

To request translation or disability-related accommodations, please contact us at DTDcompliance@clackamas.us | 503-742-4400.

Si quiere solicitar servicios de traducción o adaptaciones para la discapacidad, contáctenos en/al DTDcompliance@clackamas.us | 503-742-4400.

Чтобы запросить перевод или приспособления, связанные с инвалидностью, пожалуйста, свяжитесь с нами по:
DTDcompliance@clackamas.us | 503-742-4400.

Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними:
DTDcompliance@clackamas.us | 503-742-4400.

如需翻译服务或残障相关的协助，请与我们联系：
DTDcompliance@clackamas.us | 503-742-4400。

Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua DTDcompliance@clackamas.us | 503-742-4400.



Clackamas County
www.clackamas.us



NOTICE OF HEARING

October 13, 2026

Jacqueline L Poff
10076 SE Clackamas Rd.
Clackamas, OR 97015

RE: County of Clackamas v. Jacqueline L Poff
File: V0026715

Hearing Date: November 12, 2026

Time: This item will not begin before 11:30 AM however it may begin later depending on the length of preceding items.

Location: Hearing will be held by virtual Zoom meeting. Please see attached information regarding the process for the Zoom meeting.

Enclosed you will find the following:

1. Notice of Rights
2. Copy of Complaint and Request for Hearing

You **must** appear at the time set forth in this Notice of Hearing or the relief requested in the **Complaint** may be **granted against you by default**.

You can access the complete hearing packet at
<https://www.clackamas.us/codeenforcement/hearings>

You may contact Shane Potter, Code Compliance Specialist for Clackamas County at (503) 742-4465, should you have any questions about the violation(s) in the Complaint.
Do not call the Compliance Hearings Officer.

Enclosures

CC: Carl Cox -Compliance Hearings Officer

STATEMENT OF RIGHTS

1. Prior to the Hearing. You have the right to make the following requests:

- (A) You can request the opportunity to review public records and talk to County Staff about the violations or request a subpoena for that purpose if the County does not allow you to do so.
- (B) You can request that the Hearings Officer postpone the hearing for good cause by writing the Hearings Officer at least 7 calendar days prior to the scheduled hearing date.
- (C) You can request that the Hearings Officer decide the matter based exclusively on written materials from the parties or conduct the hearing by phone.

2. Procedure. The hearing will be governed by general rules of procedure designed to allow you to hear and confront the evidence against you, and for you to present evidence favorable to you. You are not required to present any evidence; the burden is on the County to establish by a preponderance of evidence that a violation exists or existed. Either party may, at their own expense, obtain an attorney, to represent that at the hearing. If you wish to be represented by an attorney, they need only notify the County and the Hearings Officer in writing of their intent to appear on your behalf. The County will present evidence first, and then you may question that evidence. You may then present your own evidence, if you wish, and the County may question your evidence. Testimony by witnesses is evidence. The Hearings Officer may inquire into any facts that are relevant to the hearing and may question parties or witnesses about the case. Evidence of a type commonly relied upon by reasonably prudent persons in the conduct of their serious affairs shall be admissible.

3. Record of Proceedings. An audio record will be made of the proceedings when a hearing is conducted. The audio record is available through the Clackamas County Code Enforcement Section and is available to you upon request.

4. Hearings Officer. The Hearings Officer is an independent contractor paid by the County to conduct hearings and render decisions. He/she is not a County employee. His/her function is to preside over the hearing, make a record of proceedings, consider admissible evidence and interpret and apply the law. After the hearing is closed, the Hearings Officer will enter written findings of fact, conclusions of law and any Order deemed proper. If a violation is proven, then the Order may include civil penalties, fines, administrative fees, or may require the respondent to take certain actions, or refrain from certain actions. An Order issued by the Hearings Officer may be a final order or a continuing order. The Hearings Officer Order is the final decision of the County, and may be appealed pursuant to Oregon Law. The Hearings Officer for Clackamas County is:

**Carl Cox
Attorney at Law
14725 NE 20th Street, #D-5
Bellevue, WA 98007**

5. Right to Recess. If, during the course of the hearing, the Respondent or the County requests a recess or postponement, or additional time to present crucial evidence, the Hearings Officer may allow a continuance of the hearing for good cause. The Respondent may also request that the proceedings be continued after the end of the hearing if the Respondent determines that additional evidence should be brought to the attention of the Hearings Officer.

6. Right to Appeal. The Final Order of the Hearings Officer shall set forth the right of the respondent to appeal any adverse Order. Appeal may be taken pursuant to Section 2.07.130 of the Clackamas County Hearing Officer Code, and Oregon Revised Statute 34.010-34.100. If appeal is taken, the appellant is responsible for all costs of appeal including preparation of transcript.



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING

150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

You must have access to the internet or telephone to use the Zoom platform. The link is provided on the next page. Once you have joined the meeting, you will be prompted to **JOIN AS PANELIST**. Please accept the request to **JOIN AS PANELIST**.

If you would like to present evidence at the hearing, please email Shane Potter at Spotter@clackamas.us or mail your evidence, **no later than 4 working days prior to the hearing** to:

Shane Potter
150 Beavercreek Rd.
Oregon City, OR 97045

Staff will process your evidence for the hearing and provide the numbered documents to the Hearings Officer and send them back to you for your reference.

If you are unable to participate in the hearing through the Zoom platform, please contact Shane Potter at 503-742-4465 **within 3 calendar days of the receipt of the Notice of Hearing**.

