Finance

Budget Presentation Fiscal Year 2025-2026





Finance (15)
Finance Only
Department Budget Summary by Fund

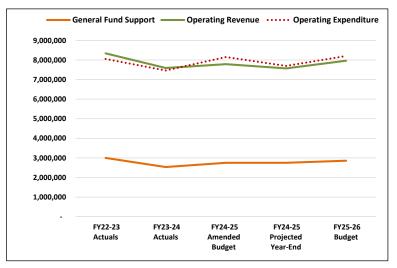
		FY25-26	FY25-26	FY25-26	FY25-26	% of	FY	25-26 FTE *	*
Line of Business	Program	General	Special Grants	Total	General Fund	Total	Total	Filled	Vacant
		Fund	Fund	Budget	Support in				
		(100)	(230)		Budget*				
Financial Executive Support	Executive Leadership & Administration	942,240	-	942,240	449,040	48%	3.8	3.8	-
	Financial Systems Support	409,658		409,658	200,439	49%	2.0	2.0	-
								-	-
Accounting Services	Accounts Payable	621,161		621,161	1,131	0%	5.0	5.0	-
	Accounting	1,790,668	-	1,790,668	395,552	22%	8.3	8.3	-
	Payroll	823,802		823,802	426,055	52%	5.0	5.0	-
								-	-
Financial Management & Accountability	Budget	1,179,105		1,179,105	531,716	45%	5.0	5.0	-
	Grants	1,152,112	202,747	1,354,860	435,039	32%	7.0	6.0	1.0
	Procurement & Contract Services	1,285,254	-	1,285,254	421,028	33%	8.0	7.0	1.0
	TOTAL	8,203,999	202,747	8,406,746	2,860,000	34%	44.0	42.0	2.0
	FY24-25 Budget (Amended)	8,152,782	267,001	8,419,783	2,750,000	33%	45.0	41.0	4.0
	\$ Increase (Decrease)	51,217	(64,254)	(13,036)	110,000		(1.0)	1.0	(2.0)
	% Increase (Decrease)	1%	-24%	0%	4%		-2%	2%	-50%

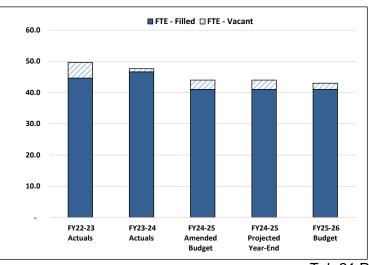
^{*} General Fund Support is a subsidy, net of any other revenue received by the department

^{**} FY25-26 FTE: The figures align to each department's updated personnel counts

15-Finance / 100-General Fund Summary of Revenue and Expense

						Budget	to Budget:	Budget to 3-Ye	ar Average:
	FY22-23	FY23-24	FY24-25	FY24-25	FY25-26	\$	%	\$	%
	Actuals	Actuals	Amended	Projected	Budget	Variance	Variance	Variance	Variance
			Budget	Year-End					
Beginning Fund Balance	492,127	239,524	367,000	367,151	242,005	(124,995)	-34%	(124,262)	-34%
Taxes	-	77,149	120,000	160,000	175,000	55,000	46%	95,950	121%
Federal, State, Local, All Other Gifts	-	191	-	-	-	-	-	(64)	-100%
Charges, Fees, License, Permits	5,047,368	4,474,450	4,265,165	4,365,465	4,606,995	341,830	8%	(22,099)	0%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	291,948	304,862	650,619	295,000	320,000	(330,619)	-51%	22,730	8%
Other Interfund Transfers	-	200,000	-	-	-	-	-	(66,667)	-100%
General Fund Support	2,998,840	2,535,161	2,750,000	2,750,000	2,860,000	110,000	4%	98,666	4%
Operating Revenue	8,338,156	7,591,813	7,785,784	7,570,465	7,961,995	176,211	2%	128,517	2%
Total Revenue	8,830,284	7,831,337	8,152,784	7,937,616	8,204,000	51,216	1%	4,255	0%
Personnel Services	6,005,485	6,433,454	6,920,020	6,621,448	7,108,546	188,526	3%	755,083	12%
Materials and Services	2,047,316	1,030,732	1,232,762	1,074,163	1,095,453	(137,309)	-11%	(288,617)	-21%
Capital Outlay	-	-	-	-	-	-	-	-	-
Operating Expenditure	8,052,801	7,464,186	8,152,782	7,695,611	8,203,999	51,217	1%	466,466	6%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Total Appropriated	8,052,801	7,464,186	8,152,782	7,695,611	8,203,999	51,217	1%	466,466	6%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	8,052,801	7,464,186	8,152,782	7,695,611	8,203,999	51,217	1%	466,466	
Revenues Less Expenses	777,483	367,151	-	242,005	-				
Full Time Equivalent (FTE)				As Of 03/2025					
FTE - Total	49.7	47.7	44.0	44.0	43.0	(1.0)			
FTE - Filled	44.7	46.7	41.0	41.0	41.0	-			
FTE - Vacant	5.0	1.0	3.0	3.0	2.0	(1.0)			

