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**Clackamas County**  
[www.clackamas.us](http://www.clackamas.us)



**DAN JOHNSON**  
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
DEVELOPMENT SERVICES BUILDING  
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

June 17, 2025

BCC Agenda Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of the Contamination Reduction Reimbursement Funding Addendum with the Circular Action Alliance to receive state funds for required Contamination Reduction education and outreach. Total value is up to \$1,919,552 through December 31,2027. Funding is through legislated state funds. No County General Funds are involved.**

**Previous Board Action/Review:** BCC approval of Financial Assistance Life Cycle Form on 12/4/2025. BCC approval of CAA Primary Funding Agreement on 12/18/25.

**Performance Clackamas:** Healthy people, safe, secure, livable communities

**Counsel Review:** Yes

**Procurement Review:** N/A

**Contact Person:** Rick Winterhalter

**Contact Phone:** 503-742-4466

**EXECUTIVE SUMMARY:** In 2021 the Oregon legislature passed Senate Bill 582, the [Recycling Modernization Act](#) (RMA). The new law became effective January 1, 2022 and associated recycling program changes began in July 2025.

The statewide RMA was created to make recycling more efficient, environmentally responsible, and consistent across Oregon. The law encourages smarter packaging, and will facilitate system improvements like upgrading recycling facilities, and improving tracking systems for materials to ensure proper disposal.

Under the RMA, consumers no longer bear the full cost of recycling. The law requires large corporations (i.e. Proctor & Gamble, Unilever, Coca Cola, etc.) to be financially responsible and to work with the state’s approved producer responsibility organization (PRO), [Circular Action Alliance](#) (CAA), to implement their approved program plan facilitating the rollout of RMA. One key element of the plan is to invest in education and outreach on contamination reduction to minimize the amount of trash that is placed in recycle bins.

Local governments are responsible for performing the required contamination reduction education efforts, and the RMA requires CAA to fund local governments to recover eligible costs incurred in conducting contamination reduction programming. Under ORS 459A.890(4), a local government, or other person authorized by a local government to receive payment, receive up to \$3 per capita of

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funding or reimbursement each fiscal year (July 1 through June 30). This state funding makes Clackamas County eligible for reimbursement of up to \$1,919,552 through December 31, 2027.

Similar to our annual IGA with Metro, the cities within the county have authorized the County, through the Oregon Department of Environmental Quality, to receive their RMA funds to perform the required contamination reduction education and outreach.

Staff are seeking approval of the Contamination Reduction Reimbursement Funding Addendum in order to be compensated from these state per capita funds for the contamination reduction education and outreach work performed by the County.

**RECOMMENDATION:** Staff respectfully recommend the Board of County Commissioners approve the attached Contamination Reduction Reimbursement Funding Addendum to receive funds from CAA for work related to Contamination Reduction education and outreach.

Respectfully submitted,

*Dan Johnson*

Dan Johnson, Director  
Department of Transportation & Development

## CONTAMINATION REDUCTION REIMBURSEMENT FUNDING ADDENDUM

This contamination reduction reimbursement funding addendum (the “**Addendum**”) is delivered pursuant to Section 1(a) of the Primary Funding Agreement dated December 30, 2025 (the “**Agreement**”) by and between Circular Action Alliance Oregon LLC, or its assignee in accordance with Section 7(h) of the Agreement (“**CAA Oregon**”), and the undersigned (“**Recipient**”), and is effective as of the date on which it is fully executed by the parties hereto (the “**Effective Date**”). Capitalized terms not defined herein will have the meanings given to them in the Agreement.

1. Funding Request. Subject to the terms of the Agreement, including this Addendum, CAA Oregon shall disburse funds to Recipient based on the information provided by Recipient via the CAA Oregon funding portal or such other method as CAA Oregon may determine in its reasonable discretion. Recipient’s complete funding application is attached as Schedule A. As a condition to receipt of the funds under the Agreement and this Addendum, Recipient shall perform the obligations detailed in attached Schedule B and shall timely deliver to CAA Oregon the reports and deliverables detailed in attached Schedule C.
2. Use of Funds. Recipient shall use funding received pursuant to this Addendum only for those costs necessary to conduct contamination reduction programming in accordance with and subject to ORS 459A.890(4) and ORS 459A.929, as determined by CAA Oregon in its reasonable discretion.
3. Adjustment of Funds. Only to the extent that the funds provided by CAA Oregon under this Addendum are calculated on a per capita basis in accordance with OAR 340-090-0810(5), the funds shall be adjusted annually beginning on July 1, 2026 and July 1, 2027 to reflect changes in the annual population growth, as published by the Portland State University Population Research Center’s most recent certified Population Estimate Report.
4. Term. This Addendum shall expire at 11:59pm PST on December 31, 2027, if not sooner terminated by the Parties. No funding will be disbursed for costs incurred after the termination of this Addendum.
5. Recordkeeping. Without limiting the requirements of the Agreement, Recipient shall maintain accurate records of activities related to Funding Requests.
6. Priority. This Addendum is part of the Agreement. In the event of a conflict between this Addendum and Applicable Law or the remainder of the Agreement, the following order of priority shall control: 1) Applicable Law, 2) the Agreement, and 3) this Addendum.

