

To request translation or disability-related accommodations, please contact us at DTDcompliance@clackamas.us | 503-742-4400.

Si quiere solicitar servicios de traducción o adaptaciones para la discapacidad, contáctenos en/al DTDcompliance@clackamas.us | 503-742-4400.

Чтобы запросить перевод или приспособления, связанные с инвалидностью, пожалуйста, свяжитесь с нами по:
DTDcompliance@clackamas.us | 503-742-4400.

Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними:
DTDcompliance@clackamas.us | 503-742-4400.

如需翻译服务或残障相关的协助，请与我们联系：
DTDcompliance@clackamas.us | 503-742-4400。

Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua DTDcompliance@clackamas.us | 503-742-4400.



Clackamas County
www.clackamas.us



NOTICE OF HEARING

August 27, 2026

William Charles Obrien & Clara Frolich
4655 SE Thiessen Rd.
Milwaukie, OR 97267

RE: County of Clackamas v. William Charles Obrien & Clara Frolich
File: V0029926

Hearing Date: September 22, 2026

Time: **10:00 AM** - This item will not begin before 10:00 AM however it may begin later depending on the length of preceding items.

Location: Hearing will be held by virtual Zoom meeting. Please see attached information regarding the process for the Zoom meeting.

Enclosed you will find the following:

1. Notice of Rights
2. Copy of Complaint and Request for Hearing

You **must** appear at the time set forth in this Notice of Hearing or the relief requested in the **Complaint** may be **granted against you by default**.

You can access the complete hearing packet at <https://www.clackamas.us/codeenforcement/hearings>

You may contact Jennifer Kauppi, Code Compliance Specialist for Clackamas County at (503) 742-4759, should you have any questions about the violation(s) in the Complaint.
Do not call the Compliance Hearings Officer.

Enclosures

CC: Carl Cox -Compliance Hearings Officer

STATEMENT OF RIGHTS

1. Prior to the Hearing. You have the right to make the following requests:

- (A) You can request the opportunity to review public records and talk to County Staff about the violations or request a subpoena for that purpose if the County does not allow you to do so.
- (B) You can request that the Hearings Officer postpone the hearing for good cause by writing the Hearings Officer at least 7 calendar days prior to the scheduled hearing date.
- (C) You can request that the Hearings Officer decide the matter based exclusively on written materials from the parties or conduct the hearing by phone.

2. Procedure. The hearing will be governed by general rules of procedure designed to allow you to hear and confront the evidence against you, and for you to present evidence favorable to you. You are not required to present any evidence; the burden is on the County to establish by a preponderance of evidence that a violation exists or existed. Either party may, at their own expense, obtain an attorney, to represent that at the hearing. If you wish to be represented by an attorney, they need only notify the County and the Hearings Officer in writing of their intent to appear on your behalf. The County will present evidence first, and then you may question that evidence. You may then present your own evidence, if you wish, and the County may question your evidence. Testimony by witnesses is evidence. The Hearings Officer may inquire into any facts that are relevant to the hearing and may question parties or witnesses about the case. Evidence of a type commonly relied upon by reasonably prudent persons in the conduct of their serious affairs shall be admissible.

3. Record of Proceedings. An audio record will be made of the proceedings when a hearing is conducted. The audio record is available through the Clackamas County Code Enforcement Section and is available to you upon request.

4. Hearings Officer. The Hearings Officer is an independent contractor paid by the County to conduct hearings and render decisions. He/she is not a County employee. His/her function is to preside over the hearing, make a record of proceedings, consider admissible evidence and interpret and apply the law. After the hearing is closed, the Hearings Officer will enter written findings of fact, conclusions of law and any Order deemed proper. If a violation is proven, then the Order may include civil penalties, fines, administrative fees, or may require the respondent to take certain actions, or refrain from certain actions. An Order issued by the Hearings Officer may be a final order or a continuing order. The Hearings Officer Order is the final decision of the County, and may be appealed pursuant to Oregon Law. The Hearings Officer for Clackamas County is:

**Carl Cox
Attorney at Law
14725 NE 20th Street, #D-5
Bellevue, WA 98007**

5. Right to Recess. If, during the course of the hearing, the Respondent or the County requests a recess or postponement, or additional time to present crucial evidence, the Hearings Officer may allow a continuance of the hearing for good cause. The Respondent may also request that the proceedings be continued after the end of the hearing if the Respondent determines that additional evidence should be brought to the attention of the Hearings Officer.

