To request translation or disability-related accommodations, please contact us at **hcddadmin@clackamas.us**| **971-442-3954**.

Si quiere solicitar servicios de traducción o adaptaciones para la discapacidad, contáctenos en/al **hcddadmin@clackamas.us** | **971-442-3954**.

Чтобы запросить перевод или приспособления, связанные с инвалидностью, пожалуйста, свяжитесь с нами по: **hcddadmin@clackamas.us** | **971-442-3954**.

Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними: **hcddadmin@clackamas.us** | **971-442-3954**.

如需翻译服务或残障相关的协助，请与我们联系：**hcddadmin@clackamas.us** | **971-442-3954**。

Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua **hcddadmin@clackamas.us** | **971-442-3954.**

Clackamas County
www.clackamas.us

Health, Housing & Human Services
CLACKAMAS COUNTY

Mary Rumbaugh
Director

December 3, 2026 BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of Amendment #1 to the Intergovernmental Agreement with the Housing Authority of Clackamas County for the Arbor Terrace Project. Amendment value is $100,000 and 1 year. Total agreement value is increased to $345,000 for 1 year and 9 months. Funding through Federal Community Development Block Grants. No County General Funds are involved.

Previous Board Action/Review:
June 18, 2025 Agenda Item20250618 XII .F.12 October 2, 2025, Agenda Item 20251002 II.A
Performance Clackamas: Safe, Secure and Livable Communities
Counsel Review: Yes Andrew Naylor **Procurement Review:** N/A
Contact Person: Mark Sirois **Contact Phone:** 503-351-7240

EXECUTIVE SUMMARY: On behalf of the Housing & Community Development Division, Health, Housing and Human Services requests the approval of Intergovernmental Agreement Amendment #1 with Housing Authority of Clackamas County (HACC) for site improvements to the Arbor Terrace Apartments property.

Arbor Terrace is a HACC county-owned, multi-family housing apartment complex operated by a local non-profit that serves low-moderate income residents in the rural community of Molalla. The amendment increases funding for improvements to the driveway, drainage and sidewalks for the safety of the residents.

The Amendment is funded by CDBG funds in the amount of $100,000, for a new total value of $345,000. It is effective upon signature through June 30, 2027.

RECOMMENDATION: Staff respectfully recommend that the Board of County Commissioners approve the Intergovernmental Agreement Amendment #1 (H3S #12301) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health Housing and Human Services

AMENDMENT #1
TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN CLACKAMAS COUNTY AND THE HOUSING AUTHORITY OF CLACKAMAS COUNTY
#12301

This Amendment #1 is entered into and between Clackamas County ("County"), a political subdivision of the State of Oregon, and the Housing Authority of Clackamas County ("HACC") and shall become part of the intergovernmental agreement entered into between both parties on October 2, 2025 ("Agreement").

The purpose of this Amendment #1 is to make the following changes to the Agreement:

1. Section 1, **Term** is hereby amended as follows:

The Agreement expiration date is hereby changed from June 30, 2026, to **June 30, 2027.**

2. Section 4. **Consideration**, is hereby deleted and replaced with the following:

The County will grant CDBG funds toward the Project in an amount not to exceed **Three Hundred Forty-Five Thousand Dollars ($345,000.00**) ("CDBG Funds"). The CDBG Funds will be paid directly by the County to a contractor(s) hired by County ("Contractor") to complete the Project upon full execution of a construction contract.

The total Project is estimated to cost **$394,000.00.** In the event the total Project will cost more than the estimated **$394,000.00**, the HACC agrees to pay costs which exceed that amount. Project costs include, but are not limited to, construction costs permitted under the contract with the Contractor**(s)** to complete the Project, as well as approved change orders. HACC will also be required to pay a minimum 20% match of the total CDBG Funds, estimated to be **$49,000.00.**

If, following receipt of construction bid proposals as part of the County's public bid process, or during construction, either party determines the Project cannot be completed for **$394,000.00,** the County and HACC agree to negotiate, in good faith, a possible modification of the Project or this Agreement to accommodate funding limitations. If the Parties are unable to reach an agreement as to a modified Project or amendment to the Agreement, this Agreement shall terminate, the Parties shall bear their own costs incurred as of the date of termination, and the Parties shall have no further obligations regarding this Agreement.

ORIGINAL CONTRACT	$ 245,000.00
AMENDMENT #1	**$ 100,000.00 + Time**
TOTAL AMENDED CONTRACT	**$ 345,000.00**

Signature Page Follows

Except as expressly amended above, all other terms and conditions of the Agreement shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Housing Authority of Clackamas County	**Clackamas County**
_____	_____
Craig Roberts, Chair	Craig Roberts, Chair
_____	_____
Date	Date
County Counsel	County Counsel
_____	_____
Approved for Legal Sufficiency	Approved for Legal Sufficiency
_____	_____
Date	Date