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Clackamas County
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DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

MEMORANDUM

TO: Clackamas County Board of County Commissioners (BCC)

FROM: Dan Johnson, Director, Department of Transportation and Development
Laura Edmonds, Manager, Office of Economic Development (OED)

RE: Non-Competitive Arts & Cultural Lottery Dollar Grants

DATE: June 9, 2026

REQUEST: Board direction for potential funding of non-competitive grants.

BACKGROUND: Each year, the Office of Economic Development (OED) provides the Board of County Commissioners with a list of funding requests for non-competitive grants traditionally awarded to arts, cultural and education organizations.

For the FY26/27 funding cycle, OED has received funding requests from the Clackamas County Historical Society (Museum of the Oregon Territory – MOOT) and the Clackamas County Arts Alliance (CCAA).

In the fall of 2021, the Board appropriated \$120,000 in funding, distributed over three years at \$40,000 each year to support Willamette Falls Locks Authority (WFLA).

During the May 12, 2026 Policy Session, WFLA presented a general overview of their current project status and requested consideration of an additional \$120,000 for funding year 2026/2027. Staff was asked to bring back this request to be considered along with other non-competitive grant requests for funding in FY26/27.

The funding requests are as follows:

- Clackamas County Arts Alliance (CCAA) – \$110,000
- Clackamas County Historical Society / Museum of the Oregon Territory (MOOT) – \$100,000
- Willamette Falls Locks Authority (WFLA) - \$120,000

Funding for these non-competitive grants is from State Lottery Dollars, which are restricted under **ORS 461.540** to support activities that *further economic development*. No General Funds will be used.

“Furthering economic development” includes, but is not limited to, providing:

(A) Services or financial assistance to for-profit and nonprofit businesses located or to be located in Oregon;

(B) Services or financial assistance to business or industry associations to promote, expand or prevent the decline of their businesses; or

(C) Services or financial assistance for facilities, physical environments or development projects, as defined in ORS 285B.410 (Definitions for ORS 285B.410 to 285B.482), that benefit Oregon’s economy. [1985 c.302 §7(7); 1995 c.12 §7; 2002 s.s.3 c.6 §18; 2005 c.835 §27; 2009 c.872 §3; 2011 c.699 §8]

Funds are earmarked through the Office of Economic Development, using lottery dollars provided by the State of Oregon and are statutorily required to be expended for economic development activities. Only \$210,000 has been scheduled in the OED FY 26/27 budget. No County General Funds are used.

County would enter into Funding Agreements with WFLA, CCAA and MOOT in accordance with County practices, indicating intended use of allocated funds.

RECOMMENDATION: Staff recommends allocating \$70,000 to CCAA, \$70,000 to MOOT and \$70,000 to WFLA.

Respectfully Submitted,

Dan Johnson

Dan Johnson
Director, Department of Transportation and Development

Attachments:

Attachment A: Moot FY26-27 LOI Funding Request

Attachment B: CCAA FY26-27 LOI Funding Request



March 23, 2026

Request for Funding

Laura Edmonds, Economic Development Manager and
Clackamas County Board of Commissioners

We are requesting a grant of \$110,000 to support our work throughout Clackamas County.

The mission of the Clackamas County Arts Alliance (Arts Alliance) is to keep arts and culture central to life in Clackamas County. As an arts services organization, we champion a vibrant, creative, and connected way of life in the County's urban and rural communities by advocating for, promoting, and facilitating access to all forms of arts and culture.

We are a partner and a resource for organizations and individuals contributing to the vitality of the places and spaces we live, work, learn, and play. The Arts Alliance serves as the chief resource for five arts commissions, eight guilds, 13 libraries, 35 museums, and hundreds of artists, makers, writers, performers, creative entrepreneurs, businesses, and educators. We are also the fiscal agent for the Clackamas County Cultural Coalition and other projects around the county. This year, our relationship with the county expanded, with the Arts Alliance now serving the two new Libraries, Gladstone and Oak Lodge, through our Artist Exhibit Program. This means more residents will have access to public art.