6. Right to Appeal. The Final Order of the Hearings Officer shall set forth the right of the respondent to appeal any adverse Order. Appeal may be taken pursuant to Section 2.07.130 of the Clackamas County Hearing Officer Code, and Oregon Revised Statute 34.010-34.100. If appeal is taken, the appellant is responsible for all costs of appeal including preparation of transcript.

You must have access to the internet or telephone to use the Zoom platform. The link is provided on the next page. Once you have joined the meeting, you will be prompted to **JOIN AS PANELIST**. Please accept the request to **JOIN AS PANELIST**.

If you would like to present evidence at the hearing, please email Jennifer Kauppi at JKauppi@Clackamas.us or mail your evidence, **no later than 4 working days prior to the hearing** to:

Jennifer Kauppi – Code Enforcement
150 Beavercreek Rd.
Oregon City, OR 97045

Staff will process your evidence for the hearing and provide the numbered documents to the Hearings Officer and send them back to you for your reference.

If you are unable to participate in the hearing through the Zoom platform, please contact Jennifer Kauppi at 503-742-4759 **within 3 calendar days of the receipt of the Notice of Hearing**.

If you are unfamiliar with using the Zoom platform, please perform an internet search “How to use Zoom” prior to the hearing date. There are many interactive guides available.

If you experience difficulties connecting to the Zoom hearing prior to your scheduled start time, please call 971-930-6134, for assistance.

Zoom Information:

Join from PC, Mac, iPad, or Android:

<https://clackamascounty.zoom.us/j/85367912249?pwd=D9Zlak3pDnd5q5JpPsvHbs4yXfxUkv.1>

Passcode: 763662

+19712471195,,85367912249# US (Portland) 16692192599,,85367912249# US +(San Jose)

Join via Audio:

+1 971 247 1195 US (Portland)	+1 305 224 1968 US
+1 669 219 2599 US (San Jose)	+1 309 205 3325 US
+1 669 444 9171 US	+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)	+1 360 209 5623 US
+1 719 359 4580 US	+1 386 347 5053 US
+1 720 928 9299 US (Denver)	+1 470 250 9358 US (Atlanta)
+1 206 337 9723 US (Seattle)	+1 470 381 2552 US (Atlanta)
+1 213 338 8477 US (Los Angeles)	+1 507 473 4847 US
+1 253 205 0468 US	+1 564 217 2000 US
+1 253 215 8782 US (Tacoma)	+1 646 518 9805 US (New York)
+1 346 248 7799 US (Houston)	+1 646 876 9923 US (New York)
+1 408 638 0968 US (San Jose)	+1 646 931 3860 US
+1 602 753 0140 US (Phoenix)	+1 651 372 8299 US (Minnesota)
+1 267 831 0333 US (Philadelphia)	+1 689 278 1000 US
+1 301 715 8592 US (Washington DC)	+1 786 635 1003 US (Miami)
	Webinar ID: 853 6791 2249

International number available: <https://clackamascounty.zoom.us/j/kcDZPtVAe5>

Department of Transportation and Development

Non-Discrimination Policy:

The Department of Transportation and Development is committed to non-discrimination. For more information, please visit: www.clackamas.us/transportation/nondiscrimination

¡LE DAMOS LA BIENVENIDA! Spanish

El Departamento de Transporte y Desarrollo está comprometido con la no discriminación. Para obtener más información, visite: www.clackamas.us/transportation/nondiscrimination

ДОБРО ПОЖАЛОВАТЬ! Russian

Департамент транспорта и развития инфраструктуры стремится к соблюдению политики недопущения дискриминации. Для получения дополнительной информации посетите веб-сайт: www.clackamas.us/transportation/nondiscrimination

欢迎！Chinese (Mandarin)

交通和发展部致力于实现非歧视。如需了解更多信息，请访问
www.clackamas.us/transportation/nondiscrimination

CHÀO MỪNG! Vietnamese

Bộ Vận Tải và Phát Triển cam kết thực thi chính sách không phân biệt đối xử. Để biết thêm thông tin, vui lòng truy cập trang mạng:
www.clackamas.us/transportation/nondiscrimination

환영합니다. Korean

운송개발부는 차별 금지를 위해 모든 노력을 기울이고 있습니다. 자세한 내용은 홈페이지
www.clackamas.us/transportation/nondiscrimination

BEFORE THE COMPLIANCE HEARINGS OFFICER
for
COUNTY OF CLACKAMAS

COUNTY OF CLACKAMAS,

Petitioner,

v.