If you are unfamiliar with using the Zoom platform, please perform an internet search "How to use Zoom" prior to the hearing date. There are many interactive guides available.

If you experience difficulties connecting to the Zoom hearing prior to your scheduled start time, please call 971-930-6134, for assistance.

Zoom Information:

Join from PC, Mac, iPad, or Android:

<https://clackamascounty.zoom.us/j/84823345198?pwd=N3ziVcaWxnEXz8dsJpUcXeHX9VV5zQ.1>

Passcode: 741045

Phone: +19712471195,,84823345198# US (Portland) 12532050468,,84823345198# US

Join via Audio:

+1 971 247 1195 US (Portland)	+1 305 224 1968 US
+1 253 205 0468 US	+1 309 205 3325 US
+1 253 215 8782 US (Tacoma)	+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)	+1 360 209 5623 US
+1 408 638 0968 US (San Jose)	+1 386 347 5053 US
+1 602 753 0140 US (Phoenix)	+1 470 250 9358 US (Atlanta)
+1 669 219 2599 US (San Jose)	+1 470 381 2552 US (Atlanta)
+1 669 444 9171 US	+1 507 473 4847 US
+1 669 900 6833 US (San Jose)	+1 564 217 2000 US
+1 719 359 4580 US	+1 646 518 9805 US (New York)
+1 720 928 9299 US (Denver)	+1 646 876 9923 US (New York)
+1 206 337 9723 US (Seattle)	+1 646 931 3860 US
+1 213 338 8477 US (Los Angeles)	+1 651 372 8299 US (Minnesota)
+1 786 635 1003 US (Miami)	+1 689 278 1000 US
+1 267 831 0333 US (Philadelphia)	
+1 301 715 8592 US (Washington DC)	Webinar ID: 848 2334 5198

International number available: <https://clackamascounty.zoom.us/j/84823345198?pwd=N3ziVcaWxnEXz8dsJpUcXeHX9VV5zQ.1>

Department of Transportation and Development

Non-Discrimination Policy:

The Department of Transportation and Development is committed to non-discrimination. For more information, please visit: www.clackamas.us/transportation/nondiscrimination

¡LE DAMOS LA BIENVENIDA! Spanish

El Departamento de Transporte y Desarrollo está comprometido con la no discriminación. Para obtener más información, visite: www.clackamas.us/transportation/nondiscrimination

ДОБРО ПОЖАЛОВАТЬ! Russian

Департамент транспорта и развития инфраструктуры стремится к соблюдению политики недопущения дискриминации. Для получения дополнительной информации посетите веб-сайт: www.clackamas.us/transportation/nondiscrimination

欢迎！Chinese (Mandarin)

交通和发展部致力于实现非歧视。如需了解更多信息，请访问 www.clackamas.us/transportation/nondiscrimination

CHÀO MỪNG! Vietnamese

Bộ Vận Tải và Phát Triển cam kết thực thi chính sách không phân biệt đối xử. Để biết thêm thông tin, vui lòng truy cập trang mạng: www.clackamas.us/transportation/nondiscrimination

환영합니다. Korean

운송개발부는 차별 금지를 위해 모든 노력을 기울이고 있습니다. 자세한 내용은 홈페이지 www.clackamas.us/transportation/nondiscrimination

BEFORE THE COMPLIANCE HEARINGS OFFICER
FOR THE COUNTY OF CLACKAMAS

CLACKAMAS COUNTY,

Petitioner,

v.

JACQUELINE L POFF & MISTY J
POFF,

Respondents.

FILE NO(S): V0026715

COMPLAINT AND REQUEST FOR HEARING

I Shane Potter, Code Enforcement Specialist for Clackamas County, allege the following:

1.

Respondents' mailing address is: 10076 SE Clackamas Rd., Clackamas, OR 97015.

2.

The Respondents own or occupy the address or location of the violation(s) of law alleged in this complaint 10076 SE Clackamas Rd., Clackamas, OR 97015, also known as T2S, R2E, Section 09DA, Tax Lot 01000, the property is zoned R-7 (Urban Low Density Residential) and is the location of violation(s) asserted by the County.

3.

On or about the 24th day of June, 2015, and on or about the 24th day of November, 2025, and on or about the 5th day of January, 2026, the Respondents violated the following laws, in the following ways:

Title 10 of the Clackamas County Solid Waste Code Section 10.03.060. This violation is a Priority 2 violation pursuant to the Clackamas County Violation Priorities.

4.

The Department initiating this procedure is the Code Enforcement Section of the of the Department of Transportation and Development.

5.

Notice of the violation was given to Respondents in the following manner: Violation notices dated June 24, 2015, and November 24, 2025, and Citation and Complaint #1500267 - 1 on January 20, 2026. A copy of the notice documents are attached to this Complaint as Exhibits D, F, and H, and incorporated by this reference.

6.

Based on these allegations, petitioner requests that a hearing be set in this matter. Petitioner seeks an Order from the Hearings Officer granting the following relief:

1. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to immediately abate the violations and bring the property at issue into compliance with all laws, and permanently enjoining Respondents from violating these laws in the future;

2. Pursuant to Clackamas County Code Section 2.07.090, imposing a civil penalty against Respondents for each violation, within the range established by the Board of County Commissions. Said range for a Priority 2 for a Solid Waste Code violation being \$750.00 to \$2,500.00 per occurrence as provided by Appendix B to the Clackamas County Code;

3. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to pay an administrative compliance fee as provided by Appendix A to the Clackamas County Code; and

4. Pursuant to Clackamas County Code Section 2.07.090, ordering Respondents to reimburse the County for any expense the County may incur in collection of any penalties, fines or fees that may be imposed.