*[signature page follows]*

IN WITNESS WHEREOF, the Parties have executed this Addendum as of the Effective Date set forth above.

**CIRCULAR ACTION ALLIANCE OREGON LLC (Reviewer):**

Initial: \_\_\_\_\_

Print name: Kim Holmes

**CIRCULAR ACTION ALLIANCE OREGON**

By: \_\_\_\_\_

Name: Jeffrey Fielkow

Title: CEO, Circular Action Alliance

Date: \_\_\_\_\_

Address: 20 F Street NW 7th Floor

Washington, DC 20001

Email: legal@circularaction.org

With a copy to:

Miller Nash LLP

Attn: Will Rasmussen

1140 SW Washington St, Suite 700

Portland, Oregon 97205

E-mail: William.rasmussen@millernash.com

**RECIPIENT:**

**CLACKAMAS COUNTY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Authorized Signatory

Date: \_\_\_\_\_

Address: 2051 Kaen Road

Oregon City, OR 97045

Email: clerktotheboard@clackamas.us

Approved as to form: \_\_\_\_\_

# SCHEDULE A

## Funding Application



### CONTAMINATION REDUCTION FUNDING APPLICATION

**Primary Contact Information**

The primary contact should be the person who can speak to recycling operations. While there may be different people responsible for different aspects of your recycling program, please include a primary contact who can direct inquiries to the appropriate person as needed.

Primary contact information of the person responsible for waste management			
First Name		Last Name	
Angela		Dunham	
Job Title/Role		Community/Organization	
Sustainability Analyst		Clackamas County Sustainability and Solid Waste	
Street Number	Street Name		City/Town
150	Beavercreek Rd. Suite 225		Oregon City
ZIP Code	PO Box		Email Address
97045			adunham@clackamas.us
Telephone Number (with area code)		Ext.	Mobile (optional)
(871) 917-4279			
PFA File Name	County of Clackamas PFA Executed 12-30-25		
Addendum Contract No.	CSP0000009022-CR001		

Billing Contact			
First Name		Last Name	
Oydin		Arifjanova	
Job Title/Role		Email Address	
Administrative Specialist		OArifjanova@clackamas.us	
Telephone Number (with area code)		Ext.	Mobile (optional)
(503) 742-4474			

Person Authorized to sign the Addendum(s)			
First Name		Last Name	
Andrew		Jarocki	
Job Title/Role		Email Address	
Clerk to the Board		ClerktotheBoard@clackamas.us - Clack Co staff to route through internal contracting system	
Telephone Number (with area code)		Ext.	Mobile (optional)

### Contamination Reduction Program Elements

	YES	NO
Is the applicant undertaking elements and/or activities listed in the DEQ Recycling Contamination Reduction Statewide Goals and Approved Program Elements (updated August 26, 2025) established pursuant to ORS 459A.929?	X	<input type="checkbox"/>

If selected NO above, (ie, the applicant is using alternative approach), please submit 'Request to Implement Other Contamination Reduction Program Elements' form that has been approved by DEQ. The approved form must be submitted with this application.

DEQ 'Other Program Elements' Form Date of Approval	N/A
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### Funding Request

**NOTE: CAA will fill out this section based on the information submitted in the DEQ funding allocation process.**

	YES	NO
Has the funding been allocated to your organization/community by a local government(s)?	X	<input type="checkbox"/>

Name of the local government(s) allocating the funding	The following Cities of: Canby, Estacada, Gladstone, Happy Valley, Johnson City, Lake Oswego, Milwaukie, Molalla, Oregon City, Rivergrove, Sandy, West Linn, Wilsonville
--	--