WILLIAM OBRIEN AND CLARA
FROLICH,

Respondents.

File No: V0029926

COMPLAINT AND REQUEST FOR HEARING

I, Jennifer Kauppi, Code Enforcement Specialist for Clackamas County, allege the following:

1.

Respondent's mailing address is: 4655 SE Thiessen Rd., Milwaukie, OR 97267.

2.

The Respondent(s) own/owns or occupies the address or location of the violation(s) of law alleged in this Complaint is 4655 SE Thiessen Rd., Milwaukie, OR 97267 also known as T2S, R2E, Section 07CB, Tax Lot 00200, and is located in Clackamas County, Oregon. The property is zoned R-10 Urban Low Density Residential and is the location of violation(s) asserted by the County.

3.

On or about the 28th day of May, 2026, the 25th day of June, 2026 and on the 21st day of July, 2026 the Respondents violated the following laws, in the following ways:

- a. Respondents violated the Clackamas County Road Use Code, Chapter 7.03.090 and Clackamas County Roadway Standards Section 240 by failing to remove vegetation from the roadway to meet vertical clearance of a minimum of 8 feet from the roadway. This violation is a Priority 1 violation pursuant to the Clackamas County Violation Priorities.

4.

The Department initiating this procedure is the Code Enforcement Section of the Department of Transportation and Development.

5.

Notice of the violations was given to Respondents in the following manner: Violation Notice May 28, 2026, June 25, 2026 and Citation and Complaint 2600299 in the amount of \$528.00 was mailed via first class mail on July 23, 2026. A copy of the notice documents are attached to this Complaint as Exhibits B, C and E, and incorporated by this reference.

6.

Based on these allegations, petitioner requests that a hearing be set in this matter. Petitioner seeks an Order from the Hearings Officer granting the following relief:

1. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to immediately abate the violations and bring the property at issue into compliance with all laws, and permanently enjoining Respondents from violating these laws in the future;

2. Pursuant to Clackamas County Code Section 2.07.090, imposing a civil penalty against Respondents for each violation, within the range established by the Board of County Commissioners. Said range for a Road Use Code Priority 1 violation being \$1,029.00 to \$3,601.00 per occurrence as provided by Appendix B to the Clackamas County Code;

3. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to pay an administrative compliance fee as provided by Appendix A to the Clackamas County Code;

4. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to reimburse the County for any expense the County may incur in collection of any penalties, fines or fees that may be imposed:

and

5. Ordering any other relief deemed reasonably necessary to correct the violations.

DATED THIS 18th day of August, 2026.



Jennifer Kauppi
Code Enforcement Specialist
FOR CLACKAMAS COUNTY

COUNTY OF CLACKAMAS,

Petitioner,

WILLIAM OBRIEN AND
CLARA FROLICH

Respondents.

File No.: V0029926

STATEMENT OF PROOF

History of Events and Exhibits:

May 20, 2026 Exhibit A	A site inspection was conducted by Traffic Engineering Technician Troy Johnson. Troy confirmed a Priority 1 Roadway violation for vegetation growing into the roadway creating a hazard for pedestrians and motorists.
May 28, 2026 Exhibit B	A Notice of Violation was sent first class mail to the Respondents with a deadline of June 11, 2026 to abate the Roadway violation. The first-class mail was not returned and the Respondents did not contact the County.
June 25, 2026 Exhibit C	A 2 nd Notice of Violation was mailed to the Respondents with a deadline of July 9 th , 2026 to abate the violation.
July 21, 2026 Exhibit D	Troy Johnson conducted a site inspection and confirmed the violation had not been abated.
July 23, 2026 Exhibit E	Citation 2600299 for the Priority 1 Roadway violation in the amount of \$528.00 was sent first class mail to the Respondents. The citation was not returned to the County and remains unpaid.
August 10, 2026 Exhibit F	Troy Johnson conducted a site inspection and confirmed the violation had not been abated.
August 17, 2026	This matter was referred to the Hearings Officer.

