 265,661 (Change of Scope/Funding)</u>
TOTAL AMENDED CONTRACT	\$ 453,401

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect.

Signature Page Follows

By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Uncommon Bridges, Inc.

Clackamas County

Noel Frame _____ 05/26/2026
Authorized Signature Date
Managing Partner
Name / Title (Printed)
111989497
Oregon Business Registry #
Corporation / Washington
Entity Type / State of Formation

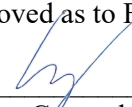
Signature Date
Name: _____
Title: _____
Approved as to Form:
 05/27/2026
County Counsel Date

EXHIBIT A SCOPE OF WORK

Housing and Community Development (“HCDD” or “County”) is a division of Clackamas County’s Health, Housing & Human Services Department providing housing and homeless services. HCDD prioritizes equitable service delivery, financial sustainability, and thriving partnerships to ensure long-term viability of its system of care. Services in this system span a continuum from coordinated outreach through permanent supportive housing and is funded by more than \$70M in ongoing local, state, and federal resources. As the successful proposer from RFP 2024-123 for Recruitment, Facilitation, and Ongoing Support Services for the Housing Services Advisory Group, Contractor will partner with HCDD staff to develop and manage the Housing Services Advisory Group to guide this critical work.

The Housing Services Advisory Group will represent the breadth of local communities and organizations concerned with homelessness and housing issues in Clackamas County. Members of the Housing Services Advisory Group may include homeless service providers, individuals with lived experience of homelessness or housing insecurity, mental health and addiction service providers, physical health providers, law enforcement, partner jurisdictions in urban, suburban, and rural Clackamas County, Continuum of Care representatives, peer support providers, the faith community, the business community, the philanthropic community, school districts, youth service providers, multi-family housing providers, workforce development partners, and County program partners.

Two working subgroups within the Housing Services Advisory Group will be 1) the Continuum of Care Steering Committee, guiding funding decisions for the Clackamas County Continuum of Care, and 2) the CHA Core Team, informing program delivery from the lived experience perspective of homelessness or housing insecurity and/or the first-person experience of frontline service delivery.

Contractor’s recruitment, facilitation, and ongoing support responsibilities will include the following:

1. Recruitment of a multi-disciplinary, diverse, inclusive Housing Services Advisory Group and CHA Core Team memberships representative of communities, organizations, and individuals concerned with homeless service program delivery. Contractor will develop and leverage relationships with community-based organizations and other stakeholders and refresh recruitment efforts on an as-needed basis, particularly as individual members shift roles or priorities or otherwise disengage from Housing Services Advisory Group activity.
2. Facilitation of regular Housing Services Advisory Group and CHA Core Team meetings, including planning agenda items, securing guest presentations, coordinating strategic discussion, and production of meeting minutes. Housing Services Advisory Group meetings will be held approximately monthly. CHA Core Team will meet approximately bi-weekly. Meetings may be held in person, virtually, or hybrid, and regular communication with HCDD staff is needed to coordinate basic meeting logistics.
3. Ongoing support will include creating and updating foundational documents such as a group charter, shared value statements, objectives and goals for the group; keeping apprised of HCDD’s progress in its strategic planning and delivery of housing and homeless services and any changes or updates from funders, partners, and elected representatives; management of stipends paid to CHA Core Team members; attendance of related meetings; and regular communication with HCDD staff.

**EXHIBIT B
BUDGET**

TASK	ACTIVITIES / DELIVERABLES	HOURS	COST
1 – Group Purpose	Restructure kick-off with HCDD & members	6	\$1,216
2 – Pre-Engagement, Recruitment & Selection	Recruitment outreach/conversations Informational webinar/promotion Onboarding and recruitment process	68	\$13,781
3 – Committee Infrastructure & Management	Meetings material preparation, summaries Coordination platform management Membership management Skill/capacity building workshops and learning sessions	344	\$69,715
4 – Participation Compensation	Committee compensation administration Member compensation (see CHA Core Team Participants below)	56	\$11,349
5 – Consensus Facilitation	Housing Services Advisory Group (monthly) CHA Core Team (quarterly) Agendas, meeting summaries, notes 1-on-1 engagements (Housing Services Advisory Group & CHA Core Team)	422	\$85,523
6 – Client Collaboration & Project Management	Time, task, and budget management Invoicing prep Debrief calls with HCDD	104	\$21,077

Staff Time Subtotal \$202,661

7 – CHA Core Team Participant Compensation	Up to 10 CHA Core Team Members \$100/meeting hour for bi-weekly CHA Core Team meetings 24 total meetings x 1.5 hours per meeting \$50/non-meeting hour 1 hour non-meeting prep time Quarterly 1-on-1 engagement (30 minutes, up to 5 people per quarter)		\$52,000
8 – Travel to On-Site Meetings	Up to 10 on-site meetings Any onsite meetings past 5 would require prior approval from County		\$11,000

Non Staff Time Subtotal \$63,000

Total Budget \$265,661


Amendment #1 - Uncommon Bridges #12257 unsigned


Final Audit Report


2026-05-26


Created:	2026-05-26
By:	Operations Uncommon Bridges (operations@uncommonbridges.com)
Status:	Signed
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