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Clackamas County
www.clackamas.us

June 4, 2026

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with City of Wilsonville, on behalf of its Wilsonville Community Center for services to older adults. Amendment value is \$115,627 for 13 months with a new total Agreement value of \$474,486 for four years. Funding is through the Oregon Department of Human Services. No County General Funds are involved.

Previous Board Action/Review:

Original Agreement November 8, 2023, Agenda item 20231108 II.E.3;
Amendment #01 July 25, 2024, Agenda item 20240725 III.F.10
Amendment #02 May 1, 2025, Approved by County Administrator
Amendment #03 September 11, 2025, Agenda Item 20250911 IV.F.8

Performance Clackamas: Safe, Secure and Livable Communities

Counsel Review: Yes, Andrew Naylor

Contact Person: Tracy Garell

Procurement Review: N/A

Contact Phone: 503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the City of Wilsonville to provide Older American Act (OAA) funded and related services for persons living in the Wilsonville area. These services link residents with resources to meet their individual needs and help them to remain independent and active in the community.

Amendment #4 revises the FY26 budget and adds the FY27 budget to fund an additional year of service for older adults including Congregate and Home Delivered Meals, case management, and information & referral services. No County General Funds are involved.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve Amendment #04 (11258) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human
Services

For Filing Use Only

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 24-010 Board Order Number:

Department/Division: H3S, Social Services Division Amendment No. 4

Subrecipient: City of Wilsonville, on behalf of its Amendment Requested By: Tracy Garell
Wilsonville Community Center

Changes: Scope of Service Agreement Budget
 Agreement Time () Other:

Justification for Amendment:

This Amendment #4 is entered into by and between City of Wilsonville ("SUBRECIPIENT") and Clackamas County and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on 11/08/2023. Amendment #4 revises the FY26 budget and adds the FY27 budget, resulting in an increase to the budget by an additional \$115,627, for a total Agreement amount of \$474,486.

This Amendment #4 is effective upon signature. Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is \$358,859. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1 Grant Funds: COUNTY's funding of \$352,109 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

4.2 Other Funds: COUNTY's funding of \$6,750 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is ***\$474,486***. Payments will be made on a reimbursement basis in

accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

- 4.3 Grant Funds: COUNTY's funding of **\$467,736** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
- 4.4 Other Funds: COUNTY's funding of \$6,750 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to replace budget for fiscal year 2025-26 with the following and add the following additional budget for fiscal year 2026-27:

CITY of WILSONVILLE - COMMUNITY CENTER
 Revised, Fiscal Year 2026, 7/1/2025 - 6/30/2026

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 11,340	\$ 1,260	Case Management	\$ 42.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 32,756	\$ 3,639	OAA Meal Site Management	\$ 1.65	1 congregare meal
					Food Service	\$ 2.50	1 congregare meal
	OAA C2 - Home Delivered Meals	93.045	\$ 49,000	\$ 5,445	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 5,477	NA	Food Service	\$ 0.70	1 congregare meal
	NSIP - Home Delivered Meals	93.053	\$ 8,583	NA	Food Service	\$ 0.70	1 home delivered meal
Total Maximum Award			\$ 107,156	Federal Award Total:		\$ 107,156	

* Source of OAA Match - Staff time

CITY of WILSONVILLE - COMMUNITY CENTER
 Fiscal Year 2027, 7/1/2026 - 6/30/2027

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 10,000	\$ 1,111	Case Management	\$ 42.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 33,000	\$ 3,666	OAA Meal Site Management	\$ 1.65	1 congregated meal
					Food Service	\$ 2.50	1 congregated meal
	OAA C2 - Home Delivered Meals	93.045	\$ 49,000	\$ 5,445	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 5,477	NA	Food Service	\$ 0.70	1 congregated meal
	NSIP - Home Delivered Meals	93.053	\$ 8,583	NA	Food Service	\$ 0.70	1 home delivered meal
Total Maximum Award			\$ 106,060	Federal Award Total:		\$	106,060

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$43,480
Total amount of all Federal funds obligated in this subaward:	\$467,736
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$106,060
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$360,486
Total amount of all Federal funds obligated in this subaward:	\$467,736
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$106,060
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$61,720
Total amount of all Federal funds obligated in this subaward:	\$467,736
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$106,060
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Wilsonville – Wilsonville Community Center
SUBRECIPIENT Unique Entity Identifier:	XJHFNSZ9PGK6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$2,050
Total amount of all Federal funds obligated in this subaward:	\$467,736
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$106,060
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.043 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #4 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Wilsonville, on behalf of Wilsonville Community Center

By: _____

By: Jamie Tona

Its: _____

Its: City Manager

Dated: _____

Dated: 5/7/2026

Approved to Form

By: Andrew Naylor
Andrew Naylor (May 12, 2026 14:35:48 PDT)
Assistant County Counsel

Dated: May 12, 2026







24-010 - A4 - FINAL - City of Wilsonville_sub signed

Final Audit Report

2026-05-12

Created:	2026-05-12
By:	Bouavieng Bounnam (BBounnam@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiBY1ZVMGyfzoYo3ILH24CyS2enkHSkyQ

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-  Signer anaylor@clackamas.us entered name at signing as Andrew Naylor
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