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Clackamas County
www.clackamas.us

May 21, 2026

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with Friends of Canby Adult Center for older adult meal delivery and transportation services. Amendment Value is \$275,075 for 14 months. Total Agreement Value is \$1,229,311 for 4 years. Funding is through the Oregon Department of Human Services. No County General Funds are involved.

Previous Board Action/Review:

Original Agreement September 7, 2023, Agenda Item 20230907 III.C.18;
Amendment #01 Approved by County Administrator, May 2, 2024
Amendment #02 July 25, 2024, Agenda Item 20240724 III.F.12
Amendment #03 Approved by County Administrator, April 21, 2025
Amendment #04 September 4, 2025, Agenda Item 20250904 IV.H.14

Performance Clackamas: Safe, Secure and Livable Communities

Counsel Review: Yes, Andrew Naylor

Contact Person: Tracy Garell

Procurement Review: N/A

Contact Phone: 503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the Canby Adult Center to provide Older American Act (OAA) funded and related services for persons living in the Canby area. These services link residents with resources to meet their individual needs and help them to remain independent and active in the community.

Amendment #5 revises the FY26 budget and adds the FY27 budget to fund an additional year of service for older adults including Congregate and Home Delivered Meals, transportation, and information & referral services. No County General Funds are involved.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve Amendment #05 (11247) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human Services

For Filing Use Only

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-002</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 5</u>
<u>Subrecipient: Friends of Canby Adult Center, Incorporated, dba Canby Adult Center</u>	<u>Amendment Requested By: Tracy Garell</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

This Amendment #5 is entered into by and between Friends of Canby Adult Center, Incorporated ("SUBRECIPIENT") and Clackamas County ("COUNTY") and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on September 7, 2023. Amendment #5 revises the FY26 budget and adds the FY27 budget, resulting in an increase to the budget by an additional \$275,075, for a total Agreement amount of \$1,229,311.

This Amendment #5 is effective upon signature. Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for two years is \$954,235. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of \$703,492 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of \$12,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of \$28,475 in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by ODHS, APD.
 - 4.4. Grant Funds: COUNTY's funding of \$191,248 for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and

Canby Adult Center

Subrecipient Grant Agreement – 24-002, Amendment #5

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Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.5. Other Funds: COUNTY's funding of \$7,250 for Low Income Home Energy Assistance Program application assistance outlined in this Agreement are paid on a per application basis with funding provided by Oregon Housing and Community Services (OHCS).
- 4.6. Other Funds: COUNTY's funding of \$11,771 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for **four years is \$1,229,311**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of **\$902,218** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of \$12,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of **\$42,075** in grant funds for this Agreement is the Medical Assistance Program (ALN 93.778) issued to COUNTY by ODHS, APD.
 - 4.4. Grant Funds: COUNTY's funding of **\$251,248** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
 - 4.5. Other Funds: COUNTY's funding of **\$10,000** for Low Income Home Energy Assistance Program application assistance outlined in this Agreement are paid on a per application basis with funding provided by Oregon Housing and Community Services (OHCS).
 - 4.6. Other Funds: COUNTY's funding of \$11,771 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to replace budget for fiscal year 2025-26 with the following and add the following additional budget for fiscal year 2026-27:

CANBY ADULT CENTER
 Revised, Fiscal Year 2026, 7/1/2025 - 6/30/2026

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 26,000	\$ 2,889	Case Management	\$ 34.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 58,608	\$ 6,511	OAA Meal Site Management	\$ 1.65	1 congregate meal
	OAA C2 - Home Delivered Meals	93.045	\$ 78,000	\$ 8,666	Food Service	\$ 2.50	1 congregate meal
					OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
	NSIP - Congregate Meals	93.053	\$ 9,955	NA	HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Home Delivered Meals	93.053	\$ 13,325	NA	Food Service	\$ 0.70	1 congregate meal
Food Service	\$ 0.70	1 home delivered meal					
Health Promotion	OAA IIID	93.043	\$ 6,500	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Energy Assistance	LIEAP	NA	\$ 2,750	NA	Completed LIEAP Applications	\$ 25.00	1 complete application
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 65,000	NA	Rides outside of TriMet Service Area	\$ 15.00	1 one-way trip
	Non-Medical Medicaid Rides	NA	\$ 13,600	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award:			\$ 273,738		Federal Award Total:		\$ 192,388

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$102,680
Total amount of all Federal funds obligated in this subaward:	\$914,218
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$188,780
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$642,658
Total amount of all Federal funds obligated in this subaward:	\$914,218
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$188,780
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

CANBY ADULT CENTER
 Fiscal Year 2027, 7/1/2026 - 6/30/2027

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 26,000	\$ 2,889	Case Management	\$ 34.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 55,000	\$ 6,111	OAA Meal Site Management	\$ 1.65	1 congregated meal
					Food Service	\$ 2.50	1 congregated meal
	OAA C2 - Home Delivered Meals	93.045	\$ 78,000	\$ 8,666	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 9,955	NA	Food Service	\$ 0.70	1 congregated meal
NSIP - Home Delivered Meals	93.053	\$ 13,325	NA	Food Service	\$ 0.70	1 home delivered meal	
Health Promotion	OAA IIID	93.043	\$ 6,500	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Energy Assistance	LIEAP	NA	\$ 2,750	NA	Completed LIEAP Applications	\$ 25.00	1 complete application
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 60,000	NA	Rides outside of TriMet Service Area	\$ 15.00	1 one-way trip
	Non-Medical Medicaid Rides	NA	\$ 13,600	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award:			\$ 265,130		Federal Award Total:		\$ 188,780

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$110,260
Total amount of all Federal funds obligated in this subaward:	\$914,218
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$188,780
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$46,620
Total amount of all Federal funds obligated in this subaward:	\$914,218
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$188,780
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award Identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.043 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT Indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #5 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Friends of Canby Adult Center, Incorporated,
dba Canby Adult Center

By: _____

By: Mattie Johnson

Its: _____

Its: Director

Dated: _____

Dated: April 24 2026

Approved to Form

By: Andrew Naylor
Andrew Naylor (Apr 27, 2026 10:22:38 PDT)

Assistant County Counsel

Dated: Apr 27, 2026







24-002 - A5 - FINAL - Canby Adult Center_sub signed

Final Audit Report

2026-04-27

Created:	2026-04-27
By:	Bouavieng Bounnam (BBounnam@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvgI6ZqYpGGSC86izvMVVxMOhtOm-Fz-m

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-  Document created by Bouavieng Bounnam (BBounnam@clackamas.us)
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-  Email viewed by anaylor@clackamas.us
2026-04-27 - 2:32:56 PM GMT- IP address: 188.212.120.185
-  Signer anaylor@clackamas.us entered name at signing as Andrew Naylor
2026-04-27 - 5:22:36 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Andrew Naylor (anaylor@clackamas.us)
Signature Date: 2026-04-27 - 5:22:38 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Agreement completed.
2026-04-27 - 5:22:38 PM GMT