History:

Appointed in 1994 by the Board of Commissioners to advise and advocate for the arts in Clackamas County, the Alliance has evolved from an all-volunteer advisory board (originally called the Arts Action Alliance) to an independent 503 (c)(3) nonprofit. Our professional staff is acknowledged as the "go to" for information about local arts activities, funding opportunities, and representation with local, county, regional, and statewide initiatives. The County and the Arts Alliance's long history has been beneficial and supportive to all residents living and visiting the area.

2025-2026 Focus:

The significant focus this year has been energizing a more active and engaged network of artists, makers, and arts enthusiasts throughout Clackamas County, with an emphasis on elevating arts and culture in rural communities. This included:

*Engaging presenters and coaches to develop and present professional development curriculum for artists and makers.

- *Reaching out to artists in rural and underrepresented communities to connect them with opportunities.
- *Elevating Vintage, Folk, and Heritage artists and makers to enrich Clackamas County's cultural fabric.
- *Championing economic development opportunities that benefit artists and makers as well as local communities.

The Arts Alliance partnered with organizations and businesses in Happy Valley, Canby, Milwaukie, Sandy, and Oregon City to present a rotating schedule of networking, training, and tabling events. Each month included at least one event for Clackamas County artists and makers to gather and/or learn.

Over 275 artists and makers engaged with Arts Alliance, including 70 artists participating in our Artist Exhibition Program. While we see artists of all ages, a growing number of older participants are attending Arts Alliance events. Many are exploring their latent creative potential, while others are turning their talents into revenue-generating endeavors. Our more senior participants also represent some of Clackamas County's most prominent artists and makers, who have been sharing their work, making a living, and building community for many years. With the robust schedule of activities developed and implemented by the Arts Alliance, they have been able to share their wisdom and offer mentorship to emerging artists and makers. To support the creative and entrepreneurial goals of Clackamas County artists and makers, the following trainings were offered:

- *Building a Website and Online Store
- *Artist Exhibition Program Orientation
- *Copyright and the Arts
- *Careers in the Visual Arts
- *Social Media: Showing Up Without Selling Out
- *Getting Started with Grant Writing
- *Auditioning for Performing Artists
- *Writing an Artist Statement

Goals for 2026-27

Human Connection

At the Clackamas County Arts Alliance, we witness arts and culture bringing people together and strengthening community bonds. In creative spaces, we find common ground and pride in our local identities. At a time when the human and community connections created through arts and culture are needed more than ever, we are maximizing our reach in support of an active and engaged network of artists, makers, and arts enthusiasts in Clackamas County. Emphasizing economic opportunity and impact, we host a regular schedule of trainings and gatherings at collaborative sites throughout the county, bringing individuals from various arts and culture disciplines together to build skills and share knowledge. We also advocate for

fundors to understand the deeper impacts of the arts and connect their arts investments to the same outcomes they value in health, education, and workforce development.

- * Supporting economic opportunity and mobility by providing workshops, training, and networking opportunities for artists and makers to acquire business skills, explore professional development, and contribute meaningfully to our vibrant arts and culture community.

- * Connecting with local creatives through active outreach and establishing new cultural alliances and community-based partnerships that expand opportunities throughout the county.

- * Fostering cultural equity by identifying and working with underrepresented and emerging artists and makers to help them increase their public profile and access pathways for showcasing and monetizing their work.

- * Creating safe spaces for community building and offering welcoming experiences that reflect and celebrate the cultural, racial, gender, age, and abilities diversity that exists in Clackamas County.

- * Promoting diversity in creative expression by supporting a coalition of creatives committed to the production of Vintage, Folk, and Heritage Art that expresses a broad range of deeply rooted cultural traditions.

Request:

We are requesting funding of \$110,000 for the next fiscal year to support the Arts Alliance's ongoing work and the new economic initiatives described above. I would be happy to answer any questions you may have or provide additional information.

