



COMMUNITY ACTION BOARD (CAB)
September 3, 2025 Hybrid Zoom & PSB 292
4:00 PM – 5:30 PM

FACILITATOR		Adam Khosroabadi			
NOTE TAKER		Sean Wells			
P	Paul Edgar	P	Greer Ryan	S	Jennifer Much Grund
A	Sonia Agnew	P	Candice Laxton	S	Sean Wells
A	Richard Sheldon	S	R.E. Szego	S	Aryn Zanca
P	John Parker	S	Tracy Garell		
P	Adam Khosroabadi	S	Joey Johns		

P-Present, A -Absent, E-Excused, S-Staff, O-Other Attendee

ITEMS / ISSUES	DISCUSSION
Meeting Called to Order Quorum is 50% +1	Adam called the meeting to order at 4:06 pm. A quorum was present.
Adoption of Meeting Minutes	June 2025 approved.
Meeting with Representative Dexter	Adam and Tracy described their meeting with Representative Dexter. They said that Representative Dexter was interested in many of the same things the CAB has been focused on and would keep an eye on Federal bills that could affect local programs.
The Year Ahead, Strategic Plan Review, Upcoming Needs Assessment, CAB Goals	Jennifer introduced the Strategic Plan. The first goal laid out in the strategic plan is to increase awareness. There have been several presentations to local organizations and governments as well as to County staff. The Community Needs Assessment has been distributed to other departments and organizations to inform their work. She discussed further strategies to increase community awareness. Paul proposed showing the ALICE presentation to the Oregon City Commission, a group of four volunteers and the Oregon City Mayor. Adam added that the ALICE Presentation was a

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	major factor in the Milwaukie City Council making affordability an official city goal. Greer suggested sharing the presentation with State of Oregon officials. Due to a lack of time, Jennifer only briefly covered the remaining goals. The second goal is to deliver accessible, equitable and culturally responsive services. There is currently a survey out to make sure that the population of people being served by Social Service programs is proportional to the total population of the county. Jennifer was asked about how Clackamas County compared to other Oregon counties in this regard, but she did not have that information to hand. As an example of something that SSD is working on to further this goal the Utility Support program having Russian and Spanish speaking employees to make it easier for those populations to receive assistance. Jennifer finished by talking about the revamped customer service feedback process and encouraged members to read the plan and share their thoughts at the next meeting. Jennifer then introduced the timeline for the Community Needs Assessment and the SSD employees that will be assisting in executing it, let the CAB know what their responsibilities will be, and the general process of how the Assessment will be completed.
Capo U	R.E. gave a quick overview of the new Capo U program. It is replacing the previous program, ROMA, which was widely considered to be unintuitive. They gave a brief history of community action in America and a quick overview of its current state. Finally, they showed how to access the Capo U website and gave a walkthrough of how to create an account for the website and which trainings that the board members should take.
Recruitment	Sean let the CAB know that recruitment will be closing soon and what the next steps will be. All applicants will be invited to the October meeting after which they will be interviewed by the executive subcommittee. After the interview the execs will pass on their recommendation to the full CAB at which point the full board will vote on accepting them or not.
Director Report	Tabled due to lack of time.
Member Updates	• Tabled due to lack of time.
Meeting Adjourned	The meeting was adjourned at 5:36.

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Next Meeting:	October 6 2025,