If the Compliance Hearings Officer affirms the County's position that a violation of the Roadway exists, the County is requesting a Final Order in this matter. The County makes this request as the Respondents have not taken all necessary steps to abate the violation by the deadline date provided and have not communicated with County staff on the requirement for abatement.

The report includes the following recommendations:

The imposition of civil penalties for the Priority 1 Roadway Standard violation between \$1,029.00 and \$3,601.00 for date cited July 21, 2026.

Payment for Citation No. 2600299 issued on July 23, 2026 in the amount of \$528.00.

The administrative Compliance fee to be imposed from June 2026 until September 2026 for a total amount due of \$406.00.

The County requests the Hearings Officer to permanently prohibit the Respondents from violating this law in the future.

The County is requesting the Hearings Officer to authorize the County further enforcement action including to proceed to Circuit Court.

OR

Should mitigating factors be presented in the hearing, which the Hearings Officer determines to warrant a Continuing Order, the County would recommend the following:

Within 7 days of the date of the order, the Respondents are to remove all vegetation that is encroaching onto the roadway and also 8 feet vertically.

The County will conduct a site inspection to confirm compliance.





DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

May 28, 2026

William Obrien & Clara Frolich
4655 SE Thiessen Rd
Milwaukie, OR 97267

SUBJECT: Violation Notice of Clackamas County Code, Section 7.03.090 and Clackamas County Roadway Standards, Section 240

SIGHT ADDRESS: 4655 SE Thiessen Rd | Milwaukie, OR 97267

LEGAL DESCRIPTION/TAXLOT: 22E07CB00200

PRIORITY 1

CARTEGRAPH REF #65984

Dear Property Owner:

Clackamas County is dedicated to keeping our community safe and healthy, and we truly value your role in helping us achieve this goal. Our ***Clackamas County Code*** and ***Clackamas County Roadway Standards*** are designed to maintain a safe environment for everyone. Your cooperation in addressing the following issues is greatly appreciated and will make a positive difference for you and your neighbors.

Thank you in advance for your efforts and dedication to enhancing safety for everyone in the area.

This Violation Notice is being issued because conditions exist on your property that are currently in violation of ***Clackamas County Code, Section 7.03.090 and Clackamas County Roadway Standards, Section 240***. The sections mentioned above prohibit road impediments, inadequate intersection sight distance and inadequate vertical clearance over sidewalks and roadways.

A field inspection by county staff on May 20, 2026 indicated that the following conditions currently exist:

- Vegetation / bushes along your southerly property boundary along SE Thiessen is encroaching on the roadway and blocking sight distance turning from SE Francis Ave.

The following corrections are required to satisfy the referenced section of the County Code:

- **Please remove all vegetation encroaching on Theissen Rd and up to 8 feet vertical.**

The following documentation is copied from the above-mentioned section of the Clackamas County Code which states:

7.03.090 Road Use Impediments – Prohibited Activity

A. Potential Hazards – No person shall allow any of the following things to exist on any portion of the road right-of-way that abuts property s/he owns or occupies, including sidewalks, if it could create a potential hazard in the opinion of the Road Official:

- 1. Earth;*
- 2. Rock;*
- 3. Vegetation;***
- 4. Structures;*
- 5. Objects;*
- 6. Debris;*
- 7. Anything that may cause a potential hazard to the public in their use of a sidewalk, including, but not limited to:***
 - a. Vertical displacements on the surface;*
 - b. Cracks or disrepair.*

B. Visual Impediments to Safe Road Use – No person shall allow any of the following things to exist on or in the road right-of-way, including intersecting corners, that abuts property s/he owns or occupies, or on property that abuts a road, or in the airspace above a road, if the thing obstructs the view necessary for safe operation of motor vehicles upon the road, or if it causes potential danger to the public that uses the road:

- 1. Trees;*
- 2. Shrubs;*
- 3. Hedges;*
- 4. Any vegetation;*
- 5. Projecting overhanging limbs of vegetation;*
- 6. Temporary or permanent structures;*

- 7. Fences;
- 8. Berms;
- 9. Natural or man-made objects.

Please be advised that it is the responsibility of the property owner to trim, remove and/or maintain the subject vegetation to a condition that is in compliance with the *Clackamas County Code*. Upon notification to the property owner that a hazard exists, the owner is legally liable for damages resulting to any person or property.