In gratitude,

Dianne Alves, Executive Director

Attachments:

February Financials



Clackamas County Arts Alliance

Balance Sheet
As of February 28, 2026

| | TOTAL |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1001 Embold-Cultural Coalition chkg 4006 | 298.22 |
| 1005 Embold-Main 4003 | 8,258.95 |
| 1006 Embold-Savings 04 | 3,006.33 |
| 1010 Embold-MM Savings 26 | 142,608.13 |
| 1020 Embold-Courthouse Chkg 4002 | 97,551.17 |
| 1035 Stripe | 19.12 |
| Total Bank Accounts | \$251,741.92 |
| Other Current Assets | |
| 1450 QuickBooks Tax Holding Account | 360.81 |
| Total Other Current Assets | \$360.81 |
| Total Current Assets | \$252,102.73 |
| Fixed Assets | |
| 1520 Website | 35,000.00 |
| 1599 Accumulated Depreciation | -35,000.00 |
| Total Fixed Assets | \$0.00 |
| TOTAL ASSETS | \$252,102.73 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| 2005 Embold CU-VISA-JF-01 - 9.5% | 24.42 |
| Total Credit Cards | \$24.42 |
| Other Current Liabilities | |
| 2100 Payroll Tax Liabilities | 0.00 |
| OR Employment Taxes | 101.00 |
| OR Paid Family and Medical Leave | 34.50 |
| OR Statewide Transit Taxes | 7.92 |
| WA Cares Fund | 82.16 |
| WA Paid Family and Medical Leave Tax | 114.32 |
| WA SUI Employer | 20.94 |
| Total 2100 Payroll Tax Liabilities | 360.84 |
| 2160 Board Designated Reserve | 40,000.00 |
| Total Other Current Liabilities | \$40,360.84 |
| Total Current Liabilities | \$40,385.26 |
| Total Liabilities | \$40,385.26 |
| Equity | |
| 3000 Net Assets without donor restrictions | 274,160.36 |

| | TOTAL |
|---|---------------------|
| 3005 Net Assets w/o donor restrictions - Board Designated | -40,000.00 |
| Net Income | -22,442.89 |
| Total Equity | \$211,717.47 |
| TOTAL LIABILITIES AND EQUITY | \$252,102.73 |

Clackamas County Arts Alliance



Profit and Loss July 2025 - February 2026

| | TOTAL |
|--|---------------------|
| Income | |
| 4000 Clackamas County | 110,000.00 |
| 4010 Grants & Funding Partners | 50,424.55 |
| 4015 Art in Public Spaces | |
| AEP Contracts | 14,400.00 |
| Total 4015 Art in Public Spaces | 14,400.00 |
| 4020 Board Support | 510.00 |
| 4025 Events/Workshops/Trainings | 310.00 |
| 4030 Individual Donations | 1,389.98 |
| 4045 Other Revenue | 79.00 |
| 4050 Fiscal Agent Fees | 11,046.75 |
| 4999 Interest Income | 902.25 |
| Total Income | \$189,062.53 |
| Cost of Goods Sold | |
| 5000 Program Costs | |
| Artists & Consultants | 350.00 |
| Event Costs | 80.52 |
| Marketing & Promotion | 688.68 |
| Merchant Fees | 128.94 |
| Program Supplies | 281.21 |
| Sub Contractors (1099) | 12,007.15 |
| Total 5000 Program Costs | 13,536.50 |
| Total Cost of Goods Sold | \$13,536.50 |
| GROSS PROFIT | \$175,526.03 |
| Expenses | |
| 6000 Overhead Expenses | |
| Accounting | 11,490.00 |
| Bank charges | 166.64 |
| Dues and Subscriptions | 2,436.56 |
| Insurance - D&O Liability | 1,310.00 |
| Insurance - General Liability | 2,275.50 |
| Licenses & Taxes | 277.00 |
| Marketing & Promotional | 402.20 |
| Meetings | 326.96 |
| Office Supplies | 178.33 |
| Postage | 188.00 |
| Professional Services | 29,846.43 |
| Rent - Storage Unit | 1,134.00 |
| Telephone/internet | 878.88 |
| Total 6000 Overhead Expenses | 50,910.50 |
| 6200 Personnel Expenses | |