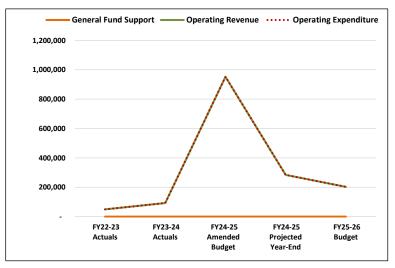


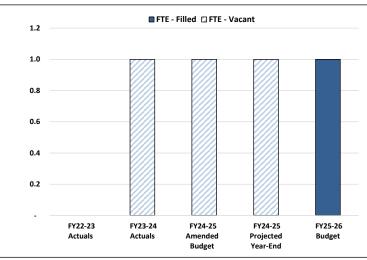


Tab 21 Page 3

15-Finance / 230-Special Grants Fund Summary of Revenue and Expense

						Budget	to Budget:	Budget to 3-Ye	ar Average:
	FY22-23	FY23-24	FY24-25	FY24-25	FY25-26	\$	%	\$	%
	Actuals	Actuals	Amended Budget	Projected Year-End	Budget	Variance	Variance	Variance	Variance
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	49,708	92,628	952,541	284,630	202,748	(749,793)	-79%	60,426	42%
Charges, Fees, License, Permits	-	-	-	-	-	-	-	-	-
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-	-	
Operating Revenue	49,708	92,628	952,541	284,630	202,748	(749,793)	-79%	60,426	42%
Total Revenue	49,708	92,628	952,541	284,630	202,748	(749,793)	-79%	60,426	42%
Personnel Services	-	23,456	169,631	166,493	180,505	10,874	6%	117,189	185%
Materials and Services	49,708	69,172	97,370	118,137	22,242	(75,128)	-77%	(56,764)	-72%
Capital Outlay	-	-	685,541	-	-	(685,541)	-100%	-	-
Operating Expenditure	49,708	92,628	952,542	284,630	202,747	(749,795)	-79%	60,425	42%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	
Total Appropriated	49,708	92,628	952,542	284,630	202,747	(749,795)	-79%	60,425	42%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	49,708	92,628	952,542	284,630	202,747	(749,795)	-79%	60,425	
Revenues Less Expenses	-	-	-	-	-				
Full Time Equivalent (FTE)				As Of 03/2025					
FTE - Total	-	1.0	1.0	1.0	1.0	-			
FTE - Filled	-	-	-	-	1.0	1.0			
FTE - Vacant	-	1.0	1.0	1.0	-	(1.0)			





Tab 21 Page 4

FY25-26 Looking Ahead

CHALLENGES

Internal

- Separate department or office processes reduce efficiency.
- Redundant software systems requiring multiple reconciliations.

External

 Rapidly changing federal financial landscape resulting in revenue uncertainty which impacts long term forecasting.

OPPORTUNITIES

Increase Efficiencies

- Standardization of financial processes.
- Consolidation of redundant software.
- Increased staff training on financial systems.

FY25-26 BUDGET PRESENTATION

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Finance (15)
Finance Only
Department Budget Summary by Fund

		FY25-26	FY25-26	FY25-26	FY25-26	% of	FY	25-26 FTE *	*
Line of Business	Program	General	Special Grants	Total	General Fund	Total	Total	Filled	Vacant
		Fund	Fund	Budget	Support in				
		(100)	(230)		Budget*				
Financial Executive Support	Executive Leadership & Administration	942,240	-	942,240	449,040	48%	3.8	3.8	-
	Financial Systems Support	409,658		409,658	200,439	49%	2.0	2.0	-
								-	-
Accounting Services	Accounts Payable	621,161		621,161	1,131	0%	5.0	5.0	-
	Accounting	1,790,668	-	1,790,668	395,552	22%	8.3	8.3	-
	Payroll	823,802		823,802	426,055	52%	5.0	5.0	-
								-	-
Financial Management & Accountability	Budget	1,179,105		1,179,105	531,716	45%	5.0	5.0	-
	Grants	1,152,112	202,747	1,354,860	435,039	32%	7.0	6.0	1.0
	Procurement & Contract Services	1,285,254	-	1,285,254	421,028	33%	8.0	7.0	1.0
	TOTAL	8,203,999	202,747	8,406,746	2,860,000	34%	44.0	42.0	2.0
	FY24-25 Budget (Amended)	8,152,782	267,001	8,419,783	2,750,000	33%	45.0	41.0	4.0
	\$ Increase (Decrease)	51,217	(64,254)	(13,036)	110,000		(1.0)	1.0	(2.0)
	% Increase (Decrease)	1%	-24%	0%	4%		-2%	2%	-50%

^{*} General Fund Support is a subsidy, net of any other revenue received by the department

^{**} FY25-26 FTE: The figures align to each department's updated personnel counts



Financial Executive Support

Executive Leadership & Administration

Purpose Statement

The purpose of the Executive Leadership & Administration program is to provide leadership, administrative, financial, communications and strategic planning services to Department Employees and other County Leadership so they can make informed decisions that further the achievement of both strategic and operational results.

