



CLACKAMAS COUNTY  
**VECTOR CONTROL DISTRICT**

**MINUTES OF THE EMERGENCY BOARD MEETING AND EMERGENCY EXECUTIVE SESSION OF  
THE BOARD OF TRUSTEES**

January 30, 2025

An audio recorded Emergency Board Meeting and Emergency Executive Session of the Clackamas County Vector Control District Board of Trustees was held on January 30, 2025. The recordings are retained for a one year period, and recordings will be provided upon request within one year of the meeting date. The meeting was called to order at 10:30 a.m., by Chairman Amber Wimsatt.

**ROLL CALL:**

**Board of Trustees Members Present:** Amber Wimsatt – Chairman  
Waylon Martin – Vice-Chairman  
Dan Green – Secretary  
Lowell Hanna – Treasurer

**Staff:** Theresa Micallef – Office Manager

**Absent:** Joshua Jacobson – Executive Director  
Maggie Atchley – Field Manager

**Guest:** Attorney Eileen Eakins – Northwest Local Government Legal Advisors, LLC

**Items before the Board:**

**\*The Emergency Board Meeting of the Board of Trustees adjourned at 10:31 a.m., to go into Emergency Executive Session.**

**\*Executive Session started at 10:32 a.m.**

**\*Executive Session adjourned at 11:23 a.m.**

**\*The Emergency Board Meeting of the Board of Trustees Resumed at 11:24 a.m.**

A motion was made by Secretary Dan Green, seconded by Treasurer Lowell Hanna to terminate Joshua Dean Jacobson for cause, effective January 31<sup>st</sup>, 2025. With no further discussion, motion unanimously approved. (2025-012)

A motion was made by Secretary Dan Green, seconded by Vice-Chairman Waylon Martin to notify the Oregon City Police of CCVCD's suspicion that there was a felony involving CCVCD's equipment. With no further discussion, motion unanimously approved. (2025-013)

Board Members discussed items to handle at the next Board Meeting and who would have CCVCD building keys to open and close the office.

A motion was made by Vice-Chairman Waylon Martin, seconded by Treasurer Lowell Hanna to give Office Manager Theresa Micallef and Field Manager Maggie Atchley CCVCD building keys to open and close the office, effective immediately. With no further discussion, motion unanimously approved. (2025-014)

Board Members discussed items that could be handled by staff, Board Member compensation, and Board Member fuel compensation.

Attorney Eileen Eakins recommended a matter of business for the Board Members to handle, getting in touch with the insurance insurer and see if they have a recommendation for a forensic auditor.

A motion was made by Secretary Dan Green, seconded by Treasurer Lowell Hanna to Direct Chairman Amber Wimsatt to contact the Special Districts Insurance, let them know of the situation and ask them to recommend a forensic auditor. With no further discussion, motion unanimously approved. (2025-015)

**\*Vice-Chairman Waylon Martin exited the meeting.**

**Public Comment – Limited to 5 minutes per person:**

No public Present.

**Adjournment:**

There being no further business before the Board, the meeting was adjourned at 11:36 a.m., by Chairman Amber Wimsatt.

BOARD OF TRUSTEES  
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: \_\_\_\_\_

Board Position: \_\_\_\_\_