| | TOTAL |
|--------------------------------------|---------------------|
| Employee reimbursement | 2,400.00 |
| Health Insurance Stipend | 8,600.00 |
| Mileage Reimbursement | 1,998.65 |
| Payroll Service Fee | 1,054.50 |
| Payroll Taxes | 10,016.39 |
| Wages - Employees Staff | 106,270.36 |
| Total 6200 Personnel Expenses | 130,339.90 |
| Total Expenses | \$181,250.40 |
| NET OPERATING INCOME | \$ -5,724.37 |
| NET INCOME | \$ -5,724.37 |



Clackamas County Arts Alliance

Profit and Loss by Class

July 2025 - February 2026

| | AEP | COMMUNITY OPPORTUNITIES | FUNDRAISING | MANAGEMENT & GENERAL EXPENSES | TOTAL |
|--|--------------------|-------------------------|---------------------|-------------------------------|---------------------|
| Income | | | | | |
| 4000 Clackamas County | | | 110,000.00 | | \$110,000.00 |
| 4010 Grants & Funding Partners | | | 50,424.55 | | \$50,424.55 |
| 4015 Art in Public Spaces | | | | | \$0.00 |
| AEP Contracts | 14,400.00 | | | | \$14,400.00 |
| Total 4015 Art in Public Spaces | 14,400.00 | | | | \$14,400.00 |
| 4020 Board Support | | | | | |
| 4025 | | 310.00 | 510.00 | | \$510.00 |
| Events/Workshops/Trainings | | | | | \$310.00 |
| 4030 Individual Donations | | | 1,389.98 | | \$1,389.98 |
| 4045 Other Revenue | | | | 79.00 | \$79.00 |
| 4050 Fiscal Agent Fees | | | | 11,046.75 | \$11,046.75 |
| 4999 Interest Income | | | | 902.25 | \$902.25 |
| Total Income | \$14,400.00 | \$310.00 | \$162,324.53 | \$12,028.00 | \$189,062.53 |
| Cost of Goods Sold | | | | | |
| 5000 Program Costs | | | | | \$0.00 |
| Artists & Consultants | | 350.00 | | | \$350.00 |
| Event Costs | | 80.52 | | | \$80.52 |
| Marketing & Promotion | 314.21 | | 374.47 | | \$688.68 |
| Merchant Fees | | 0.29 | 128.65 | | \$128.94 |
| Program Supplies | 63.19 | 218.02 | | | \$281.21 |
| Sub Contractors (1099) | 6,957.15 | 350.00 | 4,700.00 | | \$12,007.15 |
| Total 5000 Program Costs | 7,334.55 | 998.83 | 5,203.12 | | \$13,536.50 |
| Total Cost of Goods Sold | \$7,334.55 | \$998.83 | \$5,203.12 | \$0.00 | \$13,536.50 |
| GROSS PROFIT | \$7,065.45 | \$ -688.83 | \$157,121.41 | \$12,028.00 | \$175,526.03 |
| Expenses | | | | | |
| 6000 Overhead Expenses | | | | | \$0.00 |
| Accounting | | | | 11,490.00 | \$11,490.00 |
| Bank charges | | | | 166.64 | \$166.64 |
| Dues and Subscriptions | | | | 2,436.56 | \$2,436.56 |
| Insurance - D&O Liability | | | | 1,310.00 | \$1,310.00 |
| Insurance - General Liability | | | | 2,275.50 | \$2,275.50 |
| Licenses & Taxes | | | | 277.00 | \$277.00 |
| Marketing & Promotional | | | | 402.20 | \$402.20 |
| Meetings | | | | 326.96 | \$326.96 |
| Office Supplies | | | | 178.33 | \$178.33 |
| Postage | | | | 188.00 | \$188.00 |
| Professional Services | | | | 29,846.43 | \$29,846.43 |
| Rent - Storage Unit | | | | 1,134.00 | \$1,134.00 |

