

Office of the County Clerk

Mission Statement

The Office of the Clerk builds public trust through good and responsive government. We ensure equitable and inclusive access to local government services through conducting accurate and transparent elections, empowering every voice, recording real property transactions, issuing marriage licenses, officiating weddings, and preserving the public record.



Proposed Budget Presentation

Fiscal Year 2026-2027

May 2026



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CLACKAMAS
COUNTY



County Clerk (13)

Department Budget Summary by Fund

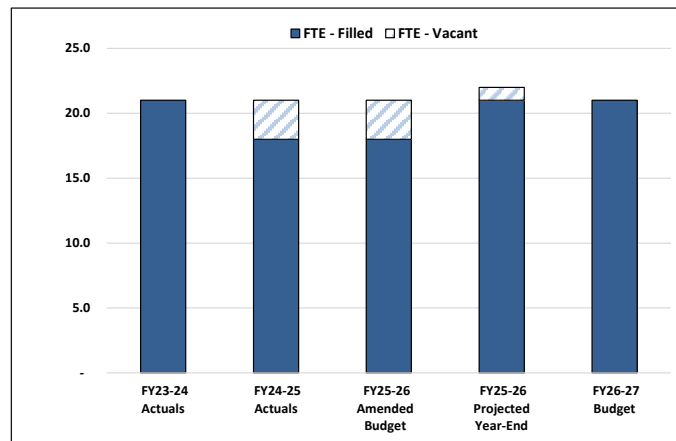
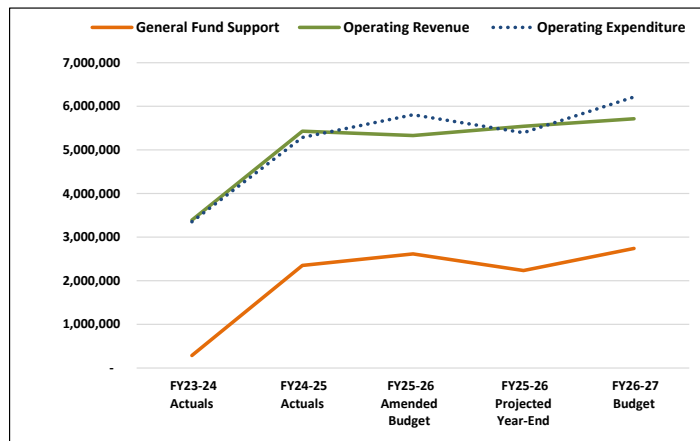
Line of Business	Program	FY26-27 General Fund (100)	FY26-27 Total Budget	FY26-27 General Fund Support in Budget*	% of Total	FY26-27 FTE **		
						Total	Filled	Vacant
Clerk's Office	Office of the Clerk	1,226,468	1,226,468	1,226,468	100%	3.0	3.0	
	Property Value Appeals Board (PVAB)	12,000	12,000	12,000	100%			
	Elections	3,148,157	3,148,157	1,503,432	48%	6.0	6.0	
	Recording	984,769	984,769	-	0%	7.0	7.0	
Records Management	Records Management	843,872	843,872	-	0%	5.0	5.0	
TOTAL		6,215,266	6,215,266	2,741,900	44%	21.0	21.0	
FY25-26 Budget (Amended)		5,805,790	5,805,790	2,615,138	45%	21.0	18.0	3.0
\$ Increase (Decrease)		409,476	409,476	126,762		0.0	3.0	(3.0)
% Increase (Decrease)		7%	7%	5%		0%	17%	-100%

*General Fund Support is a subsidy, net of any other revenue received by the department.

** FY26-27 FTE: The figures align to each department's updated personnel counts.

**13-County Clerk / 100-General Fund
Summary of Revenue and Expense**

	FY23-24 Actuals	FY24-25 Actuals	FY25-26 Amended Budget	FY25-26 Projected Year-End	FY26-27 Budget	<u>Budget to Budget:</u> \$ Variance	% Variance
Beginning Fund Balance	108,232	240,160	473,494	354,912	499,912	26,418	6%
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	3,141	60,435	-	18,543	-	-	-
Charges, Fees, License, Permits	2,839,520	2,901,538	2,567,158	2,863,158	2,973,454	406,296	16%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	261,447	115,770	150,000	423,927	-	(150,000)	-100%
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	287,017	2,353,451	2,615,138	2,236,185	2,741,900	126,762	5%
Operating Revenue	3,391,125	5,431,194	5,332,296	5,541,813	5,715,354	383,058	7%
Total Revenue	3,499,357	5,671,354	5,805,790	5,896,725	6,215,266	409,476	7%
Personnel Services	2,239,609	2,516,095	2,850,607	2,845,200	3,059,044	208,437	7%
Materials and Services	1,113,760	2,194,985	2,830,183	2,431,613	3,156,222	326,039	12%
Capital Outlay	-	577,443	125,000	120,000	-	(125,000)	-100%
Operating Expenditure	3,353,369	5,288,523	5,805,791	5,396,813	6,215,266	409,476	7%
Debt Service	-	-	-	-	-	-	-
Special Payments	145,711	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Appropriated	3,499,080	5,288,523	5,805,791	5,396,813	6,215,266	409,476	7%
Reserve for Future Expenditures	-	-	-	-	-	-	-
Total Expense	3,499,080	5,288,523	5,805,791	5,396,813	6,215,266	409,476	7%
Revenues Less Expenses	276	382,831	-	499,912	-		
<u>Full Time Equivalent (FTE)</u>				<i>As Of 04/2026</i>			
FTE - Total	21.0	21.0	21.0	22.0	21.0	(1.0)	
FTE - Filled	21.0	18.0	18.0	21.0	21.0	-	
FTE - Vacant	-	3.0	3.0	1.0	-	(1.0)	



FY26-27: Looking Ahead

FY26-27 Opportunities

- **Recording:** Sustained public demand for notary, marriage license, and wedding officiation appointments.
- **Records Management:** Sustained public demand for passport application acceptance appointments.
- **Elections:** Improvements to elections administration systems made in FY24-25 and FY25-26 has allowed for increased efficiencies in staffing, printing and other resources.

FY26-27 Challenges

- **Recording:** Continued lower overall division revenue for recorded documents due to ongoing stagnation of the housing market, decreased housing activity (sales and refinances), decreased construction of new homes, stabilized higher interest rates.
- **Clerk:** Continued need for General Fund Support to maintain statutorily required functions of the Elections, Recording, and Records Management Divisions.
- **Elections:** Shifting legal and legislative landscape at the state and national level affecting elections administration, security, and funding.