Performance Narrative Statement

The Executive Leadership & Administration Program budget is a continuation of current service funding levels. These resources will allow the program to deliver training, financial policy development and implementation to all departments and County staff. Our support is to guide departments to manage and apply best financial practices. This include procurement and facilities services which benefit County residents through responsible management, furthering the strategic objective of building public trust through good government. Through efficent and effective central services in the Finance department operating Department's can focus their efforts on service delivery to other work units and the public.

Key Performance Measures

		FY 22-23	FY 23-24	FY 24-25	FY 24-25	FY 25-26
		Actual	Actual	Target	Actuals	Target
Result	Period Close - Accounting periods will close by June of Fiscal Year for Timely, Accurate and Transparent Financials	NEW	70%	100%	Annual measurement reported after June	100%
Output	Finance Department employees will say that they are empowered and have the tools they need to do their job.	NEW	NEW	100%	84.4%	100%
Customer Service	Department respondents will "agree" or "strongly agree" that they receive quality professional services from the Finance Department that equip them to do their jobs.	NEW	NEW	Survey being developed	Reporting will begin FY25-26	85%
Ratio	Participants per trainings per quarter/25% of FTEs	NEW	NEW	NEW	Reporting will begin FY25-26	25%

rogram includes:		
Mandated Services	Υ	
Shared Services	N	
Grant Funding	N	

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Ρ

Oversees the annual production of the County's Budget and Comprehensive Annual Financial Report, as well as all other Lines of Business of the Department, which many are required by regulations. Actively manages the County's debt within statutory limits.



150101-Executive Leadership & Administration

BCC Priority Alignment: Accountable Government

Program Budget Summary

						Budget-to-B	udget:	Budget-to-3	Yr Avg:
	FY22-23	FY23-24	FY24-25	FY24-25	FY25-26	\$	%	\$	%
	Actuals	Actuals	Amended Budget	Projected Year-End	Budget	Variance	Variance	Variance	Variance
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	-	-	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines	-	540,081	535,071	535,371	493,200	(41,871)	-8%	134,716	38%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	317	75	-	-	-	-	-	(131)	-100%
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	899,333	37,397	403,900	358,552	449,040	45,140	11%	17,279	4%
Operating Revenue	899,650	577,553	938,971	893,923	942,240	3,269	0%	151,865	19%
Total Revenue	899,650	577,553	938,971	893,923	942,240	3,269	0%	151,865	19%
Personnel Services	807,439	838,934	905,044	862,197	922,530	17,486	2%	86,340	10%
Materials and Services	78,417	29,644	33,927	31,726	19,710	(14,217)	-42%	(26,886)	-58%
Capital Outlay	-,	-	-	-	-	-	=	=	
Operating Expense	885,856	868,578	938,971	893,923	942,240	3,269	0%	59,454	7%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Total Appropriated	885,856	868,578	938,971	893,923	942,240	3,269	0%	59,454	7%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	885,856	868,578	938,971	893,923	942,240	3,269	0%	59,454	
Revenues Less Expenses	13,794	(291,025)	-	-	-				

Notes:
None



Financial Executive Support Financial System Support

Purpose Statement

The purpose of the Financial Systems Support program is to provide systems implementations, updates, training and ongoing support services to system users so they can record, monitor, manage and report their financial information from the County's accounting system of record.

Performance Narrative Statement

The Financial System Support Program proposed budget is a continuation of current service funding levels. These resources will allow the program to develop and implement financial system improvements and to maintain and train department staff. This will help departments effectively manage the finances of the County, which benefits County residents through responsible financial management furthering the strategic objective of building public trust through good government.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	Decrease the number of report requests to Financial Systems Support (FSS)	NEW	NEW	N/A	Reporting will begin FY25-26	N/A
Output	FSS will provide 17 PeopleSoft Finance system trainings per year to empower County departments to look up financial information	7	4	17	1	17
Customer Service	Trainees who report that they have the knowledge and tools necessary to record, monitor, manage or report their financial information from the County's systems of record	NEW	NEW	Survey being developed	Reporting will begin FY25-26	85%
Ratio	10% of the Financial System Support time per quarter on preparation, presenting, and following up for PeopleSoft Finance system trainings	NEW	NEW	NEW	Reporting will begin FY25-26	10%

					· ·				
Output	FSS will provide 17 PeopleSoft Finance system trainings per year to empower County departments to look up financial information	7	4	17	1	17			
Customer Service	Trainees who report that they have the knowledge and tools necessary to record, monitor, manage or report their financial information from the County's systems of record	NEW	NEW	Survey being developed	Reporting will begin FY25-26	85%			
Ratio	10% of the Financial System Support time per quarter on preparation, presenting, and following up for PeopleSoft Finance system trainings	NEW	NEW	NEW	Reporting will begin FY25-26	10%			
Program include	es:								
Mandated S	Services N								
Shared Se	Shared Services N								
Grant Fu	ant Funding N								
•	" boxes below ared services, see AOC Shared State-County Se include length of grant and any match requireme								

Explanation



150102-Financial Systems Support BCC Priority Alignment: Accountable Government Program Budget Summary