| | AEP | COMMUNITY OPPORTUNITIES | FUNDRAISING | MANAGEMENT & GENERAL EXPENSES | TOTAL |
|--------------------------------------|--------------------|-------------------------|---------------|-------------------------------|---------------------|
| Telephone/internet | | | | 878.88 | \$878.88 |
| Total 6000 Overhead Expenses | | | | 50,910.50 | \$50,910.50 |
| 6200 Personnel Expenses | | | | | \$0.00 |
| Employee reimbursement | 850.00 | | | 1,550.00 | \$2,400.00 |
| Health Insurance Stipend | 2,400.00 | | | 6,200.00 | \$8,600.00 |
| Mileage Reimbursement | 245.00 | | | 1,753.65 | \$1,998.65 |
| Payroll Service Fee | | | | 1,054.50 | \$1,054.50 |
| Payroll Taxes | 1,530.50 | | 0.00 | 8,485.89 | \$10,016.39 |
| Wages - Employees Staff | 17,854.31 | | 0.00 | 88,416.05 | \$106,270.36 |
| Total 6200 Personnel Expenses | 22,879.81 | | 0.00 | 107,460.09 | \$130,339.90 |
| Total Expenses | \$22,879.81 | \$0.00 | \$0.00 | \$158,370.59 | \$181,250.40 |
| NET OPERATING INCOME | \$ - 15,814.36 | \$ -688.83 | \$157,121.41 | \$ -146,342.59 | \$ -5,724.37 |
| NET INCOME | \$ - 15,814.36 | \$ -688.83 | \$157,121.41 | \$ -146,342.59 | \$ -5,724.37 |