Due to the nature of the situation, you are required to complete the work within **14 days from the date of this letter**. Please contact me at 503-742-4704 or troyjoh@clackamas.us when the requested work has been completed so that I can inspect it.

I am hopeful that you will understand the nature of this issue and address this safety issue as soon as possible. If you have any questions or believe this letter to be sent in error, please feel free to contact me at 503-742-4704 or at troyjoh@co.clackamas.or.us

The referenced sections of the *Clackamas County Code* are available online <http://www.clackamas.us/code/>

Again, we appreciate and thank you in advance for your willingness to improve the safety of your neighborhood for you and your neighbors.

Best regards,

Troy Johnson | Traffic Engineering Technician | Clackamas County Traffic Engineering

Clackamas County is committed to providing access and will make reasonable accommodations, modifications, or provide translation, interpretation or other services upon request.

503-742-4696: ¿Traducción e interpretación? | Требуется ли вам устный или письменный перевод? | 翻译或口译? | Cần Biên dịch hoặc Phiên dịch? | 번역 또는 통역?

Important Notices

1. **Administrative Compliance Fees.** It is important that you contact the Code Enforcement Section to resolve the violations described in the enclosed letter. **An administration compliance fee of \$100 will now be assessed monthly until the violations are abated.**
2. **Failure to resolve those violations may result in one or more of the following:** (1) a citation and fine, and (2) referral of this matter to the County Code Enforcement Compliance Hearings Officer, and (3) a lien being placed against the subject property for the amount due from citations and fees which will accrue interest.
3. **Request for a Hearing:** If you dispute the existence of the violations described in the enclosed letter you may request a hearing before the Hearings Officer by sending a written request for a hearing, including your name and address to: Code Enforcement Section, 150 Beavercreek Rd., Oregon City, OR 97045, or to codeenforcement@clackamas.us.
4. **Potential Fines and Penalties:** The Clackamas County Code provides for Citation fine amounts of up to \$514 and additional civil penalties imposed by the Hearings Officer of up to \$3,500 for each day the County verifies the noncompliance. Fine amounts and civil penalties may be assessed for each cited violation and may be assessed separately against each named party. In addition, the Hearings Officer may order the violation to be abated by the County at the expense of the property owner(s) and responsible parties.
5. **Non-Compliance may result in a lien upon your property:** Fines and costs are payable upon the effective date of the final order declaring the fine and costs. Fines and costs under this Chapter are a debt owing to the County, pursuant to ORS 30.460, and may be collected in the same manner as any other debt allowed by law. If fines or costs are not paid within 60 days after payment is ordered, the County may file and record the order for payment in the County Clerk Lien Record.
6. **Final Order may be enforced in Circuit Court:** Also, be advised that non-compliance with a Hearings Officer's Order may result in the matter being referred to County Counsel for legal action in Circuit Court which may result in additional penalties or other sanctions.
7. **Recurrences will result in additional Citations:** Finally, recurrences of abated violations may result in the issuance of a citation without prior notice.

PICTURES TAKEN BY: Troy Johnson, May 20, 2026



Property Account Summary



00452414

Account Number	00452414	Property Address	4655 SE THIESSEN RD , MILWAUKIE, OR 97267
General Information			
Alternate Property #	22E07CB00200		
Property Description	627 CONCORD CREST PT LTS 38&39		
Property Category	Land &/or Buildings		
Status	Active, Locally Assessed		
Tax Code Area	012-057		
Remarks			
Tax Rate			
Description	Rate		
Total Rate	18.8529		
Property Characteristics			
Neighborhood	15271: North Clackamas 100, 101		
Land Class Category	101: Residential land improved		
Building Class Category	14: Single family res, class 4		
Year Built	1968		
Change property ratio	1XX		
Related Properties			
No Related Properties Found			
Parties			
Role	Percent	Name	Address
Taxpayer	100	OBRIEN WILLIAM CHARLES	WILLIAM C OBRIEN 4655 SE THIESSEN RD, MILWAUKIE, OR 97267
Owner	100	FROLICH CLARA	NO MAILING ADDRESS, AVAILABLE,
Owner	100	OBRIEN WILLIAM CHARLES	NO MAILING ADDRESS, AVAILABLE,



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

June 25, 2026

William Obrien & Clara Frolich
4655 SE Thiessen Rd
Milwaukie, OR 97267

SUBJECT: Violation Notice of Clackamas County Code, Section 7.03.090 and Clackamas County Roadway Standards, Section 240 – SECOND NOTICE

SIGHT ADDRESS: 4655 SE Thiessen Rd | Milwaukie, OR 97267

LEGAL DESCRIPTION/TAXLOT: 22E07CB00200

PRIORITY 1

CARTEGRAPH REF #65984

Dear Property Owner:

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The referenced sections of the *Clackamas County Code* are available online <http://www.clackamas.us/code/>

Again, we appreciate and thank you in advance for your willingness to improve the safety of your neighborhood for you and your neighbors.