						<u>Budget-to-Budget:</u>		Budget-to-3 Yr Avg:	
	FY22-23	FY23-24	FY24-25	FY24-25	FY25-26	\$	%	\$	9
	Actuals	Actuals	Amended Budget	Projected Year-End	Budget	Variance	Variance	Variance	Variance
Beginning Fund Balance	483,810	239,524	=	-	-	-	-	(241,111)	-100%
Taxes	-	-	-	-	=	-	-	-	
Federal, State, Local, All Other Gifts	-	-	-	-	-	-	-	-	
Charges, Fees, License, Permits, Fines	-	142,281	140,344	140,344	209,219	68,875	49%	115,011	122%
Revenue from Bonds & Other Debts	-	-	-	-	=	-	-	-	
All Other Revenue Resources	-	-	-	-	=	-	-	-	
Other Interfund Transfers	-	-	-	-	=	-	-	-	-
General Fund Support	154,301	159,007	258,216	248,484	200,439	(57,777)	-22%	13,175	7%
Operating Revenue	154,301	301,288	398,560	388,828	409,658	11,098	3%	128,186	46%
Total Revenue	638,111	540,812	398,560	388,828	409,658	11,098	3%	(112,926)	-22%
Personnel Services	341,236	363,486	373,418	364,696	388,585	15,166	4%	32,112	9%
Materials and Services	57,349	38,979	25,142	24,132	21,073	(4,069)	-16%	(19,080)	-48%
Capital Outlay	-	-	-	-	-	-	-	-	
Operating Expense	398,586	402,464	398,560	388,828	409,658	11,097	3%	13,031	3%
Debt Service	-	-	-	-	-	-	-	-	
Special Payments	-	-	-	-	-	-	-	-	
Transfers	-	-	-	-	-	-	-	-	
Contingency	-	-	=	-	-	-	-	-	-
Total Appropriated	398,586	402,464	398,560	388,828	409,658	11,097	3%	13,031	3%
Reserve for Future Expenditures	=	=	=	=	-	-	-	-	
Total Expense	398,586	402,464	398,560	388,828	409,658	11,097	3%	13,031	
Revenues Less Expenses	239,525	138,347	-	-	-				

Notes:
None



Accounting Services Accounts Payable

Purpose Statement

The purpose of the Accounts Payable Program is to provide invoice processing and payment support services to County Departments, so their vendors are paid timely and accurately.

Performance Narrative Statement

The Accounts Payable Program budget is a continuation of current service funding levels. These resources will allow us to continue to provide county leaders and employees with accounting, audit, consultation and review services so they can manage public funds effectively, tie resources to expected performance and achieve results that matter to taxpayers. This furthers the countywide strategic objective of building public trust through good government.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	Decrease the PCard average day's outstanding unreconciled charges later than 30 days	NEW	NEW	N/A	Reporting will begin FY25-26	N/A
Output	Vouchers & payments processed within the Fiscal Year	V: 32,696 P: 17,430	V: 28,595 P: 15,014	N/A	Annual end of FY measure	N/A
Customer Service	Department respondents will "agree" or "strongly agree" that they receive quality professional services from the Finance Accounts Payable staff	NEW	NEW	NEW	Reporting will begin FY25-26	85%
Ratio	ACH Payments vs Checks	ACH: 50% CHK: 50%		ACH: 55% CHK: 45%	Annual end of FY measure	ACH: 60% CHK: 40%

Program include	es:						•		
Mandated S	Services	Υ							
Shared Se	ervices	N							
Grant Fu	nding	N							
Explain all "Yes' For help with sh If grant funding,	ared servi	ices, see			•				
Explanation	on	The cou	unty is lega	ally and cor	ntractually	obligated to	pay its vend	ors.	