Clackamas County Arts Alliance

Cash Flow by Month

July 2025 - February 2026

| | JUL 2025 | AUG 2025 | SEP 2025 | OCT 2025 | NOV 2025 | DEC 2025 | JAN 2026 | FEB 2026 | TOTAL |
|--|----------------------|----------------------|---------------------|----------------------|---------------------|---------------------|--------------------|----------------------|---------------------|
| Income | | | | | | | | | |
| 4000 Clackamas County | | | 110,000.00 | | | | | | \$110,000.00 |
| 4010 Grants & Funding Partners | | | | | 21,250.00 | 8,574.55 | 18,100.00 | 2,500.00 | \$50,424.55 |
| 4015 Art in Public Spaces | | | | | | | | | \$0.00 |
| AEP Contracts | | | | | | 2,958.16 | 11,441.84 | | \$14,400.00 |
| Total 4015 Art in Public Spaces | | | | | | 2,958.16 | 11,441.84 | | \$14,400.00 |
| 4020 Board Support | 20.00 | 20.00 | 20.00 | 20.00 | 120.00 | 270.00 | 20.00 | 20.00 | \$510.00 |
| 4025 Events/Workshops/Trainings | | | | 10.00 | | 300.00 | | | \$310.00 |
| 4030 Individual Donations | 60.00 | 60.00 | 60.00 | 110.00 | 60.00 | 815.00 | 164.98 | 60.00 | \$1,389.98 |
| 4045 Other Revenue | | | | 79.00 | | | | | \$79.00 |
| 4050 Fiscal Agent Fees | | | | | | 11,046.75 | | | \$11,046.75 |
| 4999 Interest Income | 107.77 | 92.18 | 105.29 | 142.03 | 113.59 | 110.71 | 118.59 | 112.09 | \$902.25 |
| Total Income | \$187.77 | \$172.18 | \$110,185.29 | \$361.03 | \$21,543.59 | \$24,075.17 | \$29,845.41 | \$2,692.09 | \$189,062.53 |
| Cost of Goods Sold | | | | | | | | | |
| 5000 Program Costs | | | | | | | | | \$0.00 |
| Artists & Consultants | 150.00 | 0.00 | | 100.00 | 100.00 | | | | \$350.00 |
| Event Costs | 80.52 | | | | | | | | \$80.52 |
| Marketing & Promotion | 374.47 | 314.21 | | | | | | | \$688.68 |
| Merchant Fees | 3.53 | 3.53 | 3.53 | 5.28 | 7.02 | 27.23 | 75.29 | 3.53 | \$128.94 |
| Program Supplies | 28.98 | 166.94 | 13.58 | 22.52 | | | | 49.19 | \$281.21 |
| Sub Contractors (1099) | 1,237.12 | 960.90 | 2,469.15 | 1,597.20 | 1,172.30 | 1,724.85 | 1,990.10 | 855.53 | \$12,007.15 |
| Total 5000 Program Costs | 1,874.62 | 1,445.58 | 2,486.26 | 1,725.00 | 1,279.32 | 1,752.08 | 2,065.39 | 908.25 | \$13,536.50 |
| Total Cost of Goods Sold | \$1,874.62 | \$1,445.58 | \$2,486.26 | \$1,725.00 | \$1,279.32 | \$1,752.08 | \$2,065.39 | \$908.25 | \$13,536.50 |
| GROSS PROFIT | \$ -1,686.85 | \$ -1,273.40 | \$107,699.03 | \$ -1,363.97 | \$20,264.27 | \$22,323.09 | \$27,780.02 | \$1,783.84 | \$175,526.03 |
| Expenses | | | | | | | | | |
| 6000 Overhead Expenses | | | | | | | | | \$0.00 |
| Accounting | 1,050.00 | 1,050.00 | 1,050.00 | 4,140.00 | 1,050.00 | 1,050.00 | 1,050.00 | 1,050.00 | \$11,490.00 |
| Bank charges | | 45.85 | | | | 60.72 | 60.07 | | \$166.64 |
| Dues and Subscriptions | 251.99 | 449.99 | 469.99 | 251.99 | 251.99 | 251.99 | 254.14 | 254.48 | \$2,436.56 |
| Insurance - D&O Liability | | 1,310.00 | | | | | | | \$1,310.00 |
| Insurance - General Liability | | | | 788.50 | 371.75 | 371.75 | 371.75 | 371.75 | \$2,275.50 |
| Licenses & Taxes | | | | 277.00 | | | | | \$277.00 |
| Marketing & Promotional | 45.90 | 45.90 | 45.90 | 45.90 | 45.90 | 45.90 | 45.90 | 80.90 | \$402.20 |
| Meetings | | 37.65 | | 149.40 | | | | 139.91 | \$326.96 |
| Office Supplies | 178.33 | | | | | | | | \$178.33 |
| Postage | | | 376.00 | -188.00 | | | | | \$188.00 |
| Professional Services | 3,375.00 | 3,375.00 | 4,080.60 | 3,375.00 | 4,710.60 | 3,375.00 | 3,375.00 | 4,180.23 | \$29,846.43 |
| Rent - Storage Unit | 123.00 | 123.00 | 123.00 | 165.00 | 150.00 | 150.00 | 150.00 | 150.00 | \$1,134.00 |
| Telephone/internet | 24.59 | 24.38 | 114.26 | 618.01 | 24.40 | 24.40 | 24.42 | 24.42 | \$878.88 |
| Total 6000 Overhead Expenses | 5,048.81 | 6,461.77 | 6,259.75 | 9,622.80 | 6,604.64 | 5,329.76 | 5,331.28 | 6,251.69 | \$50,910.50 |
| 6200 Personnel Expenses | | | | | | | | | \$0.00 |
| Employee reimbursement | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | 550.00 | 200.00 | 150.00 | \$2,400.00 |
| Health Insurance Stipend | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 800.00 | 600.00 | \$8,600.00 |
| Mileage Reimbursement | 197.54 | 214.06 | 424.06 | 390.81 | 269.71 | 231.91 | 57.70 | 212.86 | \$1,998.65 |
| Payroll Service Fee | 145.50 | 130.00 | 133.00 | 130.00 | 130.00 | 130.00 | 121.50 | 134.50 | \$1,054.50 |
| Payroll Taxes | 1,348.48 | 1,311.69 | 1,309.39 | 1,318.95 | 1,268.76 | 1,511.54 | 1,137.28 | 810.30 | \$10,016.39 |
| Wages - Employees Staff | 13,531.83 | 14,062.90 | 14,039.81 | 13,409.03 | 13,809.04 | 17,501.08 | 11,416.67 | 8,500.00 | \$106,270.36 |
| Total 6200 Personnel Expenses | 16,723.35 | 17,218.65 | 17,406.26 | 16,748.79 | 16,977.51 | 21,124.53 | 13,733.15 | 10,407.66 | \$130,339.90 |
| Total Expenses | \$21,772.16 | \$23,680.42 | \$23,666.01 | \$26,371.59 | \$23,582.15 | \$26,454.29 | \$19,064.43 | \$16,659.35 | \$181,250.40 |
| NET OPERATING INCOME | \$ -23,459.01 | \$ -24,953.82 | \$84,033.02 | \$ -27,735.56 | \$ -3,317.88 | \$ -4,131.20 | \$8,715.59 | \$ -14,875.51 | \$ -5,724.37 |
| NET INCOME | \$ -23,459.01 | \$ -24,953.82 | \$84,033.02 | \$ -27,735.56 | \$ -3,317.88 | \$ -4,131.20 | \$8,715.59 | \$ -14,875.51 | \$ -5,724.37 |



