



OFFICE OF THE COUNTY ADMINISTRATOR
PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

MEMORANDUM

TO: Clackamas County Board of County Commissioners
FROM: Gary Schmidt, County Administrator
RE: Board Recess Schedule for 2026
DATE: January 13, 2026

REQUEST: Staff requests approval of a Board recess schedule for 2026.

BACKGROUND: The Board of County Commissioners has historically taken recesses throughout the year to accommodate attendance at conferences and travel around major holidays. To facilitate planning for County business, staff seek the Board's direction on the following proposed Board recess weeks for 2026:

- February 23-26 (National Association of Counties Legislative Conference)
- March 23-26 (Spring Break)
- June 29-July 2 (Independence Day)
- August 24-September 8 (Labor Day)
- November 16-19 (Association of Oregon Counties Conference)
- November 23-26 (Thanksgiving)
- December 21-31 (Christmas and New Year's Day)

Additional holiday observances may impact scheduling throughout the year. The Board reserves the right to modify this schedule and to add or remove recesses throughout the year.

RECOMMENDATION: Board approval of the proposed Board recess schedule.