5. Ordering any other relief deemed reasonably necessary to correct the violations.

DATED THIS 7th day of October, 2026

A handwritten signature in black ink, appearing to read "Shane Potter". The signature is fluid and cursive, with a large, sweeping initial "S" and a distinct "P" for "Potter".

Shane Potter
Code Enforcement Specialist
FOR CLACKAMAS COUNTY

CLACKAMAS COUNTY,

Petitioner,

File No.: V0026715

v.

JACQUELINE L POFF & MISTY J POFF,

Respondents.

STATEMENT OF PROOF

History of Events and Exhibits:

Exhibit A	Respondents' mailing address is 10076 SE Clackamas Rd., Clackamas, OR 97015. Respondents own and/or reside on property located at 10076 SE Clackamas Rd., Clackamas, OR 97015, also known as T2S, R2E, Section 09DA, Tax Lot 01000, located within Clackamas County. The parcel is zoned Urban Low Density Residential R-7. Exhibit A page 2 is a 2016 aerial, page 3 is a 2018 aerial, page 4 is a 2022 aerial and page 5 is a 2025 aerial.
May 20, 2015	Clackamas County received a complaint regarding an occupied recreational vehicle.
May 28, 2015 Exhibit B	A letter of allegation was mailed first class mail to the Respondents regarding an alleged zoning violation requesting contact within ten days. The letter was not returned to the County.
June 11, 2015 Exhibit C	A site visit was completed by Code Enforcement Specialist (CES) Kimberly Benthin who identified solid waste on site.
June 24, 2015 Exhibit D	CES Benthin prepared a Notice of Violation regarding Zoning Ordinance violation for an occupied recreational vehicle and a Solid Waste Code violation for accumulation of solid waste. The notice provided a deadline of July 24, 2015. The notice was mailed first class mail, and the mail was not returned to the County.
November 5, 2025 Exhibit E	Site visit conducted by CES Shane Potter who found the recreational vehicle tarped and no sign of popouts. Solid waste was all around the recreational vehicle. There is also solid waste all over the front porch area.

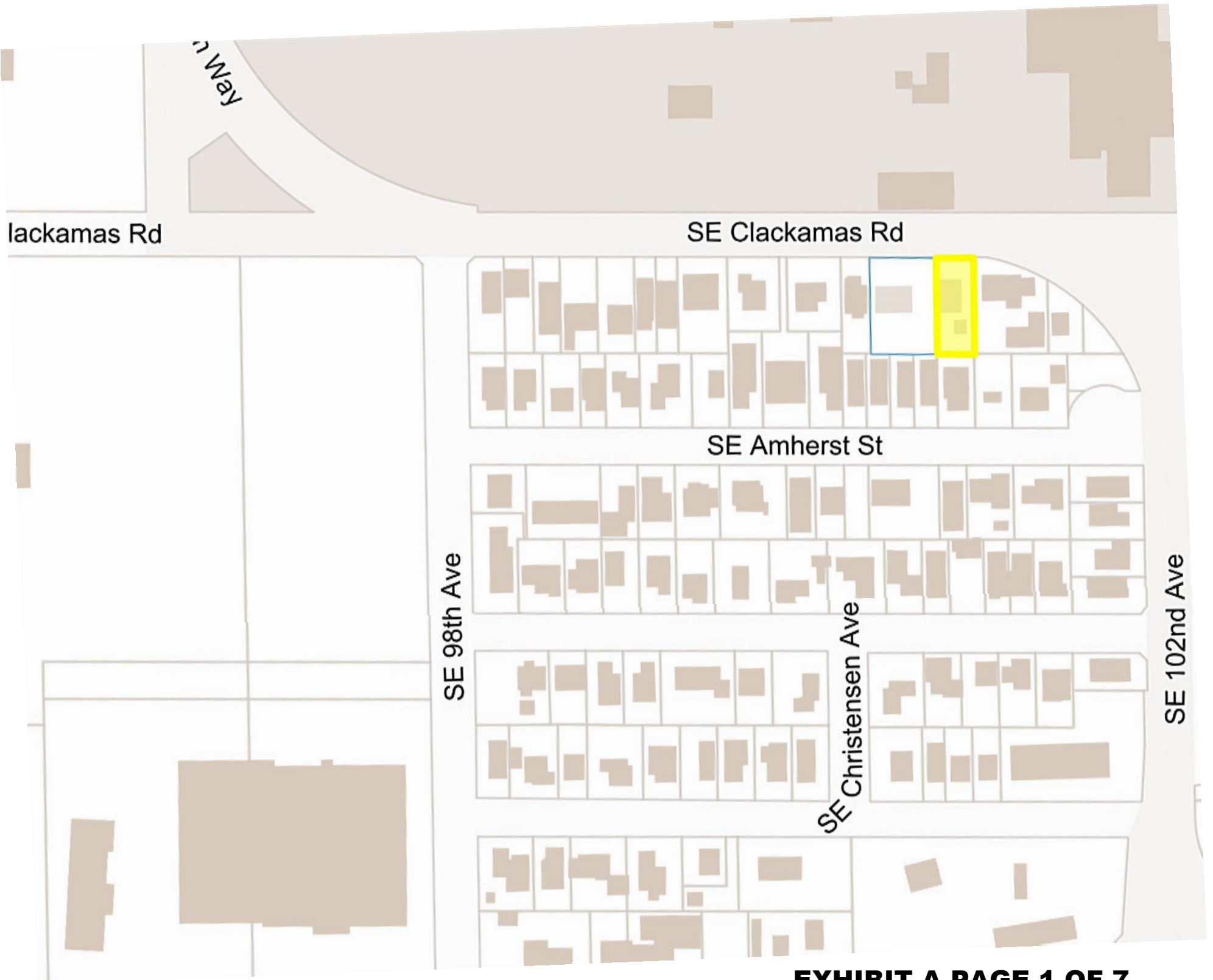
November 24, 2025 Exhibit F	CES Potter prepared a Notice of Violation regarding a Solid Waste Code violation for accumulation of solid waste. The notice provided a deadline of December 29, 2025. The notice was mailed first class mail, and the mail was not returned to the County.
January 5, 2026 Exhibit G	Site visit conducted by CES Jennifer Kauppi who identified lots of solid waste along the side of the house and around the trailer, in front of the trailer and along the porch area.
January 20, 2026 Exhibit H	CES Potter prepared Citation #1500267 – 1 for a Priority 2 Solid Waste Code violation for a fine of \$411.00. The citation was mailed to the Respondents by first class mail, the mail was not returned to the County, and the citation has not been paid.
July 28, 2026 Exhibit I	CES Kauppi conducted site visit and solid waste remains on site.
October 7, 2026	The County referred this matter to the Code Enforcement Hearings Officer.