Tuesday, April 14, 2026

Laura Edmonds, Economic Development Manager
Clackamas County – Office of Economic Development
2051 Kaen Road
Oregon City, Oregon 97045

Laura,

We are requesting \$100,000 in funding from Clackamas County for the July 2026 to June 2027 fiscal year to support our mission to **collect, preserve, and share the culture and history of Clackamas County**. This funding will enable us to continue offering high-quality visitor experiences, develop more educational programs, preserve collections, and maintain the facilities that serve as vital community gathering spaces.

Strategic Priorities for FY 2026–2027

In the coming fiscal year, we aim to expand our reach and deepen our impact through the following core initiatives:

- **Develop and deliver dynamic K–12 and family education programs** inspired by our new exhibits in collaboration with schools and community partners.
- **Share our two major exhibits** to engage the public with compelling local stories and historical themes: *Jennings Lodge Camp: A Gathering Place for Faith, Community, and Revival* and the *Land & People of the Willamette Valley: A History Shaped by the River*.
- **Preserve and care for over 35,000 artifacts** in our collection to ensure future generations can learn from and enjoy them.
- **Enhance the Stevens-Crawford Heritage House grounds** to increase community event offerings and expand opportunities for earned income through rentals.
- **Ensure safe, accessible, and welcoming facilities** for all visitors through routine and critical maintenance.

Building on our Success

Since 2022, Clackamas County support has played a pivotal role in expanding our educational outreach and visitor engagement. Highlights include:

- A **dramatic increase in school engagement**, with our 4th and 5th grade history program growing from zero to over 1,100 student participants.
- **Collaborative programming** with two other historic sites, Ermatinger House and the McLoughlin House, reaching underserved students and first-time museum visitors.
- **Broadening access** to county history beyond our physical locations. We are reaching audiences through our website with a new online exhibit on [Jennings Lodge Camp](#) to add to our two online exhibits: [She Flies with Her Own Wings](#) and [Life & Death in the Oregon Territory](#).

Use of Requested Funds

County funding will directly support our mission in the following ways:

Staffing Support

- Partial salary support for Zack Lynch, our **.75 FTE Visitor and Volunteer Engagement Coordinator**, who coordinates in-person education programs (\$18,240 - 62% of salary).
- Partial salary support for Waldo McGinnis, our **.75 FTE Web and Print Media Specialist**, who manages digital outreach, marketing, and visibility (\$20,160 - 62% of salary).