Best regards,

Troy Johnson | Traffic Engineering Technician | Clackamas County Traffic Engineering

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PICTURES TAKEN BY: Troy Johnson, May 20, 2026







Citation No. 2600299

Case No. V0029926

ADMINISTRATIVE CITATION

Date Issued: July 23, 2026

Name and Address of Person(s) Cited:

Name: William Charles Obrien
Name: Clara Frolich
Mailing Address: 4655 SE Thiessen Rd
City, State, Zip: Milwaukie, OR 97267

Date Violation(s) Confirmed: On the 21st day of July, 2026 the person(s) cited committed or allowed to be committed, the violations(s) of law described below, at the following address:

Address of Violation(s): 4655 SE Thiessen Rd, Milwaukie, OR 97267

Legal Description: T2S, R2E Section 07CB, Tax Lot(s) 00200

Law(s) Violated:

☒ Chapter 7.03 of Clackamas County Code, Road Use, Section 7.03.090 and Roadway Standards, Section 240

Description of the violation(s):

- 1) Vegetation encroaching on the roadway and blocking sight distance.

Minimum Civil Penalty \$1,029.00 - Maximum Civil Penalty \$3,601.00

Fine \$528.00

You may avoid paying the civil penalty by abating the violation(s) and paying a total fine of \$528.00. If you have questions regarding how to abate the violation(s) contact Clackamas County Code Enforcement at the number listed below. Please be advised a \$102.00 monthly administrative fee is being assessed.

I hereby certify under penalties provided by ORS 153.990 that I have reasonable grounds to and do believe that the above person(s) committed or allowed to be committed the violation(s) described on this form.

Citation issued by: Jennifer Kauppi
Telephone No.: 503-742-4759

Date: July 23, 2026
Department Initiating Enforcement Action: Code Enforcement

PLEASE READ CAREFULLY!

You have been cited for the violation(s) of law stated on the front of this form. If you fail to exercise one of the following options within fifteen calendar days of the citation date, the County may request a Default Order from the Compliance Hearings Officer finding you in violation and assessing fines and monthly administrative fees, or the County may request a hearing before the Compliance Hearings Officer following which you may be ordered to pay the maximum civil penalty and abate the violation.

Options:

1. Abate the violation and pay the fine including the administrative compliance fees that have accrued. Sign the statement of Understanding below and deliver or mail this form, together with a check or money order payable to Clackamas County in the amount of the fine to:

Clackamas County Code Enforcement Section
150 Beavercreek Rd.
Oregon City, OR 97045

2. Request a hearing in writing. You may request a hearing to contest the violation(s) alleged. A written request for a hearing must be mailed to Clackamas County at the address listed above or sent to codeenforcement@clackamas.us.

A request for hearing must contain all of the following information:

- a. Your name and address;
- b. A copy of the citation or the Citation number and Case number; and,
- c. The description of the relief you are requesting.

At the hearing, an administrative fee may be assessed by the Hearings Officer in addition to civil penalty(ies) if the Hearings Officer concludes you are responsible for the violation. If a civil penalty is imposed the amount will likely exceed the fine amount on this citation.

STATEMENT OF UNDERSTANDING

I, the undersigned, do hereby acknowledge that I understand the following:

1. By paying the fine I admit the existence of the violation(s) alleged on this citation and my responsibility for it.
2. Paying the fine does not relieve me of my responsibility to correct the violation and to comply with all applicable laws.
3. Until the violation is abated a monthly administrative compliance fee is being assessed.
4. Additional citations may be issued to me if I fail to correct the violation or violate other applicable laws.

Signature: _____ Date: _____

Address: _____

City, State, Zip

Contact Number: _____ Email: _____



Sent from my iPhone