150202-Accounts Payable

BCC Priority Alignment: Accountable Government

Program Budget Summary

FY22-23 Actuals	FY23-24 Actuals	FY24-25 Amended	FY24-25 Projected	FY25-26	\$	%	\$	%
	Actuals		Projected					
488		Budget	Year-End	Budget	Variance	Variance	Variance	Variance
	-	-	-	-	-	-	(163)	-100%
-	-	-	-	-	-	-	-	-
-	-	-	-	=	-	-	-	=
502,965	154,989	79,036	79,036	320,030	240,994	305%	74,367	30%
-	-	-	-	-	-	-	-	-
265,172	273,703	530,619	275,000	300,000	(230,619)	-43%	28,708	11%
-	-	-	-	-	-	-	-	-
-	89,857	-	241,279	1,131	1,131	-	(109,248)	-99%
768,137	518,549	609,655	595,315	621,161	11,506	2%	(6,173)	-1%
768,625	518,549	609,655	595,315	621,161	11,506	2%	(6,336)	-1%
397.666	530.294	575.542	556.541	599.304	23.762	4%	104.470	21%
73.078	26.342	34.113	38.774	21.857	(12.256)	-36%	(24.208)	-53%
-	, -	-	-	-	-	_	-	-
470,743	556,636	609,655	595,315	621,161	11,506	2%	80,263	15%
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
470,743	556,636	609,655	595,315	621,161	11,506	2%	80,263	15%
-	-	-	-	-	-	=	-	-
470,743	556,636	609,655	595,315	621,161	11,506	2%	80,263	
297,882	(38,087)	-	-	-				
	768,137 768,625 397,666 73,078 - 470,743 - 470,743	768,137 518,549 768,137 518,549 768,625 518,549 397,666 530,294 73,078 26,342	768,625	502,965 154,989 79,036 79,036 265,172 273,703 530,619 275,000 - - - - - 89,857 - 241,279 768,137 518,549 609,655 595,315 397,666 530,294 575,542 556,541 73,078 26,342 34,113 38,774 - - - - 470,743 556,636 609,655 595,315 470,743 556,636 609,655 595,315	502,965 154,989 79,036 79,036 320,030 265,172 273,703 530,619 275,000 300,000 - - - - - - - 89,857 - 241,279 1,131 768,137 518,549 609,655 595,315 621,161 397,666 530,294 575,542 556,541 599,304 73,078 26,342 34,113 38,774 21,857 - - - - 470,743 556,636 609,655 595,315 621,161 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	502,965 154,989 79,036 79,036 320,030 240,994 265,172 273,703 530,619 275,000 300,000 (230,619) - - - - - - - 89,857 - 241,279 1,131 1,131 768,137 518,549 609,655 595,315 621,161 11,506 397,666 530,294 575,542 556,541 599,304 23,762 73,078 26,342 34,113 38,774 21,857 (12,256) - - - - - - 470,743 556,636 609,655 595,315 621,161 11,506 470,743 556,636 609,655 595,315 621,161 11,506	- -	502,965 154,989 79,036 79,036 320,030 240,994 305% 74,367 265,172 273,703 530,619 275,000 300,000 (230,619) -43% 28,708 - - - - - - - - - 89,857 - 241,279 1,131 1,131 - (109,248) 768,137 518,549 609,655 595,315 621,161 11,506 2% (6,336) 397,666 530,294 575,542 556,541 599,304 23,762 4% 104,470 73,078 26,342 34,113 38,774 21,857 (12,256) -36% (24,208) - - - - - - - - 470,743 556,636 609,655 595,315 621,161 11,506 2% 80,263 - - - - - - - - 470,743 556,63

Notes.



Accounting Services

Accounting

Purpose Statement

The purpose of the Accounting Program is to provide general accounting support to County Departments which includes accounts receivable and cash management, account reconciliations, chart of account management, and the preparation of the County's Annual Comprehensive Financial Report.

Performance Narrative Statement

The Accounting Program budget is a continuation of current service funding levels. These resources will allow us to continue to provide county leaders and employees with accounting, audit, consultation and review services so they can manage public funds effectively, tie resources to expected performance and achieve results that matter to taxpayers. This furthers the countywide strategic objective of building public trust through good government.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	Period CloseAccounting periods will close 100% of the time by June of Fiscal Year for Timely, Accurate and Transparent Financials	NEW	NEW	100%	Annual end of FY measure	100%
Output	Number of customer billings issued monthly	NEW	NEW	N/A	Reporting will begin FY25-26	N/A
Customer Service	Department respondents will "agree" or "strongly agree" that they receive quality professional services from Accounting staff	NEW	NEW	NEW	Survey being developed	85%
Ratio	Percentage of cash accounts reconciled within 60 days of Treasury upload	NEW	NEW	NEW	Reporting will begin FY25-26	90%

Program includes:				
Mandated Services	Υ			
Shared Services	N			
Grant Funding	N			
Explain all "Yes" boxes b	elow			

For help with shared services, see AOC Shared State-County Services page on intranet If grant funding, include length of grant and any match requirement (w/funding source)

Explanation This program includes revenue functions such as collection and administration of the following: transient lodging taxes as defined by County Code, vehicle registration fees, short term rental fees



150203-Accounting

BCC Priority Alignment: Accountable Government

Program	Rudget	Summary

						Budget-to-B	udget:	Budget-to-3	Yr Avg:
	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Amended	FY24-25 Projected	FY25-26	\$ Variance	% Variance	\$ Variance	% Variance
	Actuals	Actuals	Budget	Year-End	Budget	variance	Variance	variance	variance
Beginning Fund Balance	-	=	167,000	367,151	242,005	75,005	45%	119,621	98%
Taxes	-	77,149	120,000	160,000	175,000	55,000	46%	95,950	121%
Federal, State, Local, All Other Gifts	-	-	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines	702,380	734,644	803,675	803,675	978,111	174,436	22%	231,211	31%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	45	10,063	-	-	-	-	-	(3,369)	-100%
Other Interfund Transfers	-	200,000	-	-	-	-	-	(66,667)	-100%
General Fund Support	-	884,375	467,820	447,907	395,552	(72,268)	-15%	(48,542)	-11%
Operating Revenue	702,425	1,906,231	1,391,495	1,411,582	1,548,663	157,168	11%	208,584	16%
Total Revenue	702,425	1,906,231	1,558,495	1,778,733	1,790,668	232,173	15%	328,205	22%
Personnel Services	390,872	1,078,850	1,126,820	1,111,797	1,239,737	112,917	10%	379,231	44%
Materials and Services	145,068	361,169	431,675	424,931	550,931	119,256	28%	240,542	77%
Capital Outlay	· -	-	-	-	-	-	-	-	-
Operating Expense	535,940	1,440,019	1,558,495	1,536,728	1,790,668	232,173	15%	619,773	53%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Total Appropriated	535,940	1,440,019	1,558,495	1,536,728	1,790,668	232,173	15%	619,773	53%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	535,940	1,440,019	1,558,495	1,536,728	1,790,668	232,173	15%	619,773	
Revenues Less Expenses	166,485	466,212	-	242,005	-				

