

## **Board of County Commissioners Business Meeting Minutes – DRAFT**

A complete video copy and packet including staff reports of this meeting can be viewed at <https://www.clackamas.us/meetings/bcc/business>.

**Thursday, December 18, 2025 – 10:00 AM**

In person and via virtual technology (Zoom)

**PRESENT:** Chair Craig Roberts  
Commissioner Paul Savas  
Commissioner Martha Schrader (Virtual)  
Commissioner Ben West  
Commissioner Diana Helm  
Commissioner Ann Leenstra (for Housing Authority agenda) (Virtual)

### **CALL TO ORDER**

Chair Roberts invited Daniel Nibouar, Disaster Management Director, to provide a brief update on the rain/flooding situation.

### **I. PUBLIC COMMUNICATION**

Brainard Brauer (Redland) – Hope and technological advancements

Les Poole (Hubbard) (virtual) – Recovery Campus concerns and ODOT

### **II. HOUSING AUTHORITY CONSENT AGENDA**

- A. Approval of a Revenue Intergovernmental Agreement with Metro for open space improvements at the Hillside Park Redevelopment Project. Agreement Value is \$389,000 for 2 years and 6 months. Funding is through Metro. No County General Funds are involved.
- B. Approval of an Amendment to a Software Contract with Yardi Systems for additional staff training and system conversion. Amendment Value is \$175,873.65 for 6 months. Total Contract Value is \$1,065,873.65 for 5 years. Funding is through the US Department of Housing and Urban Development. No County General Funds are involved.

**Commissioner Leenstra moved to approve the Housing Authority Consent Agenda and Commissioner West seconded. Motion passed 6-0.**

### **III. PUBLIC HEARINGS**

- A. Approval of a Board Order transferring a portion of N Pine Street to the City of Canby. Order Value is \$513,000 in a one-time payment. Funding is through the Community Road Fund. No County General Funds are involved.

**Chair Roberts opened the public hearing. No public comment. Chair Roberts closed the hearing.**

**Commissioner Schrader moved to approve the transfer and Commissioner Helm seconded. Motion passed 5-0.**

#### **IV. CONSENT AGENDA**

Administrator Schmidt explained that 4 items (\*\*) had been added yesterday, with the Chair's approval, that needed Board approval before the Board's recess.

##### **A. Elected Officials**

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of a Contract with Clear Ballot Group for an election ballot tabulation system, annual software licensing and maintenance services. Contract Value is \$851,415 for 4 years. Funding is through grants, Clerk's Office fees and \$371,887 of budgeted County General Funds. – County Clerk
3. \*\*Approval of a Grant Agreement with the Oregon Criminal Justice Commission for jail-based medications for opioid use disorders. Application Value is \$331,912.69 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.
4. \*\*Approval of a Grant Agreement with the Oregon Criminal Justice Commission for jail-based counseling for opioid use disorders. Application Value is \$257,129.66 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.

##### **B. County Administration**

1. Approval of a Resolution delegating authority to the County Administrator to execute closing documents for the sale of the Main Street Courthouse to Level OCC-01. No fiscal impact. No County General Funds are involved.

##### **C. County Counsel**

1. Approval of a Board Order terminating the Cable Television Franchise Agreement for use of the County Rights-of-Way with Ziply Fiber Northwest. No County General Funds are involved.

##### **D. Technology Services**

1. Approval of a Board Order to authorize a Purchase Order to Dell Marketing LP for Microsoft Software Licensing. Order Value is \$426,401.46. Funding is through Technology Services departmental cost allocation, which may include a small portion of budgeted County General Funds.

##### **E. Juvenile**

1. Approval of a Personal Services Contract with Clarvida for Short-Term Residential Placements. Agreement Value is \$1,792,515 for 5 years. Funding is through Oregon Department of Human Services, Oregon Health Authority and approximately \$663,230 of budgeted County General Funds.

## **F. Transportation & Development**

1. Approval of a Funding Agreement with Circular Action Alliance for recycling contamination reduction education. Agreement Value is \$1,279,701 for 1 year. Funding is through Oregon Senate Bill 582. No County General Funds are involved.
2. Approval of an Intergovernmental Agreement with the City of Molalla for the Bear Creek Culvert Project and to transfer maintenance responsibility of a portion of S Molalla Avenue. Agreement Value is approximately \$1,815,000 for 2 years. Funding is through the City of Molalla. No County General Funds are involved.
3. Approval of an Intergovernmental Agreement with Tri-Met for the Line 33 – McLoughlin Corridor Transit Signal Priority Implementation project. Agreement Value is \$60,000 for 21 months. Funding is through Tri-Met. No County General Funds are involved.
4. Approval of a Work and Financial Plan with the US Department of Agriculture Animal and Plant Health Inspection Service for construction project wildlife protection measure inspections. Plan Value is \$15,000 for 1 year. Funding is through the County Road Fund. No County General Funds are involved.
5. Approval of a Personal Services Contract with Consor North America for 2026 Transportation Maintenance Paving Projects. Contract Value is \$826,362 for 1 year. Funding is through County Road and Community Road Funds. No County General Funds are involved.
6. Approval of a Public Improvement Contract with Global Electric for upgrades to solar-powered flashing school zone flashing beacons. Contract Value is \$398,79 for 11 months. Funding is through Community Road Fund. No County General Funds are involved.