Funding amount allocated by the Local Government(s)	\$731,571.00
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Name of Local Government Allocating Per Capita Funding	2024 Population	Allocation Percentage	Allocation Amount
City of Canby	19,114	100%	\$57,342.00
City of Estacada	5,454	100%	\$16,362.00
City of Gladstone	11,944	100%	\$35,832.00
City of Happy Valley	27,637	100%	\$82,911.00
City of Johnson City	535	100%	\$1,605.00
City of Lake Oswego	41,129	100%	\$123,387.00
City of Milwaukie	21,408	100%	\$64,224.00
City of Molalla	10,489	100%	\$31,467.00
City of Oregon City	38,029	100%	\$114,087.00
City of Rivergrove	569	100%	\$1,707.00
City of Sandy	12,933	100%	\$38,799.00
City of West Linn	27,568	100%	\$82,704.00
City of Wilsonville	27,048	100%	\$81,144.00
<b>Total Amount Allocated to County of Clackamas</b>			<b>\$731,571.00</b>

Item	Population size	Funding/capita	Eligible	Request Type
Population of Local Government (Unincorporated Clackamas County, 2024 )	182,566	\$3.00	\$547,698.00	
Funding amount allocated by the Local Government(s) to organization/community			\$731,571.00	

Source: Portland State University Population Research Center's most recent certified Population Estimate Report.

Funding Request Type Instructions: Please Select one

<input type="checkbox"/>	"up-front" - request for funding in order to undertake their contamination reduction programs
<input checked="" type="checkbox"/>	"reimbursement" - choose to undertake the contamination reduction activities and seek reimbursement based on the total cost of activities in that fiscal year, on a per capita calculation.
<input type="checkbox"/>	"advance" - communities under 25,000 pop. can choose to exercise their ability to request two years of funding at once

Payment/Funding program period(s): July 1, 2025 - June 30, 2026

Total Eligible Program Funding	\$1,279,269.00
Total Estimated Cost for Programming (from Phase 1 Form, row 82)	\$1,012,118.00
Total Requested Program Funding from CAA	\$1,012,118.00

Check each county/city/community that you are covering:

<input type="checkbox"/>	Adair Village	<input type="checkbox"/>	Eagle Point	<input type="checkbox"/>	La Grande	<input type="checkbox"/>	Prairie City	<input type="checkbox"/>	Warrenton
<input type="checkbox"/>	Adams	<input type="checkbox"/>	Echo	<input type="checkbox"/>	La Pine	<input type="checkbox"/>	Prescott	<input type="checkbox"/>	Wasco
<input type="checkbox"/>	Adrian	<input type="checkbox"/>	Elgin	<input type="checkbox"/>	Lafayette	<input type="checkbox"/>	Prineville	<input type="checkbox"/>	Waterloo
<input type="checkbox"/>	Albany	<input type="checkbox"/>	Elkton	<input checked="" type="checkbox"/>	Lake Oswego	<input type="checkbox"/>	Rainier	<input checked="" type="checkbox"/>	West Linn
<input type="checkbox"/>	Amity	<input type="checkbox"/>	Enterprise	<input type="checkbox"/>	Lakeside	<input type="checkbox"/>	Redmond	<input type="checkbox"/>	Westfir
<input type="checkbox"/>	Antelope	<input checked="" type="checkbox"/>	Estacada	<input type="checkbox"/>	Lakeview	<input type="checkbox"/>	Reedsport	<input type="checkbox"/>	Weston
<input type="checkbox"/>	Arlington	<input type="checkbox"/>	Eugene	<input type="checkbox"/>	Lebanon	<input type="checkbox"/>	Richland	<input type="checkbox"/>	Wheeler
<input type="checkbox"/>	Ashland	<input type="checkbox"/>	Fairview	<input type="checkbox"/>	Lexington	<input type="checkbox"/>	Riddle	<input type="checkbox"/>	Wiltama
<input type="checkbox"/>	Astoria	<input type="checkbox"/>	Falls City	<input type="checkbox"/>	Lincoln City	<input checked="" type="checkbox"/>	Rivergrove	<input checked="" type="checkbox"/>	Wilsonville
<input type="checkbox"/>	Athens	<input type="checkbox"/>	Florence	<input type="checkbox"/>	Lonerock	<input type="checkbox"/>	Rockaway Beach	<input type="checkbox"/>	Winston
<input type="checkbox"/>	Aumsville	<input type="checkbox"/>	Forest Grove	<input type="checkbox"/>	Long Creek	<input type="checkbox"/>	Rogue River	<input type="checkbox"/>	Wood Village
<input type="checkbox"/>	Aurora	<input type="checkbox"/>	Fossil	<input type="checkbox"/>	Lostine	<input type="checkbox"/>	Roseburg	<input type="checkbox"/>	Woodburn
<input type="checkbox"/>	Baker City	<input type="checkbox"/>	Garibaldi	<input type="checkbox"/>	Lowell	<input type="checkbox"/>	Rufus	<input type="checkbox"/>	Yachats
<input type="checkbox"/>	Bandon	<input type="checkbox"/>	Gaston	<input type="checkbox"/>	Lyons	<input type="checkbox"/>	Salem	<input type="checkbox"/>	Yamhill
<input type="checkbox"/>	Banks	<input type="checkbox"/>	Gates	<input type="checkbox"/>	Madras	<input checked="" type="checkbox"/>	Sandy	<input type="checkbox"/>	Yoncalla
<input type="checkbox"/>	Barlow	<input type="checkbox"/>	Gearhart	<input type="checkbox"/>	Malin	<input type="checkbox"/>	Scappoose		
<input type="checkbox"/>	Bay City	<input type="checkbox"/>	Gervais	<input type="checkbox"/>	Manzanita	<input type="checkbox"/>	Scio		
<input type="checkbox"/>	Beaverton	<input checked="" type="checkbox"/>	Gladstone	<input type="checkbox"/>	Maupin	<input type="checkbox"/>	Scotts Mills		Counties
<input type="checkbox"/>	Bend	<input type="checkbox"/>	Glendale	<input type="checkbox"/>	Maywood Park	<input type="checkbox"/>	Seaside	<input type="checkbox"/>	BAKER
<input type="checkbox"/>	Boardman	<input type="checkbox"/>	Gold Beach	<input type="checkbox"/>	McMinnville	<input type="checkbox"/>	Seneca	<input checked="" type="checkbox"/>	BENTON
<input type="checkbox"/>	Bonanza	<input type="checkbox"/>	Gold Hill	<input type="checkbox"/>	Medford	<input type="checkbox"/>	Shady Cove	<input type="checkbox"/>	CLACKAMAS
<input type="checkbox"/>	Brookings	<input type="checkbox"/>	Granite	<input type="checkbox"/>	Merrill	<input type="checkbox"/>	Shaniko	<input type="checkbox"/>	CLATSOP
<input type="checkbox"/>	Brownsville	<input type="checkbox"/>	Grants Pass	<input type="checkbox"/>	Metolius	<input type="checkbox"/>	Sheridan	<input type="checkbox"/>	COLUMBIA
<input type="checkbox"/>	Burns	<input type="checkbox"/>	Grass Valley	<input type="checkbox"/>	Mill City	<input type="checkbox"/>	Sherwood	<input type="checkbox"/>	COOS
<input type="checkbox"/>	Butte Falls	<input type="checkbox"/>	Greenhom	<input type="checkbox"/>	Millersburg	<input type="checkbox"/>	Siletz	<input type="checkbox"/>	CROOK
<input checked="" type="checkbox"/>	Canby	<input type="checkbox"/>	Gresham	<input type="checkbox"/>	Milton-Freewater	<input type="checkbox"/>	Silverton	<input type="checkbox"/>	CURRY
<input type="checkbox"/>	Cannon Beach	<input type="checkbox"/>	Haines	<input checked="" type="checkbox"/>	Milwaukie	<input type="checkbox"/>	Sisters	<input type="checkbox"/>	DESCHUTES
<input type="checkbox"/>	Canyon City	<input type="checkbox"/>	Halfway	<input type="checkbox"/>	Mitchell	<input type="checkbox"/>	Sodaville	<input type="checkbox"/>	DOUGLAS
