



**NORTH CLACKAMAS**  
**PARKS & RECREATION DISTRICT**

Administration

Kia Selley, RLA Director  
North Clackamas Parks and Recreation District  
3811 SE Concord Road  
Milwaukie, OR 97267

September 11, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners

Acting as North Clackamas Parks and Recreation District Board of Directors

**Approval of an Amendment to a Grant Agreement with Clackamas County for delivery of Older Americans Act funded senior services. Amendment Value is \$395,255 for 1 year. Total Agreement Value is \$1,352,517 for 2 years. Funding is through the Oregon Department of Human Services and the Older Americans Act. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	06/05/2025 Subrecipient Grant Agreement #24-011 Amendment #3 approved 07/25/2024 Subrecipient Grant Agreement #24-011 Amendment #2 approved 05/23/2024 Subrecipient Grant Agreement #24-011 Amendment #1 approved. 10/27/2023 Subrecipient Grant Agreement #24-011 approved.		
<b>Performance Clackamas</b>	This funding aligns with the strategic priority of ensuring safe, healthy, and secure communities by addressing the needs of older adult nutrition, transportation, and social services in the community.		
<b>Counsel Review</b>	08/08/2025 JM	<b>Procurement Review</b>	No
<b>Contact Person</b>	Marty Hanley	<b>Contact Phone</b>	503-794-8058

**EXECUTIVE SUMMARY:** The North Clackamas Parks and Recreation District (NCPRD) requests approval of Amendment #4 to support services funded by the Older Americans Act (OAA) at the Milwaukie Community Center. This Subrecipient Agreement reflects an ongoing partnership between Clackamas County Health, Housing & Human Services Department (H3S) and NCPRD.

Amendment #4 accounts for \$395,255 in funding for FY 25-26. The total grant agreement runs through June 30, 2027, with a new amendment executed each subsequent fiscal year. Services funded include congregate and home delivered meals, transportation, case management, and referral activities. These services connect residents with resources, enabling them to remain independent and active in the community. Amendment #4 to Subrecipient Grant Agreement #24-011 provides \$395,255 in funding for fiscal year 25-26 for a total agreement amount of \$1,352,517.

This amendment is effective upon signature and continues through June 30, 2027.

**RECOMMENDATION:** Staff recommends approval of the Subrecipient Grant #24-011 Amendment #4 to provide funding for Milwaukie Community Center Older Adult Services.

**ATTACHMENTS:** H3S #24-011 Amendment #4

Respectfully submitted,

Kia Selley, RLA, Director  
North Clackamas Parks and Recreation District

For Filing Use Only

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-011</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 4</u>
<u>Subrecipient: North Clackamas Parks &amp; Recreation District, acting by and through its Milwaukie Community Center</u>	<u>Amendment Requested By: Tracy Garell</u>
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	( ) Other:

**Justification for Amendment:**

This Amendment #4 is entered into by and between North Clackamas Parks and Recreation District ("SUBRECIPIENT") and Clackamas County and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on 10/26/2023. Amendment #4 adds the FY26 budget and results in an increase to the budget by an additional \$395,255, for a total Agreement amount of \$1,352,517.

This Amendment #4 is effective upon signature. Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay is \$957,262. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
  - 4.1. Grant Funds: COUNTY's funding of \$776,540 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
  - 4.2. Grant Funds: COUNTY's funding of \$15,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
  - 4.3. Grant Funds: COUNTY's funding of \$19,125 in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
  - 4.4. Grant Funds: COUNTY's funding of \$104,150 for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet.

**NCPRD - Milwaukie Community Center**

Subrecipient Grant Agreement – 24-011, Amendment #4

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- 4.5. Grant Funds: COUNTY's funding of \$15,963 for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
- 4.6. Other Funds: COUNTY's funding of \$5,000 for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.
- 4.7. Other Funds: COUNTY's funding of \$21,484 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

**TO READ:**

- 4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay is **\$1,352,517**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
  - 4.1. Grant Funds: COUNTY's funding of **\$1,077,045** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
  - 4.2. Grant Funds: COUNTY's funding of **\$71,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
  - 4.3. Grant Funds: COUNTY's funding of **\$44,125** in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by ODHS, APD.
  - 4.4. Grant Funds: COUNTY's funding of **\$48,150** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc..
  - 4.5. Grant Funds: COUNTY's funding of **\$83,463** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
  - 4.6. Other Funds: COUNTY's funding of **\$7,250** for Low Income Home Energy Assistance ***Program application assistance outlined in this Agreement are paid on a per application basis with funding provided by Oregon Housing and Community Services (OHCS).***
  - 4.7. Other Funds: COUNTY's funding of \$21,484 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

