

# CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

## Policy Session Worksheet

**Presentation Date:** July 22, 2025

**Approx. Start Time:** 1:30 pm

**Approx. Length:** 30 min

**Presentation Title:** Board Committee Assignments

**Department:** County Administration

**Presenters:** Emily Klepper, Senior Policy Advisor

### WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Board approval of individual Commissioner committee assignments for 2025.

### EXECUTIVE SUMMARY:

The Board typically revisits committee assignments and liaison roles when a new Board is seated.

Attachment A is a list of committees that have a requirement for Commissioner participation or that Commissioners are currently attending as interested parties. Some committees require the Chair and/or Vice Chair and are noted as such in the "Seat Designation in Bylaws" column.

Committee assignments are a critical aspect of Board responsibilities. Commissioners are tasked with providing internal and external committees with Clackamas County representation as a formal representative, a member or as an informal liaison.

Staff is seeking final Board review of this committee list. Should the Board decide to make any changes, staff will update this list and contact the appropriate agencies/departments to formalize the change in assignments.

### FINANCIAL IMPLICATIONS (current year and ongoing):

Is this item in your current budget? ☐ YES ☒ NO

What is the cost? \$ N/A

What is the funding source? N/A

### STRATEGIC PLAN ALIGNMENT:

Public Trust Through Good Government

### LEGAL/POLICY REQUIREMENTS:

### PUBLIC/GOVERNMENTAL PARTICIPATION:

### OPTIONS:

Option 1: Affirm Commissioner committee assignments per today's discussion.

Option 2: Make no changes at this time.

Option 3: Bring this topic back to the Board for a future conversation.

### RECOMMENDATION:

Staff recommends Option #1: Affirm Commissioner committee assignments per today's discussion.

**ATTACHMENTS:**

Attachment A: BCC Committee Assignments

**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_

Department Director/Head Approval \_\_\_\_\_

County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact _____ @ 503- _____
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## Attachment A

### BCC Committee Assignments

Committee	Managing Agency	Primary	Alternate (If Applicable)	Commissioner Role	Seat Designation in Bylaws	Meeting Frequency	Meeting Day	Meeting Time
Standing								
Clackamas County Audit Committee	County	Roberts	Savas	<b><i>Voting Member</i></b>	Chair & Vice Chair	Quarterly		
Internal Audit Oversight Committee	County	Roberts	Savas	<b><i>Voting Member</i></b>	Chair & Vice Chair	Quarterly	3rd Wednesday	1:00-2:00pm
Clackamas County Coordinating Committee (C4)	County	Savas	West	<b><i>Voting Member</i></b>	Clackamas County (two seats)	Monthly	1st Thursday	6:45-8:30pm
C4 Metro Subcommittee	County	Savas		<b><i>Voting Member</i></b>	JPACT and MPAC Representatives	Monthly	3rd Wednesday	7:30-9:00am
Hospital Facilities Advisory Board	County	Roberts	—	<b><i>Voting Member</i></b>	Chair	Ad Hoc		
North Clackamas Parks and Recreation District (NCPRD) District Advisory Committee (DAC)	County	Savas	—	Ex-Officio	District Director	Monthly	2nd Wednesday	5:30-7:00pm
Water Environment Services (WES) Advisory Committee (WESAC)	County	Schrader		Ex-Officio	Clackamas County	Monthly		
Emergency Preparedness Council	County	BCC	—	Ex-Officio	BCC	Quarterly		
Local Public Safety Coordinating Council (LPSC)	County	West	—	<b><i>Voting Member</i></b>	Clackamas County	Quarterly	3rd Monday	12:00-1:30pm
Joint Policy Advisory Committee on Transportation (JPACT)	Metro	Savas	West	<b><i>Voting Member</i></b>	Clackamas County	Monthly	3rd Thursday	7:30-9:30am
Metro Policy Advisory Committee (MPAC)	Metro	Schrader	West	<b><i>Voting Member</i></b>	Clackamas County	Monthly	4th Wednesday	5:00-7:00pm
Tri-County Planning Body	Metro	Roberts	—	<b><i>Voting Member</i></b>	Clackamas County	Monthly	2nd Wednesday	4:00-6:00pm
Supportive Housing Services (SHS) Oversight Committee	Metro	West	—	Ex-Officio	Clackamas County	Monthly	1st Monday	9:30am-12:00pm
Region 1 Area Commission on Transportation (R1ACT)	ODOT	Savas		<b><i>Voting Member</i></b>	Clackamas County	Bimonthly	1st Monday	5:30-7:30pm
HB 2017 Statewide Transportation Improvement Fund (STIF) Advisory Committee	TriMet	Savas	—	<b><i>Voting Member</i></b>	By request	Monthly	4th Friday	10:00-11:30am
82nd Ave. Transit Project Budget and Policy Committee	TriMet	Savas		<b><i>Voting Member</i></b>	Clackamas County	Quarterly	1st Thursday	3:00-4:30pm
Regional Disaster Preparedness Organization (RDPO)	Portland	Schrader	—	<b><i>Voting Member</i></b>	Clackamas County	Quarterly	3rd Friday	12:30-2:00pm
Willamette Falls Locks Authority	Independent	Roberts	—	<b><i>Voting Member</i></b>	Clackamas County	Monthly	4th Wednesday	
Willamette Falls Landings and Heritage Area Coalition (WFLHAC)	Independent	Schrader	—	<b><i>Voting Member</i></b>		Monthly	3rd Monday	11:00-11:30am
Association of Oregon & California Railroad Counties (AOCC)	Independent	West	Schrader	<b><i>Voting Member</i></b>	Clackamas County	Quarterly		