<input type="checkbox"/>	Canyonville	<input type="checkbox"/>	Halsey	<input checked="" type="checkbox"/>	Molalla	<input type="checkbox"/>	Spray	<input type="checkbox"/>	GILLIAM
<input type="checkbox"/>	Carlton	<input checked="" type="checkbox"/>	Happy Valley	<input type="checkbox"/>	Monmouth	<input type="checkbox"/>	Springfield	<input type="checkbox"/>	GRANT
<input type="checkbox"/>	Cascade Locks	<input type="checkbox"/>	Harrisburg	<input type="checkbox"/>	Monroe	<input type="checkbox"/>	St. Helens	<input type="checkbox"/>	HARNEY
<input type="checkbox"/>	Cave Junction	<input type="checkbox"/>	Helix	<input type="checkbox"/>	Monument	<input type="checkbox"/>	St. Paul	<input type="checkbox"/>	HOOD RIVER
<input type="checkbox"/>	Central Point	<input type="checkbox"/>	Heggnar	<input type="checkbox"/>	Moro	<input type="checkbox"/>	Stanfield	<input type="checkbox"/>	JACKSON
<input type="checkbox"/>	Chiloquin	<input type="checkbox"/>	Hermiston	<input type="checkbox"/>	Mosier	<input type="checkbox"/>	Stayton	<input type="checkbox"/>	JEFFERSON
<input type="checkbox"/>	Clatskanie	<input type="checkbox"/>	Hillsboro	<input type="checkbox"/>	ML Angel	<input type="checkbox"/>	Sublimity	<input type="checkbox"/>	JOSEPHINE
<input type="checkbox"/>	Coburg	<input type="checkbox"/>	Hines	<input type="checkbox"/>	ML Vemon	<input type="checkbox"/>	Summerville	<input type="checkbox"/>	KLAMATH
<input type="checkbox"/>	Columbia City	<input type="checkbox"/>	Hood River	<input type="checkbox"/>	Myrtle Creek	<input type="checkbox"/>	Sumpter	<input type="checkbox"/>	LAKE
<input type="checkbox"/>	Condon	<input type="checkbox"/>	Hubbard	<input type="checkbox"/>	Myrtle Point	<input type="checkbox"/>	Sutherlin	<input type="checkbox"/>	LANE
<input type="checkbox"/>	Coos Bay	<input type="checkbox"/>	Huntington	<input type="checkbox"/>	Nehalem	<input type="checkbox"/>	Sweet Home	<input type="checkbox"/>	LINCOLN
<input type="checkbox"/>	Coquille	<input type="checkbox"/>	Idanha	<input type="checkbox"/>	Newberg	<input type="checkbox"/>	Talent	<input type="checkbox"/>	LINN
<input type="checkbox"/>	Cornelius	<input type="checkbox"/>	Imbler	<input type="checkbox"/>	Newport	<input type="checkbox"/>	Tangent	<input type="checkbox"/>	MALHEUR
<input type="checkbox"/>	Corvallis	<input type="checkbox"/>	Independence	<input type="checkbox"/>	North Bend	<input type="checkbox"/>	The Dalles	<input type="checkbox"/>	MARION
<input type="checkbox"/>	Cottage Grove	<input type="checkbox"/>	Ione	<input type="checkbox"/>	North Plains	<input type="checkbox"/>	Tigard	<input type="checkbox"/>	MORROW
<input type="checkbox"/>	Cove	<input type="checkbox"/>	Irrigon	<input type="checkbox"/>	North Powder	<input type="checkbox"/>	Tillamook	<input type="checkbox"/>	MULTNOMAH
<input type="checkbox"/>	Creswell	<input type="checkbox"/>	Island City	<input type="checkbox"/>	Nyssa	<input type="checkbox"/>	Toledo	<input type="checkbox"/>	POLK
<input type="checkbox"/>	Culver	<input type="checkbox"/>	Jacksonville	<input type="checkbox"/>	Oakland	<input type="checkbox"/>	Trousdale	<input type="checkbox"/>	SHERMAN
<input type="checkbox"/>	Dallas	<input type="checkbox"/>	Jefferson	<input type="checkbox"/>	Oakridge	<input type="checkbox"/>	Tualatin	<input type="checkbox"/>	TILLAMOOK
<input type="checkbox"/>	Dayton	<input type="checkbox"/>	John Day	<input type="checkbox"/>	Ontario	<input type="checkbox"/>	Turner	<input type="checkbox"/>	UMATILLA
<input type="checkbox"/>	Dayville	<input checked="" type="checkbox"/>	Johnson City	<input checked="" type="checkbox"/>	Oregon City	<input type="checkbox"/>	Ukiah	<input type="checkbox"/>	UNION
<input type="checkbox"/>	Depoe Bay	<input type="checkbox"/>	Jordan Valley	<input type="checkbox"/>	Paisley	<input type="checkbox"/>	Umatilla	<input type="checkbox"/>	WALLOWA
<input type="checkbox"/>	Detroit	<input type="checkbox"/>	Joseph	<input type="checkbox"/>	Pendleton	<input type="checkbox"/>	Union	<input type="checkbox"/>	WASCO
<input type="checkbox"/>	Donald	<input type="checkbox"/>	Junction City	<input type="checkbox"/>	Philomath	<input type="checkbox"/>	Vale	<input type="checkbox"/>	WASHINGTON
<input type="checkbox"/>	Drain	<input type="checkbox"/>	Keizer	<input type="checkbox"/>	Phoenix	<input type="checkbox"/>	Vernonia	<input type="checkbox"/>	WHEELER
<input type="checkbox"/>	Dufur	<input type="checkbox"/>	King City	<input type="checkbox"/>	Pilot Rock	<input type="checkbox"/>	Vernonia	<input type="checkbox"/>	YAMHILL
<input type="checkbox"/>	Dundee	<input type="checkbox"/>	Klamath Falls	<input type="checkbox"/>	Port Orford	<input type="checkbox"/>	Waldport		
<input type="checkbox"/>	Dunes City	<input type="checkbox"/>		<input type="checkbox"/>	Portland	<input type="checkbox"/>	Willowa		
<input type="checkbox"/>	Durham	<input type="checkbox"/>		<input type="checkbox"/>	Powers	<input type="checkbox"/>			