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**AMEND EXHIBIT B – SUBRECIPIENT Program Budget,** to add the following additional budget for fiscal year 2025-26 with the following:

**NCPRD - MILWAUKIE CENTER**  
Fiscal Year 2026, 7/1/2025 - 6/30/2026

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting &amp; Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 46,920	\$ 5,214	Case Management	\$ 42.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 57,639	\$ 6,404	OAA Meal Site Management	\$ 1.65	1 congregate meal
					Food Service	\$ 2.50	1 congregate meal
	OAA C2 - Home Delivered Meals	93.045	\$ 148,924	\$ 16,548	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 9,756	NA	Food Service	\$ 0.70	1 congregate meal
	NSIP - Home Delivered Meals	93.053	\$ 25,086		Food Service	\$ 0.70	1 home delivered meal
Health Promotion	OAA IIID	93.043	\$ -	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Respite	OAA IIIE	93.052	\$ 12,180	\$ 4,061	Family Caregiver Support Program Respite	\$ 42.00	1hour
Energy Assistance	LIEAP	NA	\$ 2,250	NA	Completed LIEAP Applications	\$ 25.00	1 complete application
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 60,000	NA	Rides within the TriMet Service Area	\$ 10.00	1 one-way trip
	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 7,500	NA	Transportation Expansion - Rides outside TriMet Service Area	\$ 15.00	1 one-way trip
	Non-Medical Medicaid Rides	NA	\$ 25,000	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award			\$ 395,255	Federal Award Total:		\$ 300,505	

\* Source of OAA Match - Staff time

**REPLACE EXHIBIT H – 1 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Subaward Period of Performance, Start and End Date:</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Subaward Budget Period, Start and End Date:</b>	<b>7/1/2023 – 6/30/2026</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$138,540</b>
<b>Total amount of all Federal funds obligated in this subaward:</b>	<b>\$1,148,045</b>
<b>Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:</b>	<b>\$300,505</b>
<b>Federal award program name:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.044 Title III, Part B</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 2 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Subaward Period of Performance, Start and End Date:</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Subaward Budget Period, Start and End Date:</b>	<b>7/1/2023 – 6/30/2026</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$764,403</b>
<b>Total amount of all Federal funds obligated in this subaward:</b>	<b>\$1,148,045</b>
<b>Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:</b>	<b>\$300,505</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.045 Title III, Part C</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 4 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Subaward Period of Performance, Start and End Date:</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Subaward Budget Period, Start and End Date:</b>	<b>7/1/2023 – 6/30/2026</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$35,960</b>
<b>Total amount of all Federal funds obligated in this subaward:</b>	<b>\$1,148,045</b>
<b>Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:</b>	<b>\$300,505</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.052 Title III, Part E</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**REPLACE EXHIBIT H – 5 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Subaward Period of Performance, Start and End Date:</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Subaward Budget Period, Start and End Date:</b>	<b>7/1/2023 – 6/30/2026</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$71,000</b>
<b>Total amount of all Federal funds obligated in this subaward:</b>	<b>\$1,148,045</b>
<b>Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:</b>	<b>\$300,505</b>
<b>Federal award project description:</b>	<b>Enhanced Mobility of Seniors and Individuals with Disabilities</b>
<b>Federal awarding agency:</b>	<b>Federal Transit Administration</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>20.513 Section 5310 Program</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>



**REPLACE EXHIBIT H – 7 with the following:**

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Subaward Period of Performance, Start and End Date:</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Subaward Budget Period, Start and End Date:</b>	<b>7/1/2023 – 6/30/2026</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$130,042</b>
<b>Total amount of all Federal funds obligated in this subaward:</b>	<b>\$1,148,045</b>
<b>Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:</b>	<b>\$130,042</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.053 NSIP</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #4 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

North Clackamas Parks & Recreation District

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved for Legal Sufficiency

Approved to Form:

By: \_\_\_\_\_  
County Counsel

By:  \_\_\_\_\_  
NCPRD Counsel

Dated: \_\_\_\_\_

Dated: 8/18/2025