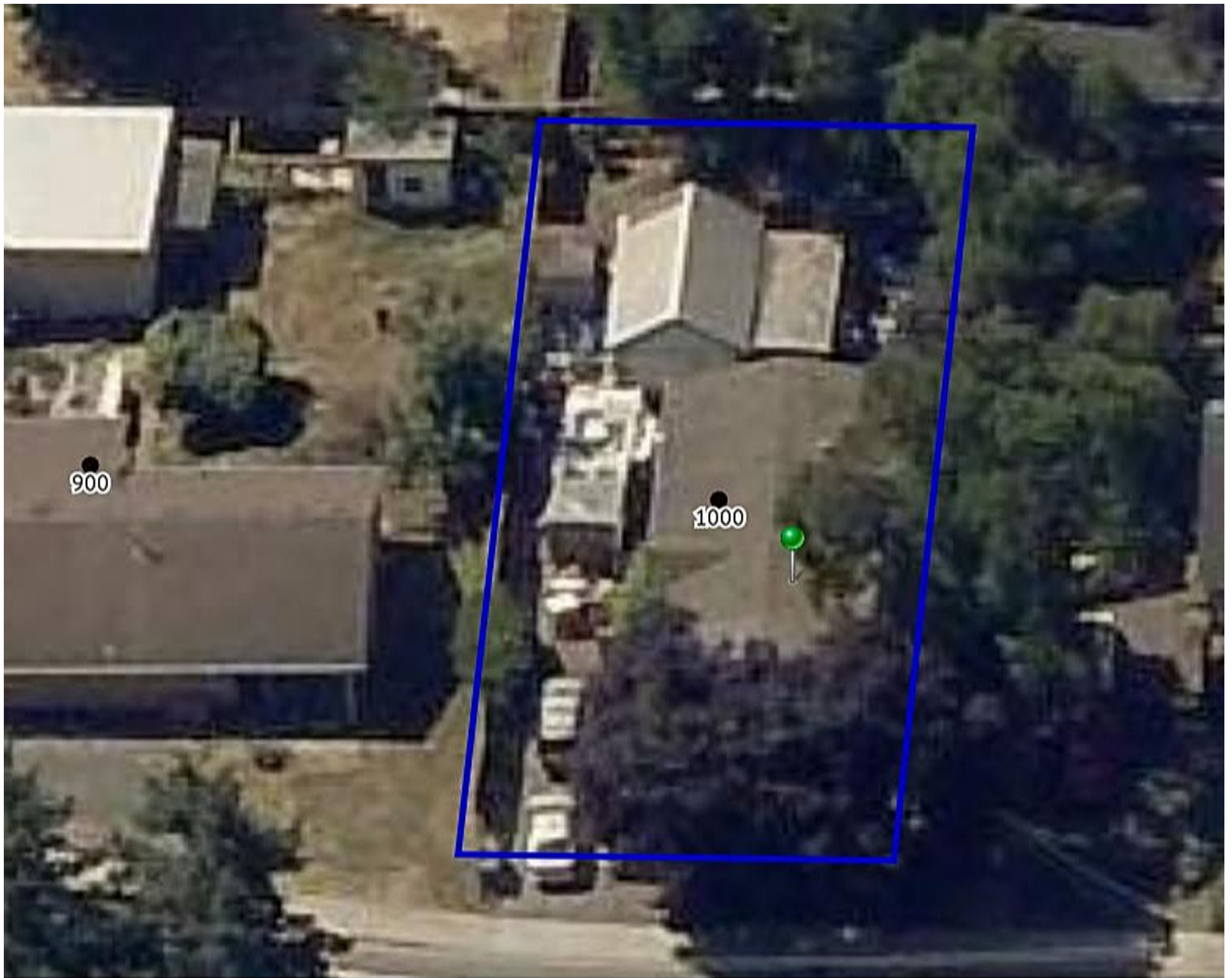
If the Hearings Officer affirms the County's position that a violation of a Solid Waste Code violation exists on the subject property, the County requests a Final Order be issued requiring the Respondents:

- Payment of Citation #1500267 – 1 for \$411.00 for a Priority 2 Solid Waste Code Violation.
- Assessment of a civil penalty between \$750.00 and \$2,500.00 for a Priority 2 Solid Waste Code violation for date cited January 20, 2026.
- Assessment of an administrative compliance fee starting June 2015:
 - 120 months calculated at a rate of \$75 per month through the end of June 2025, subtotaling \$9,000.00.
 - 12 months calculated at a rate of \$100 per month from July 2025 through the end of June 2026, subtotaling \$1,200.00.
 - 1 month calculated at a rate of \$102 per month for July 2026.
 - The total administrative compliance fees come to \$10,302.00. However, due to inactivity during this time the County is requesting a reduction of 115 months for a total of \$8,700.00 leaving a final requested administrative compliance fee request of \$1,602.00.
- If the violations are not abated the County may request authorization for further enforcement action including to proceed to Circuit Court.
- The County requests the Hearing's Officer to permanently enjoin the Respondent from violating these laws in the future.
- The County would also ask that reimbursement be ordered for any expense the County incurs in collection of these monies.

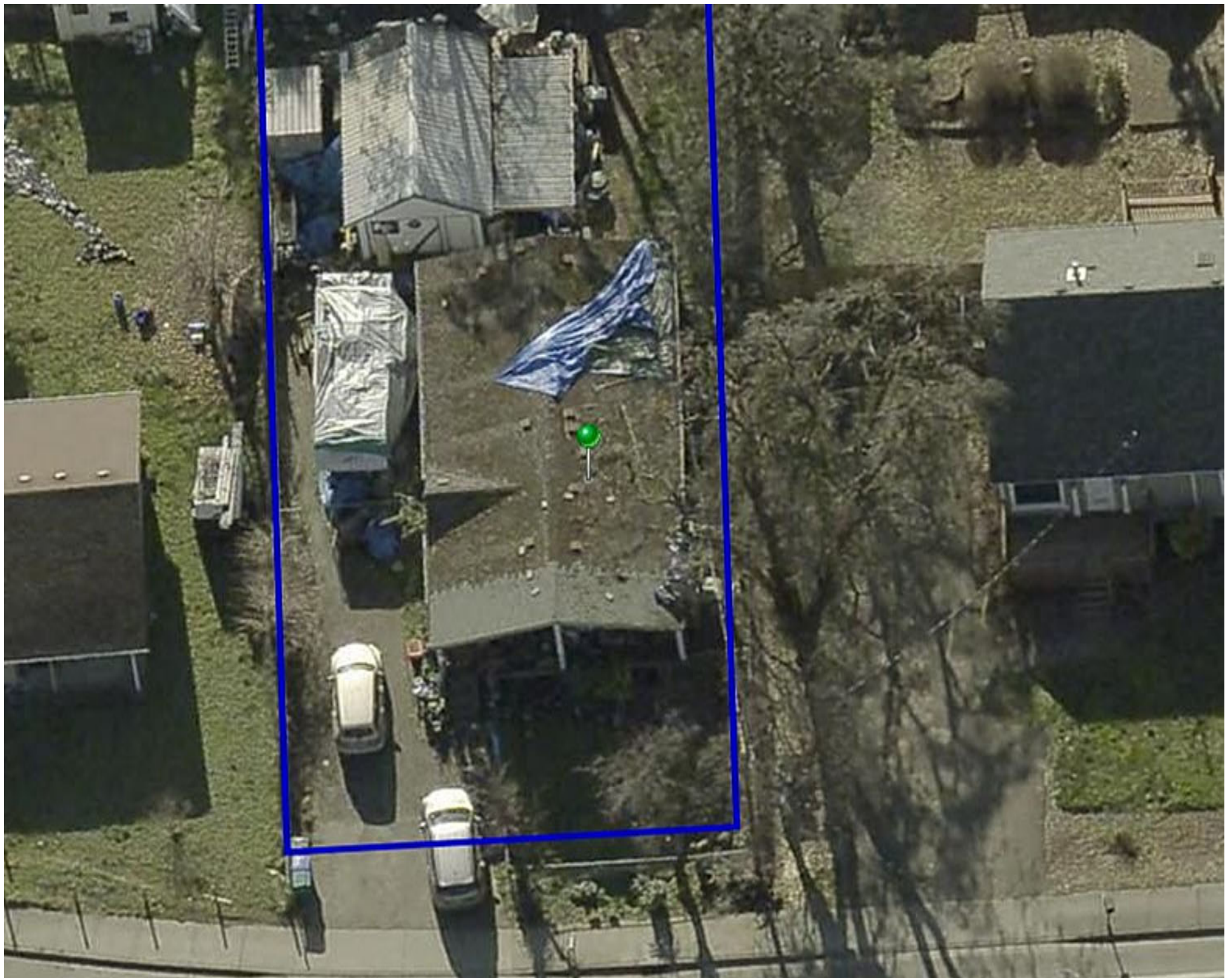
In the event mitigating factors are presented at the hearing and the factors warrant a Continuing Order, the County recommends the following:

- Within 30 days of the Continuing Order remove all solid waste from the site and come into compliance with the solid waste and waste management code.