## SCHEDULE B

### Deliverables and Payment Schedule

1. To receive funding under this addendum, Recipient must submit applications for contamination reduction programming funding no later than August 1 of the year immediately following the year for which funding is requested. E.g., funds for 2025 contamination reduction programming must be requested prior to August 1, 2026.
2. CAA Oregon’s obligation to provide funds to Recipient in accordance with the terms of the Agreement and this Addendum are subject to Recipient’s completion of the following obligations and deliverables:

Recipient Obligations and Deliverables	Description	Anticipated Completion Date	Funding Upon Completion Acceptable to CAA Oregon
1. Initial Benchmarking Analysis and Plan Proposal	<p>Recipient shall provide to CAA Oregon documentation, as further detailed in Schedule C of this Addendum and in form and substance reasonably acceptable to CAA Oregon in its sole discretion, confirming the current recyclable material recovery program details, which shall include, at a minimum:</p> <ul style="list-style-type: none"> <li>- Current spending pre-program;</li> <li>- A summary list of contamination reduction activities, as listed in the procedures established by DEQ pursuant to ORS 459A.929, and an estimate of the annual per capita cost;</li> <li>- Current contamination rate (if known) .</li> </ul>	As requested by CAA Oregon	Actual costs up to \$3 per capita annually (100% of funding)
2. Work Completion	Recipient shall provide to CAA Oregon the Final Report as well as any other information	Annually, upon conclusion of the first year of	None

Recipient Obligations and Deliverables	Description	Anticipated Completion Date	Funding Upon Completion Acceptable to CAA Oregon
	and/or reporting requested by CAA Oregon, as detailed in Schedule C to this Addendum.	contamination reduction programming, and before the next funding cycle is awarded.	
		TOTAL FUNDING	\$1,012,118.00

To the extent that Recipient’s costs exceed the funds provided by CAA Oregon under the Agreement and this Addendum, Recipient shall be solely responsible for any such excess costs.

## **Schedule C**

### **Monitoring and Reporting**

In addition to and without limiting the generality of Recipient's obligations under Section 3 of the Agreement, Recipient shall perform the following monitoring and reporting obligations as a condition to receiving funding under the terms of the Agreement and this Addendum:

#### **Phase 1- Initial Benchmarking Analysis**

Recipient shall provide a report to CAA Oregon, in form and in substance reasonably acceptable to CAA Oregon, detailing the following:

1. Current spending pre-program;
2. A summary list of contamination reduction activities and an estimate of the annual per capita cost;
3. Confirmation of the current population report from the Portland State University Population Research Center's most recent certified Population Estimate Report; and
4. Current contamination rate (if known), and date of assessment (if known).

#### **Phase 2 – Work Completion**

Recipient shall provide a final report to CAA Oregon, in form and in substance reasonably acceptable to CAA Oregon, including:

1. Outlining how the contamination reduction reimbursement funding was used to reduce contamination;
2. Examples of contamination reduction education materials, and date ranges for when the reduction activity was deployed;
3. Contamination reduction results, if available; and
4. A summary of project findings and lessons learned.

Failure to submit this report could impact the ability to receive future contamination reduction funding.

In addition to the foregoing, CAA Oregon may request and Recipient shall provide, additional information, documentation, and/or reports, in a form and in substance as my CAA Oregon may reasonably request, that are necessary for CAA Oregon to comply with its obligations under Applicable Law to evaluate Recipient's compliance with and/or performance of its obligations in accordance with the terms of the Agreement and this Addendum.