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Clackamas County
www.clackamas.us

April 23, 2026

BCC Agenda Item: _____

Housing Authority Board of County Commissioners
Clackamas County

Approval of an Amendment to a Personal Services Contract with Impact NW for peer support & housing services for Housing Authority program participants. Amendment Value is \$300,000 for 1 year. Total Contract Value is \$1,388,347.26 for 3 years and 10 months. Funding is through Metro Supportive Housing Services Measure Funding. No County General Funds are involved.

Previous Board Action/Review: Original contract approved, August 17, 2023, 20230817 I.A.

- Amendment #1 approved, June 27, 2024, 20240627 I.A.
- Amendment #2 approved, June 12, 2025, 20250612 III.C.

Performance Clackamas: Safe, secure and livable communities

Counsel Review: Yes - Andrew Naylor

Procurement Review: N/A

Contact Person: Elizabeth Miller

Contact Phone: 971-201-0467

EXECUTIVE SUMMARY: The Housing Authority of Clackamas County (HACC), a component unit within the Housing and Community Development Division of the Health, Housing, and Human Services Department, requests approval of Amendment 3 to contract #11166 with Impact NW (INW), for housing specialist services to participants of Housing Authority programs.

Programs include Public Housing and Housing Choice Vouchers, which have about 2,700 clients. Clients are selected from the wait list, which includes many families who are homeless and/or have barriers to housing. Pairing resident services and other supportive services for these families leads to greater housing stability.

The 2 FTE housing specialist provided by Impact NW will continue to work in collaboration with HACC's Resident Services Team to support residents in their housing.

The Housing Specialist will support residents in housing with a focus on:

- Increasing housing stability and preventing evictions

- Promoting resident economic stability, self-reliance, and quality of life
- Connecting vulnerable residents to additional support services
- Assisting residents in navigating complex systems
- Assisting Youth in advancement and self-sufficiency.
- Building community within our public housing properties
- Tracking interventions and outcomes

This amendment adds \$300,000.00 of Metro Supportive Housing Services Measure funding and extends the current programming levels through June 30, 2027.

RECOMMENDATION: Staff respectfully requests that the Housing Authority Board approve this Amendment to the Contract (11166) with Impact NW and authorize Chair Roberts, or his designee, to sign on behalf of the Housing Authority.

Respectfully submitted,



Mary Rumbaugh

Director of Health, Housing, and Human Services

AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH IMPACT NW FOR PEER SUPPORT AND
HOUSING CASE MANAGEMENT SERVICES
Contract #11166

This Amendment #3 is entered into between **Impact NW** (“Contractor”) and Housing Authority of Clackamas County (“HACC”) and shall become part of the Contract documents entered into between both parties on **August 17, 2023** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from June 30, 2026, to June 30, 2027.

2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:

In consideration for Contractor performing Work during the extended term of this Contract, HACC will pay Contractor an amount not to exceed three hundred thousand dollars (\$300,000.00).

Consideration rates are on a reimbursement basis in accordance with the budget set forth in **Exhibit A to this Amendment #3**, attached hereto and incorporated by this reference herein, and the terms of the Contract.

Budget line items within categories may be changed with written agreement by both parties. HACC may approve, in writing, adjustments to budget line-item amounts provided the maximum Contract amount is not exceeded.

The total Contract compensation will not exceed \$1,388,347.26.

ORIGINAL CONTRACT	\$ 358,497.60
AMENDMENT #1	\$ 364,924.83 + Scope
AMENDMENT #2	\$ 364,924.83
AMENDMENT #3	\$ 300,000.00
TOTAL AMENDED CONTRACT	\$ 1,388,347.26

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

Impact NW

 _____
3/16/26

Authorized Signature Date

Kendra Johnson/Deputy Director

Printed Name

Housing Authority of Clackamas County

Signature Date

Name: _____

Title: _____

Approved as to Form:

County Counsel Date

**EXHIBIT A
BUDGET**

HSRS		
Personnel		
Housing Specialist	2.00	\$152,755.20
Program Coordinator	0.57	\$55,000.00
Assistant Director	0.05	\$5,657.60
QA Specialist	0.05	\$4,808.96
HSRS Personnel Subtotal:	2.67	\$218,221.76
Program Operations - Materials and Supplies		
Mileage		\$1,170.00
Insurance		\$780.00
Cell Phones		\$488.00
Laptops		\$0.00
IT Allocation		\$2,340.00
Office Supplies		\$908.81
Occupancy		\$195.00
HSRS Operations - Materials and Supplies Subtotal:		\$5,881.81
Client Services		
Flex Funds		\$33,350.00
HSRS Client Services Subtotal:		\$33,350.00
Capacity Building		
Trainings		\$500.00
HSRS Capacity Building Subtotal:		\$500.00
Indirect Administration		
Indirect Administration		\$42,046.43
HSRS Indirect Subtotal:		\$42,046.43
HSRS Total:		\$300,000.00