## **G. Health, Housing & Human Services**

1. Approval of a Grant Application to Oregon Housing and Community Services for emergency generators in the Canby area. Application Value is \$820,000 for 3 years. Funding is through Oregon Housing and Community Services. No County General Funds are involved.
2. Approval of a Grant Agreement with the Oregon Department of Early Learning and Care for Clackamas Early Learning Hub programming. Agreement Value is \$969,908.93 for 1 year. Funding is through the Oregon Department of Early Learning and Care. No County General Funds are involved.

3. Approval of a Personal Services Contract with Galia Recovery Homes for Treatment Court client transitional housing. Contract Value is \$450,000 for 3 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.
4. Approval of an Amendment to a Billing Services Agreement with OCHIN for billing and reconciliation services. Amendment Value is \$960,000 for 1 year. Total Agreement Value is \$4,340,898 for 5 years and 6 months. Funding is through Health Centers' Fees-for-Service Revenue. No County General Funds are involved.
5. Approval of an Amendment to a Revenue Intergovernmental Agreement with Oregon Health & Science University for the Oregon Care Coordination Program. Amendment Value is \$78,312 for 1 year. Total Agreement Value is \$156,624 for 2 years. Funding is through Oregon Health & Science University. No County General Funds are involved.
6. Approval of a Provider Agreement with Regence BlueCross BlueShield of Oregon for reimbursement of services provided by County Health Centers to plan members. Anticipated Agreement Value is \$6,000,000 for 15 years. Funding is through Regence BlueCross BlueShield of Oregon. No County General Funds are involved.
7. Approval of an Intergovernmental Agreement with the City of Canby to provide expanded Elderly and Disabled Transportation Services. Agreement Value is \$33,460 for 18 months. Funding is through Statewide Transportation Improvement Funds. No County General Funds are involved.
8. Approval of a Revenue Grant Agreement with Oregon Housing and Community Services for Long-Term Rent Assistance funding renewal. Agreement Value is \$7,063,510.20 for 2 years. Funding is through the Oregon Housing and Community Services Department. No County General Funds are involved.
9. Approval of a Revenue Grant Agreement with Oregon Housing and Community Services for homeless shelter bed capacity. Grant Value is \$3,011,893.50 for 1 year. Funding is through Oregon Housing and Community Services. No County General Funds are involved.
10. \*\*Approval of an Amendment to an Administrative Services Agreement with Trillium Community Health Plan for community-based public health services. Amendment Value is no fiscal impact for 3 months. Total Agreement Value is \$168,750 for 2 years. Funding is through Trillium Community Health Plan. No County General Funds are involved.

## **H. Finance**

1. Approval of a Supplemental Budget Resolution for Fiscal Year 2025-26. Fiscal impact is a net increase in appropriations of \$1,563,691. Funding is through charges for services; federal, state and local funding; and \$100,000 of County General Funds.

## **I. \*\*Human Resources**

1. Approval of a Contract Amendment with Mercer Health and Benefits for the Employee Benefits Broker. Amendment Value is \$773,503.59 for 4 years. Total Contract Value is \$1,611,824.88 for 8 years. Funding is through the Benefit Administration Fee charged to other County departments, which may include a small portion of Budgeted County General Funds.

**Commissioner Savas moved to approve. Commissioner Helm seconded. Motion passed 5-0.**

## **V. WATER ENVIRONMENT SERVICES CONSENT AGENDA**

- A. Approval of a Contract Amendment with Tyler Technologies for billing software maintenance. Amendment Value is \$526,049 for 1 year. Total Contract Value is \$1,307,923.32 for 26 years. Funding is through WES Sanitary Sewer and Surface Water Operating funds. No County General Funds are involved.

**Director West moved to approve the Consent Agenda as read. Director Helm seconded. Motion passed 5-0.**

## **VI. COUNTY ADMINISTRATOR UPDATE**

**Administrator Schmidt** reviewed the many County employees who earned praise and accolades throughout the past year. He noted Sheriff Brandenburg recently was honored by her peers.

He also reminded the Board their next Business Meeting would be January 15, 2026.

## **VII. COMMISSIONER COMMUNICATION**

**Commissioner Schrader** expressed her appreciation for her colleagues and marveled that remote work allowed her to continue with her duties while she visited family in the United Kingdom.

**Commissioner Savas** shared his priorities for 2026. The first was the creation of a work group with the Sheriff's Office on budget assumptions.

**Commissioner West** lamented overdose deaths, excoriated affordable housing vacancies and raised the matter of enacting property tax relief for wildfire victims. The Board discussed the tax relief idea and decided further study was needed.

**Commissioner Helm** commented on vacant positions at Oregon Department of Transportation and Statewide Transportation Improvement Funds.

**Chair Roberts** thanked staff and presented his recommendations for charitable giving recipients.

**Chair Roberts adjourned the meeting at 11:51AM.**