Property Account Summary



Account Number	00475710	Property Address	10076 SE CLACKAMAS RD , CLACKAMAS, OR 97015		
General Information					
Alternate Property #	22E09DA01000				
Property Description	501 HOLLYWOOD GARDENS LTS 5 & 6 BLK 2				
Property Category	Land &/or Buildings				
Status	Active, Delinquency, Locally Assessed				
Tax Code Area	012-051				
Remarks					
Tax Rate					
Description	Rate				
Total Rate	18.8529				
Property Characteristics					
Neighborhood	15431: Clackamas/Carver 100, 101				
Land Class Category	101: Residential land improved				
Building Class Category	16: Single family res, class 6				
Change property ratio	1XX				
Manf Structure Exempt	Exempt from Titling				
Related Properties					
No Related Properties Found					
Parties					
Role	Percent	Name	Address		
Taxpayer	100	POFF JACQUELINE L	10076 SE CLACKAMAS RD, CLACKAMAS, OR 97015		
Owner	100	POFF MISTY J	NO MAILING ADDRESS, AVAILABLE,		
Owner	100	POFF JACQUELINE L	10076 SE CLACKAMAS RD, CLACKAMAS, OR 97015		
Property Values					
Value Type	Tax Year 1	Tax Year 2	Tax Year 3	Tax Year 4	Tax Year 5
AVR Total	\$189,135	\$183,627	\$178,279	\$173,087	\$168,046
Exempt					
TVR Total	\$189,135	\$183,627	\$178,279	\$173,087	\$168,046
Real Mkt Land	\$216,310	\$211,850	\$209,620	\$199,585	\$167,807

After Recording Return to:

Cutting Edge Federal Credit Union
PO BOX 22192
Milwaukie, OR. 97269

and
Until a change is requested,
Tax Statements shall be sent to:

Jacqueline L Poff
10076 SE Clackamas Road
Clackamas, OR 97015

Clackamas County Official Records
Sherry Hall, County Clerk

2019-045804

08/05/2019 11:23:04 AM

D-D Cnt=1 Stn=7 LISA
\$5.00 \$16.00 \$10.00 \$62.00

\$93.00

STATUTORY BARGAIN AND SALE DEED

Jacqueline L Poff, Grantor, the address for which is 10076 SE Clackamas Road, Clackamas, OR 97015 conveys to: Misty J Poff and Jacqueline L. Poff, Grantees, the address for which is 10076 SE Clackamas Road, Portland, OR 97015 with right of survivorship the following described real property in the State of Oregon and county of Clackamas, to wit:

Lots 5 and 6, Block 2 HOLLYWOOD GARDENS, Clackamas County, Oregon.

Tax Account No.: 00475710

The true consideration for this conveyance is \$0.00

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

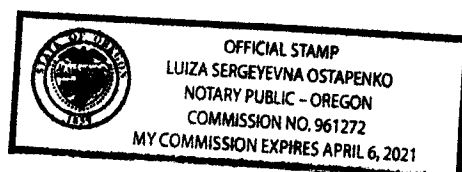
Dated this 2 day of August, 2019

Jacqueline L. Poff
*
Misty J Poff
*

State of Oregon) County of Clackamas) ss.

On this 2 day of August, 2019, personally appeared before me Luiza Ostapenko And acknowledged the within instrument to be their free and voluntary act and deed.

Luiza Ostapenko
Notary Public in and for Oregon
My commission expires: April 6, 2021



LAWYERS TITLE LT ACC 1908-2
Courtesy Only-Not Examined ACCD



May 28, 2015

Jacqueline Poff
10076 SE Clackamas Road
Clackamas, OR 97015

**Subject: Alleged Violations of the Zoning and Development Ordinance,
Title 12 of the Clackamas County Code**

Site Address: 10076 SE Clackamas Rd., Clackamas, OR 97015
Legal Description: T2S, R2E, Section 09DA, Tax Lot 01000

It has come to the attention of Clackamas County Code Enforcement that an unauthorized occupied recreational vehicle may exist on the above referenced property.

This may constitute a violation of the Zoning and Development Ordinance, Title 12 of the Clackamas County Code.

Please contact me within ten (10) days of the date of this letter in order to discuss this matter. My e-mail address is kimben@clackamas.us and my telephone number is 503-742-4457.

KIMBERLY BENTHIN
Clackamas County Code Enforcement

**Clackamas County encourages voluntary compliance with code violations to support a safe and healthy community for all. Please note that a \$75.00 monthly Administrative Compliance Fee will be assessed if a violation has been determined and has not been abated. When a property owner works cooperatively with the County to resolve a confirmed code violation, the County may waive all or part of that fee.*





June 24, 2015

Jacqueline L. Poff
10076 SE Clackamas Rd
Clackamas, OR 97015

Subject: Violation of Clackamas County Code Clackamas County Zoning and Development Ordinance and Solid Waste and Waste Management Code Chapter 10.03

Site Address: 10076 SE Clackamas Rd., Clackamas, OR 97015
T2S, R2E, Section 9DA, Tax Lot 1000

It has come to the attention of the Clackamas County Code Enforcement Section that you are maintaining a recreational vehicle as a dwelling on your property without proper authorization from the Clackamas County Planning and Zoning Division. Your property is located in a Urban Low Density Residential District, R-7 (Section 315) zone classification. In this zone, in order to use the recreational vehicle as a temporary dwelling unit, you will need proper permit approval.