Notes:

None



Program includes:

Accounting Services

Payroll

Purpose Statement

The purpose of the Payroll Program is to provide payroll consultation, inquiry response, report, and reconciliation services to County employees and departments so that employees are paid correctly and on-time.

Performance Narrative Statement

The Payroll Program budget is a continuation of current service funding levels. These resources allow the program to serve County employees and departments, processing approximately 61,000 paychecks annually so employees are paid accurately and on time, while providing payroll consultation, inquiry response, reporting and reconciliation services. This will result in the responsible management of public funds.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	% Employees paid accurately and on time per pay period	95%	96%	100%	98%	100%
Output	Number of checks cut per month	5,367	5,378	N/A	5,614	N/A
Customer Service	Department respondents will "agree" or "strongly agree" that they receive quality professional services from the Payroll staff	NEW	NEW	NEW	Survey being developed	85%
Ratio	Program cost per check	\$12.35/ check	\$11.27/ check	N/A	\$8.36/ check	N/A

Mandated Services	Y
Shared Services	N
Grant Funding	N
•	elow ices, see AOC Shared State-County Services page on intranet ength of grant and any match requirement (w/funding source)
Explanation	Wage and hour law - BOLI and the Internal Revenue Service



150204-Payroll

BCC Priority Alignment: Accountable Government Program Budget Summary

						Budget-to-B	udget:	Budget-to-3	Yr Avg:
	FY22-23	FY23-24	FY24-25	FY24-25	FY25-26	\$	%	\$	%
	Actuals	Actuals	Amended Budget	Projected Year-End	Budget	Variance	Variance	Variance	Variance
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	=	-	-	=	-	-	-	-	-
Charges, Fees, License, Permits, Fines	504,985	419,581	404,883	404,883	397,747	(7,136)	-2%	(45,403)	-10%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	122,298	308,560	352,822	360,779	426,055	73,233	21%	162,176	61%
Operating Revenue	627,283	728,141	757,705	765,662	823,802	66,097	9%	116,773	17%
Total Revenue	627,283	728,141	757,705	765,662	823,802	66,097	9%	116,773	17%
Personnel Services	721,952	705,011	728,542	740,699	805,040	76,498	11%	82,485	11%
Materials and Services	73,747	22,091	29,163	24,963	18,762	(10,401)	-36%	(21,505)	-53%
Capital Outlay	-	-	-	-	-	-	-	-	-
Operating Expense	795,700	727,103	757,705	765,662	823,802	66,097	9%	60,980	8%
Debt Service	-	-	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Total Appropriated	795,700	727,103	757,705	765,662	823,802	66,097	9%	60,980	8%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	795,700	727,103	757,705	765,662	823,802	66,097	9%	60,980	
Revenues Less Expenses	(168,417)	1,038	-	-	-			·	

N	otes:
N	one



Program includes:

Mandated Services Y

Financial Management & Accountability

Budget

Purpose Statement

The purpose of the Budget program is to provide financial planning, analysis, monitoring and support services so the County's departments, districts, and agencies, may be in compliance with Oregon Local Budget Law per Oregon Revised Statutes, Chapter 294.

Performance Narrative Statement

These resources allow county leaders and employees with timely services for the management of public funds. This furthers the countywide strategic objective of building public trust through good government.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	Appropriation in which year-end actual is within 5% of final budget	NEW	NEW	75%	TBD	80%
Output	% of departmental budgets where expenditures do not exceed appropriations at end of fiscal year.	98%	100%	100%	TBD	100%
Customer Service	lyear to promote linderstanding of the law, the	100%	100%	100%	100%	100%
Ratio	Year-end Actuals reflect a General Fund Operating Surplus Ratio (Surplus Revenue / Operating Revenue) between 1%-15%, indicating the government's ability to cover its costs and capital projects.	1.1%	2.9%	1.6%	TBD	1%-15%

Shared Services	N
Grant Funding	N
Explain all "Yes" boxes I	
For help with shared ser	vices, see AOC Shared State-County Services page on intranet
If grant funding, include	ength of grant and any match requirement (w/funding source)
Explanation	Per Oregon Revised Statutes, Chapter 294, local governments are required to adopt a budget, make appropriations, and declare and categorize property taxes prior to the beginning of the fiscal

year and before money is spent or obligations incurred.