Clackamas Workforce Partnership (CWP) Board of Directors	Independent	Schrader	—	Ex-Officio	Clackamas County	Monthly	3rd Thursday	8:30-10:00am
CWP Executive Committee	Independent	Schrader	—	Ex-Officio	Clackamas County	Quarterly	3rd Thursday	9:00-10:00am
Clackamas County Business Alliance (CCBA)	Independent	BCC	—	Ex-Officio	Clackamas County	Quarterly	3rd Wednesday	
Association of Oregon Counties (AOC) Board	AOC	West		Voting Member	Counties with population over 250k			
Forest Trust Lands Advisory Committee (FTLAC)	AOC					Quarterly	4th Friday	

Temporary/Limited Duration								
Public Transportation Advisory Committee (PTAC)	ODOT	Savas	—	Voting Member	AOC			
82nd Ave. Transit Project Steering Committee	Metro	Savas	—	Voting Member	Clackamas County	One-Time	January 16	2:30-3:45pm
Sunrise Gateway Project Steering Committee	County	Savas	—	Voting Member	Clackamas County			
Aurora Airport Master Plan Advisory Committee	Dept. of Aviation		—	Voting Member	Clackamas County	Ad Hoc		

As Interested								
Community Health Council	County		—	Interested Party	N/A	Monthly	3rd Wednesday	5:00-7:00pm
Emergency Medical Services (EMS) Council	County	West	—	Interested Party	N/A	Quarterly	3rd Monday	9:00-11:00am
Mental Health and Addictions Council	County		—	Interested Party	N/A	Monthly	4th Tuesday	4:30-6:45pm
Public Health Advisory Council	County	West	—	Interested Party	N/A	Bimonthly	3rd Monday	5:30-7:30pm
Tourism Development Council (TDC)	County	Schrader	—	Interested party	N/A	Monthly	2nd Wednesday	2:00-4:00pm
Veteran's Advisory Council (VAC)	County	Savas	—	Interested Party	N/A	Monthly	4th Thursday	2:30-3:30pm
Joint AOC/League of Oregon Cites (LOC) Transportation Funding Forum	AOC	Savas	—	Interested party	N/A			
Clackamas County Fair Board	Independent		—	Interested Party	N/A	Monthly	3rd Wednesday	4:30-5:30pm
Workforce Training and Development Board	Oregon Higher Education Coordinating	Schrader	—	Interested Party	N/A			