Upon researching records available to this office, we find no record of any permits being approved for the use of the recreational vehicle as a temporary dwelling. Additionally during our June 8, 2015 phone conversation you stated that the vehicle is not being used as a dwelling. Using the recreational vehicle for living space would be a violation of the Clackamas County Zoning and Development Ordinance.

The recreational vehicle can be placed in a stored condition and remain if it is registered to an owner that lives on the subject property.

In response to the complaint, a site inspection was conducted from Clackamas Road. An accumulation of solid waste was noted on the subject property to include but not limited to: boxes, and miscellaneous debris.

This accumulation of solid waste causes a condition of unsightliness and is a safety and health hazard and, therefore, violates the Clackamas County Code, Chapter 10.03, Solid Waste and Waste Management. Your cooperation is solicited to store out of sight all articles of solid waste that you wish to keep and to remove the remainder to an authorized disposal facility. Additionally, all putrescible waste will be stored in a rodent-proof container with a tight-fitting lid and removed to an authorized disposal facility a minimum of once every seven (7) days. Covering solid waste with a tarp does not remove the items from violation.

Please bring the property into compliance with the Clackamas County Zoning and Development Ordinance and Solid Waste and Waste Management Code Chapter 10.03 by insuring the recreational vehicle is not occupied and in a stored condition and that all solid waste is removed **no later than July 24, 2015**

If you have any questions please feel free to contact me. My direct telephone number is 503-742-4457 and email kimben@co.clackamas.or.us.

A handwritten signature in black ink, appearing to read 'Kimberly Benthin', is displayed on a light gray rectangular background.

Kimberly Benthin
Code Enforcement Section

Required Notice of Fines and Penalties

It is important that you contact the Code Enforcement Section to resolve the violations described in the enclosed letter. Failure to resolve those violations may result in one or more of the following: (1) a citation and fine, (2) assessment of an administrative fee, and (3) referral of this matter to the County Code Enforcement Hearings Officer.

The Clackamas County Code provides for fine amounts of up to \$500 and additional civil penalties of up to \$3,500 for each day the county verifies the noncompliance. Fine amounts and civil penalties are assessed for each cited violation and may be assessed separately against each named party. In addition, the Code Enforcement Hearings Officer may order the violation to be abated by the County at the expense of the property owner(s) and responsible parties.

Clackamas County encourages voluntary compliance with code violations to support a safe and healthy community for all. Please note that when a property owner works cooperatively with the County to resolve a confirmed code enforcement violation, the County may waive all or part of the \$75 per month administrative fee.

Unpaid fines, administrative fees, civil penalties and abatement costs may be recorded as a lien against property owned by any of the parties either jointly or separately.

Also, be advised that non-compliance with a Hearings Officer's Order may result in the matter being referred to County Counsel for legal action in Circuit Court which may result in additional penalties or other sanctions.

Finally, recurrences of abated violations will result in the issuance of a citation without prior notice.





NOTICE OF VIOLATION

November 24, 2025

Violation No.: V0026715

Jacqueline L Poff
Misty J Poff
10076 SE Clackamas Rd.
Clackamas, OR 97015

RE: CLACKAMAS COUNTY NO. V[Click or tap here to enter text.](#)

CLACKAMAS COUNTY CODE SECTIONS VIOLATED:

1. CLACKAMAS COUNTY CODE TITLE 10: FRANCHISES – SOLID WASTE AND WASTES MANAGEMENT – CHAPTER 03.060(A, B.9) - SOLID WASTE OR WASTES ACCUMULATION PROHIBITED

SITE ADDRESS: 10076 SE Clackamas Rd., Clackamas, OR 97015
LEGAL DESCRIPTION T2S, R2E, SECTION 09DA, TAX LOT 01000

Dear Jacqueline & Misty Poff,

I recently was assigned this file and show a violation that has remained for numerous years. A recent site visit confirmed that the solid waste issues remain on site. Please abate the violations as shown below by the deadline to avoid further enforcement action. To abate the violation(s) you must complete the following **NO LATER THAN: December 29, 2025**

SOLID WASTE THROUGHOUT THE SITE MOST NOTABLY ALONG THE FRONT OF THE SITE AND ON THE FRONT PORCH AND AROUND THE RV

An accumulation of garbage is occurring on the site and has been occurring on the site for many years. Please complete the following by the deadline in this letter:

1. Remove all putrescible waste (such as food scraps, sewer, and other debris that create a health hazard), solid waste, including but not limited to, automotive parts, tires, appliances, equipment, furniture, scrap metal, and miscellaneous debris to an authorized disposal facility. All putrescible waste must be stored in a rodent proof container with tight-fitting lid and removed to an authorized disposal facility a minimum of once every 7 days. Covering solid waste with a tarp does not remove the items from violation. For a definition of solid waste please go to Title 10.03.030 (59), and/or;
2. Place the items that you wish to keep code compliant, by screening them from view or placed within a compliant structure for such use.

If you have questions concerning permit requirements, the online submittal process, or the land use process, please contact the department listed below at the phone number or email listed, or stop by the offices located at 150 Beavercreek Rd., Oregon City, OR 97045, Monday through Thursday between the hours of 8:00 a.m. and 4:00 p.m. The offices are closed on Fridays.

A handwritten signature in black ink that reads "Shane Potter". The signature is written in a cursive style with a large, looping "S" and a distinct "P".

