



Elizabeth Comfort  
Finance Director

**Department of Finance**

Public Services Building  
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 26, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Acting as the Governing Body of the Clackamas County Service District No. 5  
Clackamas County

**Approval of a Supplemental Budget Resolution for Fiscal Year 2024-2025 for Service District No. 5 Street Lighting.**  
**Fiscal Impact is a zero net increase in appropriations. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Budget adopted on June 20, 2024		
<b>Performance Clackamas</b>	Build public trust through good government by providing budget responsibility and transparency		
<b>Counsel Review</b>	No	<b>Procurement Review</b>	No
<b>Contact Person</b>	Dan Johnson	<b>Contact Phone</b>	503-742-4411

**EXECUTIVE SUMMARY:** Each fiscal year it may be necessary to make adjustments to a department's budget in order to remain in compliance with Oregon Local Budget Law. The attached resolution reflects such changes requested by the department in keeping with a legally balanced budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an zero net increase in appropriations for the Clackamas County District No. 5.

**RECOMMENDATION:** Staff respectfully requests a consent hearing item for the consideration of this supplemental budget and adoption of the attached Resolution Order.

Sincerely,

*Elizabeth Comfort*

Elizabeth Comfort  
Finance Director

Attachments: Resolution and Exhibit A

For Filing Use Only

**BEFORE THE BOARD OF COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a FY24-25  
Supplemental Budget for the  
Clackamas County Service District  
No.5 and Making Appropriations



Resolution Order No. \_\_\_\_\_

**WHEREAS;** during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased, or transferred from one appropriation category to another;

**WHEREAS;** a supplemental budget for the period of July 1, 2024, through June 30, 2025 (FY24-25), has been prepared, published, and submitted to the taxpayers as provided by statute;

**WHEREAS;** a consent item for the supplemental budget was held before the Board of County Commissioners, acting as the Board of the Clackamas County Service District No. 5, on June 26, 2025.

**WHEREAS;** the funds being adjusted are: Service District No. 5 of Clackamas County

It further appearing that it is in the best interest of the County to approve this change in appropriations for FY24-25.

**NOW THEREFORE, the Clackamas County Board of Commissioners, acting as the Board of the Clackamas County Service District No. 5, resolves as follows:**

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

**DATED** this 26th day of June 2025

**BOARD OF COUNTY COMMISSIONERS  
ACTING AS THE BOARD OF THE  
CLACKAMAS COUNTY SERVICE DISTRICT NO. 5**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

# SUMMARY OF PROPOSED BUDGET CHANGES

## Exhibit A

June 26, 2025

### SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

#### Item

<b>1 Clackamas County Service District No. 5 Fund 615</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	3,087,610	-	3,087,610	Public Ways and Facilities	2,548,076	106,068	2,654,144	
Charges, Fees, License, Permits, Fines, Assessments	2,232,466	-	2,232,466	Special Payments	310,000		310,000	
All Other Revenue Resources	129,600	-	129,600	Reserve for Future Expenditures	2,116,600		2,116,600	
	-	-	-	Contingency	475,000	(106,068)	368,932	
<b>Revised Total Fund Resources</b>			<b>5,449,676</b>	<b>Revised Total Fund Requirements</b>			<b>5,449,676</b>	

Comments: The Clackamas County Service District No. 5 Fund is reducing Contingency and increasing spending authority for electricity and contracted services expenses.



# FINAL SD5~June 26 2025 Supplemental Budget Resolution

Final Audit Report

2025-06-17

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