150302-Budget

BCC Priority Alignment: Accountable Government

Program	Rudget	Summary

						Budget-to-B	Budget-to-Budget:		Yr Avg:
	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Amended Budget	FY24-25 Projected Year-End	FY25-26 Budget	\$ Variance	% Variance	\$ Variance	% Variance
Beginning Fund Balance	-	-	200,000	-	-	(200,000)	-100%	-	-
Taxes	-	-	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts	-	-	-	-	-	=	-	-	-
Charges, Fees, License, Permits, Fines	457,730	641,701	729,490	729,490	647,389	(82,101)	-11%	37,749	6%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	686,310	669,317	303,780	358,770	531,716	227,936	75%	(39,750)	-7%
Operating Revenue	1,144,040	1,311,018	1,033,270	1,088,260	1,179,105	145,835	14%	(2,001)	0%
Total Revenue	1,144,040	1,311,018	1,233,270	1,088,260	1,179,105	(54,165)	-4%	(2,001)	0%
Personnel Services	845,924	900,082	921,901	875,290	977,223	55,322	6%	103,457	12%
Materials and Services	378,892	244,223	311,369	212,970	201,882	(109,487)	-35%	(76,813)	-28%
Capital Outlay	-	-	-	-	-	-	-	-	-
Operating Expense	1,224,816	1,144,305	1,233,270	1,088,260	1,179,105	(54,165)	-4%	26,644	2%
Debt Service	-	-	-	=	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Total Appropriated	1,224,816	1,144,305	1,233,270	1,088,260	1,179,105	(54,165)	-4%	26,644	2%
Reserve for Future Expenditures	-	=	-	=	=	-	-	=	=
Total Expense	1,224,816	1,144,305	1,233,270	1,088,260	1,179,105	(54,165)	-4%	26,644	
Revenues Less Expenses	(80,776)	166,713	-	-	-				

Notes:
None

CLACKAMAS COUNTY

Financial Management & Accountability

Grants

Purpose Statement

The purpose of the Grants program is to provide grants management services including financial reporting, fiscal compliance and oversight, grant-related training, technical assistance, and subrecipient fiscal monitoring to the County and County Departments supporting timely and accurate financial reports to make informed decisions.

Performance Narrative Statement

The Grants Program budget is a continuation of current service funding levels. These resources allow us to complete the required grant-related financial management and reporting for Federal, State, and Local awards, fiscal oversight, and preparation of the Schedule of Expenditures of Federal Awards (SEFA) for the annual Single Audit.

The resources support the program's work for maintaining compliance with funding requirements and delivering services to the County including timely submission for an annual combined total of approximately 400 grant-related draws, invoices, and reports.

Resources support approximately 30 new subrecipient federal grant awards per year as well as monitoring of on-going multi-year awards to not-for-profit organizations and local governments delivering services in the community. This work is reflected in the performance metrics through maintaining compliance, timely submission of reporting, and supporting the work between the County and subrecipients.

Achieving these performance targets allows the County departments to remain in compliance with funding requirements, support retention of existing funding and obtain new funding, and remain in good standing with grantors.

Key Performance Measures

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		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	% of grant reports and draws will be submitted timely based on identified deadlines	NEW	NEW	100%	Reporting will begin FY25-26	100%
Output	Number of reports, invoices, and draws submitted for the reporting period.	NEW	NEW	N/A	Reporting will begin FY25-26	N/A
Customer Service	Department respondents will "agree" or "strongly agree" that they receive quality professional services from the Grants staff	NEW	NEW	85%	Reporting will begin FY25-26	85%
Ratio	Grant revenue divided by grant program expenses for each reporting period.	NEW	NEW	N/A	Reporting will begin FY25-26	N/A

Program includes:	
Mandated Services	Y
Shared Services	N
Grant Funding	N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

The County is required under 2 CFR 200, as recipient of Federal grant funds to maintain a financial management system, policies and procedures, and internal controls in accordance with these regulations. The County must also have a Single Audit of its Federal expenditures each year, to remain eligible for Federal funding.

The County is required to prepare an annual financial report, for each of its governmental entities, and submit the report to the Secretary of State Audits Division by December 31st, as outlined in OAR 162-010-0010 through OAR 162-010-0330.



