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Notice of Measure Election City

3-642

CLACKAMAS COUNTY ELECTIONS
2026 AUG 21 AM 9:49 SEL 802

rev 08/25 ORS 250.035, 250.041,
250.275, 250.285, 254.095, 254.465

Notice

Date of Notice
8-6-2026

Name of City or Cities
City of Canby

Date of Election
11-3-2026

Final Ballot Title The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice was published, and the ballot title challenge process is complete.

Caption 10 words which reasonably identifies the subject of the measure.

Amend City of Canby City Charter Chapter V Section 2

Question 20 words which plainly phrases the chief purpose of the measure.

Shall Canby Amend Charter Chapter V Section 2, City Administrator residency requirement?

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

This measure would amend the City's Charter. The Charter currently requires the City Administrator position to live within Canby. If adopted, this measure would amend the Charter to give the City Council the authority to waive or modify this residency requirement and would require the City Council to adopt rules to govern its authority to waive or modify this residency requirement. If this measure is not adopted, the City's Charter would remain the same.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be written and attached to this form for:

→ any measure referred by the city governing body; or

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? ☒ Yes ☐ No

Authorized City Official Not required to be notarized.

Name

Maya Benham

Title

Administrative Director/ City Recorder

Mailing Address

PO Box 930, Canby, OR 97013

Contact Phone

503-266-0720

By signing this document:

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; and

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature Redacted

Signature

8/7/2026

Date Signed

EXPLANATORY STATEMENT

This measure would amend the City's existing home rule charter. The Oregon Constitution gives city voters the right to adopt and amend charters. A charter grants legal authority to a city, establishes a city's form of government, and creates city officials. Canby voters last amended the City's current Charter in 2009.

The Charter establishes the City Administrator position. The City Administrator is a City employee who serves as the administrative head of the City. The City Administrator is appointed and supervised by the City Council. Chapter V, Section 2, of the current Charter requires the City Administrator to live within City limits.

In December of 2025, the City Council convened a Charter Review Subcommittee to review the City's Charter for potential revisions to propose to the voters. The Subcommittee recommended that the City Administrator residency requirement be revised to give the City Council authority to waive or alter the requirement to assist in City Administrator recruitment. The City Council has approved sending this revision to the voters. If this measure is approved, the Charter would be revised to add the double-underlined sentence to Section 2 of Chapter V:

Section 2. CITY ADMINISTRATOR. (a) Qualifications. The City Administrator shall be the administrative head of the government of the City and shall be appointed by the Council without regard to political considerations and solely with reference to executive and administrative qualifications. A City Administrator need not be a resident of the City of Canby or the State at the time of appointment, but promptly thereafter shall become and remain a resident of the City during the term of the office. The Council may waive or alter this residency requirement and shall adopt rules to govern such waiver or alteration. Before taking office, the City Administrator shall give a bond in such amount and with such surety as may be approved by the Council. The premiums on such bond shall be paid by the City.

If this measure is not approved, then Chapter V, Section 2 of the City's Charter would remain the same.