Shane Potter
Code Enforcement Specialist
Clackamas County Code Enforcement
Phone: 503-742-4465
spotter@clackamas.us

Important Notices

1. **Administrative Compliance Fees.** It is important that you contact the Code Enforcement Section to resolve the violations described in the enclosed letter. **An administration compliance fee of \$100 will now be assessed monthly until the violations are abated.**
2. **Failure to resolve those violations may result in one or more of the following:** (1) a citation and fine, and (2) referral of this matter to the County Code Enforcement Compliance Hearings Officer, and (3) a lien being placed against the subject property for the amount due from citations and fees which will accrue interest.
3. **Request for a Hearing:** If you dispute the existence of the violations described in the enclosed letter you may request a hearing before the Hearings Officer by sending a written request for a hearing, including your name and address to: Code Enforcement Section, 150 Beaver Creek Rd., Oregon City, OR 97045, or at codeenforcement@clackamas.us.
4. **Potential Fines and Penalties:** The Clackamas County Code provides for citation fine amounts of up to \$514 and additional civil penalties imposed by the Hearings Officer of up to \$3,500 for each day the County verifies the noncompliance. Fine amounts and civil penalties may be assessed for each cited violation and may be assessed separately against each named party. In addition, the Hearings Officer may order the violation to be abated by the County at the expense of the property owner(s) and responsible parties.
5. **Non-compliance may result in a lien upon your property:** Fines, and costs are payable upon the effective date of the final order declaring the fine and costs. Fines and costs under this Chapter are a debt owing to the County, pursuant to ORS 30.460, and may be collected in the same manner as any other debt allowed by law. If fines or costs are not paid within 60 days after the payment is ordered, the County may file and record the order for payment in the County Clerk Lien Record.
6. **Final Order may be enforced in Circuit Court:** Also, be advised that non-compliance with a Hearings Officer's order may result in the matter being referred to County Counsel for legal action in Circuit Court, which may result in additional penalties or other sanctions.
7. **Recurrences will result in additional citations:** Finally, recurrences of abated violations may result in the issuance of a citation without prior notice.







Citation No. 1500267 - 1

Case No. V0026715

ADMINISTRATIVE CITATION

Date Issued: January 20, 2026

Name and Address of Person(s) Cited:

Name: Jacqueline L Poff
Misty J Poff
Mailing Address: 10076 SE Clackamas Rd.
City, State, Zip: Clackamas, OR 97015

Date Violation(s) Confirmed: On the 5th day of January, 2026 the person(s) cited committed or allowed to be committed, the violations(s) of law described below, at the following address:

Address of Violation(s): 10076 SE Clackamas Rd., Clackamas, OR 97015

Legal Description: T2S, R2E Section09DA, Tax Lot 01000

Law(s) Violated:

☒ Chapter 10.03 of CCC Solid Waste and Waste Management, Section 10.03.060(A)(B.9)

Description of the violation(s):

- 1) Miscellaneous solid waste throughout the site mostly around the recreational vehicle behind the chain link gate on the side of the driveway and on the porch.

Maximum Civil Penalty \$2,500.00

Fine \$411.00

You may avoid paying the civil penalty by abating the violation(s) and paying a total fine of \$411.00. If you have questions regarding how to abate the violation(s) contact Clackamas County Code Enforcement at the number listed below. Please be advised a \$100.00 monthly administrative fee is being assessed.

I hereby certify under penalties provided by ORS 153.990 that I have reasonable grounds to and do believe that the above person(s) committed or allowed to be committed the violation(s) described on this form.

Citation issued by: Shane Potter
Telephone No.: 503-742-4465

Date: January 20, 2026
Department Initiating Enforcement Action: Code Enforcement

V0026715 – 10076 SE Clackamas Rd.

PLEASE READ CAREFULLY!

You have been cited for the violation(s) of law stated on the front of this form. You MUST exercise ONE of the following options within fifteen calendar days of the date of this citation.

If you fail to exercise one of these options within fifteen calendar days of the citation date, the County may request a hearing before the Code Enforcement Hearings Officer following which you may be ordered to pay the maximum civil penalty and abate the violation.

Options:

1. Abate the violation and pay the fine including the administrative compliance fees that have accrued.
Sign the statement of Understanding below and deliver or mail this form, together with a check or money order payable to Clackamas County in the amount of the fine to:
Clackamas County Code Enforcement Section
150 Beaver Creek Rd.
Oregon City, OR 97045
2. Request a hearing in writing. You may request a hearing to contest the violation(s) alleged. A written request for a hearing must be mailed to Clackamas County at the address listed above or sent to codeenforcement@clackamas.us.

A request for hearing must contain all of the following information:

- a. Your name and address;
- b. A copy of the citation or the Citation number and Case number; and,
- c. The description of the relief you are requesting.

At the hearing, an administrative fee may be assessed by the Hearings Officer in addition to civil penalty(ies) if the Hearings Officer concludes you are responsible for the violation. If a civil penalty is imposed the amount will likely exceed the fine amount on this citation.

STATEMENT OF UNDERSTANDING

I, the undersigned, do hereby acknowledge that I understand the following:

1. By paying the fine I admit the existence of the violation(s) alleged on this citation and my responsibility for it.
2. Paying the fine does not relieve me of my responsibility to correct the violation and to comply with all applicable laws.
3. Until the violation is abated a monthly administrative compliance fee is being assessed.
4. Additional citations may be issued to me if I fail to correct the violation or violate other applicable laws.

Signature: _____ Date: _____

Address: _____

City, State, Zip

Contact Number: _____ Email: _____