150303-Grants

BCC Priority Alignment: Accountable Government

Program	Rudget	Summary

						Budget-to-Budget:		Budget-to-3 Yr Avg:	
	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Amended	FY24-25 Projected	FY25-26 Budget	\$ Variance	% Variance	\$ Variance	% Variance
			Budget	Year-End					
Beginning Fund Balance	7,829	-	-	-	-	-	-	(2,610)	-100%
Taxes	-	-	-	-	=	-	-	-	-
Federal, State, Local, All Other Gifts	49,708	92,819	267,000	284,630	202,748	(64,252)	-24%	60,362	42%
Charges, Fees, License, Permits, Fines	1,232,850	1,049,782	1,177,197	1,177,197	717,073	(460,124)	-39%	(436,203)	-38%
Revenue from Bonds & Other Debts	-	-	-	-	=	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-	-	-
General Fund Support	855,638	-	188,821	92,341	435,039	246,218	130%	119,046	38%
Operating Revenue	2,138,196	1,142,601	1,633,018	1,554,168	1,354,860	(278,158)	-17%	(256,795)	-16%
Total Revenue	2,146,025	1,142,601	1,633,018	1,554,168	1,354,860	(278,158)	-17%	(259,405)	-16%
Personnel Services	1,231,548	949,157	1,246,518	1,175,157	1,106,645	(139,874)	-11%	(11,976)	-1%
Materials and Services	737,226	315,779	386,500	379,011	248,215	(138,285)	-36%	(229,123)	-48%
Capital Outlay	-	-	-	-	-	-	-	-	-
Operating Expense	1,968,773	1,264,935	1,633,018	1,554,168	1,354,860	(278,159)	-17%	(241,099)	-15%
Debt Service	-	-	=	=	=	=	-	=	-
Special Payments	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-
Contingency	-	-	=	-	-	-	-	-	-
Total Appropriated	1,968,773	1,264,935	1,633,018	1,554,168	1,354,860	(278,159)	-17%	(241,099)	-15%
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	-
Total Expense	1,968,773	1,264,935	1,633,018	1,554,168	1,354,860	(278,159)	-17%	(241,099)	
Revenues Less Expenses	177,252	(122,334)	-	-	-				

otes:
one



Program includes:

Mandated Services

Financial Management & Accountability

Procurement and Contract Services

Purpose Statement

The purpose of the Procurement and Contract Services program is to provide policy training, and the acquisition of goods and contracted services to County Departments and agencies so they can acquire the goods and services needed within established timelines and in compliance with public procurement requirements.

Performance Narrative Statement

The Procurement and Contract Services Program budget is a continuation of current service funding levels. These resources will provide County departments, agencies and districts with timely procurement and contract services, personal property repurposing and disposition services so they can successfully fulfill their strategic goals.

Key Performance Measures

		FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Target	FY 24-25 Actuals	FY 25-26 Target
Result	Decreased incomplete Procurement and Contracts Service (PACS) requests from departments	NEW	N/A	N/A	Annual end of FY measure	N/A
Output	Purchase Orders Created	968	1613	N/A	1416	N/A
ustomer Service	% of customers surveyed respond that communication from procurement was clear and supportive for a timely and smooth process	NEW	NEW	NEW	Survey is being developed	80%
Ratio	% of procurement staff time per quarter on procurement individual and formal trainings	NEW	NEW	NEW	Reporting will begin FY25-26	10%

Shared Services	N
Grant Funding	N
'	pelow vices, see AOC Shared State-County Services page on intranet length of grant and any match requirement (w/funding source)
Explanation	The process for procuring goods and services is governed by County codes, State law (ORS 279), and Federal regulations.



150304-Procurement & Contract Services

BCC Priority Alignment: Accountable Government

Program Budget Summary

						Budget-to-Budget:		Budget-to-3 Yr Avg:	
	FY22-23 Actuals	FY23-24 Actuals	FY24-25 Amended Budget	FY24-25 Projected Year-End	FY25-26 Budget	\$	% Variance	\$ Variance	% Variance
						Variance			
Beginning Fund Balance	-	-	-	-	-	-	-	-	
Taxes	-	-	-	-	-	-	-	-	
Federal, State, Local, All Other Gifts	=	-	-	-	=	-	-	-	
Charges, Fees, License, Permits, Fines	895,067	791,392	395,469	495,469	844,226	448,757	113%	116,917	169
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-	-	
All Other Revenue Resources	26,358	21,020	120,000	20,000	20,000	(100,000)	-83%	(2,459)	-119
Other Interfund Transfers	-	-	-	-	-	-	-	-	
General Fund Support	178,567	386,648	774,641	641,888	421,028	(353,613)	-46%	18,660	59
Operating Revenue	1,099,991	1,199,060	1,290,110	1,157,357	1,285,254	(4,856)	0%	133,118	129
Total Revenue	1,099,991	1,199,060	1,290,110	1,157,357	1,285,254	(4,856)	0%	133,118	129
Personnel Services	916,352	1,091,098	1,211,867	1,101,564	1,249,989	38,122	3%	213,651	219
Materials and Services	147,447	61,676	78,243	55,793	35,265	(42,978)	-55%	(53,040)	-60%
Capital Outlay	-	-	-	-	-	-	-	-	
Operating Expense	1,063,798	1,152,774	1,290,110	1,157,357	1,285,254	(4,856)	0%	160,611	149
Debt Service	-	-	-	-	-	-	-	-	
Special Payments	-	-	-	-	-	-	-	-	
Transfers	-	-	-	-	-	-	-	-	
Contingency	-	-	-	-	-	-	-	-	
Total Appropriated	1,063,798	1,152,774	1,290,110	1,157,357	1,285,254	(4,856)	0%	160,611	149
Reserve for Future Expenditures	-	-	-	-	-	-	-	-	
Total Expense	1,063,798	1,152,774	1,290,110	1,157,357	1,285,254	(4,856)	0%	160,611	
Revenues Less Expenses	36,193	46,286	_	_	_				

Notes:
None