Operational Support

Vital day-to-day costs required to keep our museums open and accessible:

- Supplies for school and family programs to support the new *Jennings Lodge Camp* and *Land & People of the Willamette Valley Exhibits*: **\$2,000**.
- Background checks for new education and collections volunteers: **\$500**.
- Archival supplies to preserve our collection of over 35,000 items: **\$2,000**.
- Utilities: **\$20,000**.
- Printing and copying for marketing: **\$2,500**.
- Telephone, DSL, and Tech. expenses: **\$3,800**.

Facility Maintenance

To support our visitor experience, we must ensure that our facilities are safe, functional, and welcoming.

Funding will cover essential building maintenance, including:

- Replacement of aging heat pump: **\$20,000**.
- Elevator maintenance and inspection: **\$2,500**.
- Janitorial service and equipment: **\$3,500**.
- Building security: **\$2,500**.
- Facilities equipment: **\$2,300**.

Our Impact and Vision

Our museums are vital storytellers of how Clackamas County has grown, adapted, and transformed from the deep roots of Indigenous cultures and the journeys along the Oregon Trail to the technological innovations powered by the Willamette Falls. This is Oregon's most richly layered history, and it lives here. Through immersive exhibits and educational programs, we illuminate the lives, struggles, and achievements of everyday people by offering visitors of all ages a deeper understanding of the present through the lens of the past.

We are honored to steward this legacy. With Clackamas County's continued investment, we will ensure that these stories remain not only preserved but powerfully shared, accessible to all, relevant to our times, and inspiring for generations to come.

Thank you for your consideration.



Stephen Greenwood, Executive Director

| Budget for Clackamas County Grant, 10/01/2026 – 04/30/2027 | Total |
|---|------------------|
| Facilities and Equipment | |
| Replace heat pump | 20000.00 |
| Otis Elevator maintenance and service | 2500.00 |
| Janitorial service and equipment | 3500.00 |
| Building security | 2500.00 |
| Facilities equipment | 2300.00 |
| Sub-total | 30800.00 |
| | |
| Operations | |
| Volunteer Services | 500.00 |
| Utilities | 20000.00 |
| Printing and copying for marketing | 2500.00 |
| Collection supplies | 2000.00 |
| Program supplies/education | 2000.00 |
| Telephone, DSL, Tech | 3800.00 |
| Sub-total | 30800.00 |
| | |
| Wages and payroll taxes | |
| Waldo McGinnis, Web and Print Media Specialist - \$21/hr. x 30 hours/wk. x 32 weeks | 20160.00 |
| Zack Lynch, Visitor and Volunteer Engagement Coordinator - \$19/hr. x 30 hours/wk. x 32 weeks | 18240.00 |
| Sub-total | 38400.00 |
| | |
| Total | 100000.00 |
| | |
| | |

| Clackamas County Grant Timeline, 10/01/2026 – 04/30/2027 | Timeline for use of funds |
|---|----------------------------------|
| Facilities and Equipment | |
| Replace heat pump | 10/03/2026 – 10/31/2026 |
| Otis Elevator maintenance and service | 11/01/2026 – 04/30/2027 |
| Janitorial service and equipment | 11/01/2026 – 04/30/2027 |
| Building security | 10/01/2026 – 04/30/2027 |
| Facilities equipment | 10/01/2026 – 04/30/2027 |
| | |
| Operations | |
| Volunteer Services | 10/01/2026 – 04/30/2027 |
| Utilities | 10/01/2026 – 04/30/2027 |
| Printing and copying for marketing museums | 10/01/2026 – 04/30/2027 |
| Collection supplies | 10/01/2026 – 04/30/2027 |
| Program supplies/education | 10/01/2026 – 04/30/2027 |
| Telephone, DSL, Tech | 10/01/2026 – 04/30/2027 |
| | |
| Wages, payroll taxes, and Worker's Compensation | |
| Waldo McGinnis, Web and Print Media Specialist | 10/01/2026 – 04/30/2027 |
| Zack Lynch, Visitor and Volunteer Engagement Coordinator | 10/01/2026 – 04/30/2027 |
| | |