



OFFICE OF THE COUNTY ADMINISTRATOR
PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

LIBRARY DISTRICT TASK FORCE MEETING 3

Wednesday, July 23, 2025

Time: 10:00 a.m. – 12:00 p.m.

Location: Development Services Building Auditorium

Agenda

Meeting 3 Purpose:

- Reaffirm task force goals, roles, responsibilities and expectations
- Enhance understanding of service areas
- Begin the journey of shaping recommendations for the purpose of creating a more sustainable and equitable Clackamas County Library District

10:00 a.m. Agenda and Meeting Schedule Review

10:05 a.m. Task Force Ice Breaker

- Homework Assignment: “How would you define equity in the context of strengthening our Library District?”

10:15 a.m. Library Service Area Overview

10:25 a.m. Questions & Answers

10:35 a.m. Workshop Overview

10:45 min **Break**

10:55 a.m. Workshop: Drafting Recommendations

11:50 a.m. Next Steps

Attachments

Meeting #3 Presentation

Library District Task Force

Meeting #3

July 23, 2025

Meeting 3 Purpose

1

Reaffirm task force goals, roles, responsibilities and expectations

2

Enhance understanding of service areas

3

Begin the journey of shaping recommendations for the purpose of creating a more sustainable and equitable Clackamas County Library District

Task Force Meeting Schedule Review

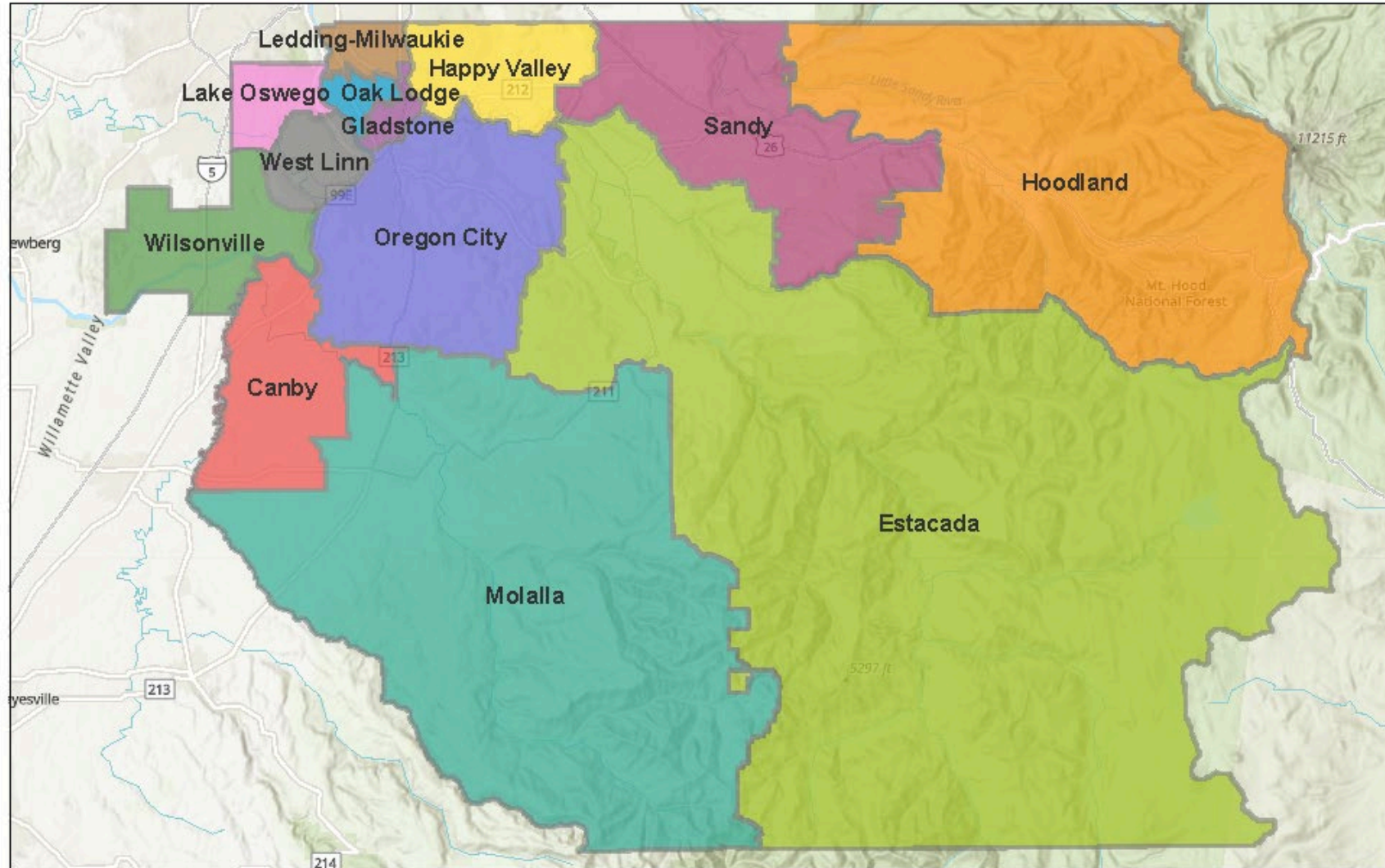
Meeting	Purpose	Outcome	Homework
July 23	Translate Strategic Actions into Draft Recommendations	Draft a slate of recommendations. Staff will fine-tune.	Form a short-list that represents Task Force direction.
August 7	Discuss and Evaluate Draft Recommendations	Fine-tune recommendations for the Library District Board	Task Force solicits input on list with its constituent groups
September TBD	Task Force Reports and Discussion	Prepare a final slate of recommendations for the Library District Board based on input	Continue listening sessions as needed
October TBD	Flex Meeting	Fine-Tune Recommendations	

Ice Breaker

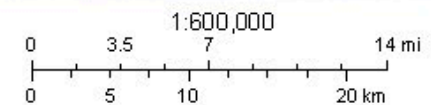


How would you define equity in the context of strengthening our Library District?

Library Service Areas



7/10/2025



Esri, CGIA, USGS, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Library Funding Per Capita

Library	Assigned Population	Total Funding	Per Capita
Canby	25,403	\$ 1,177,729.26	\$ 46.36
Estacada	19,548	\$ 1,065,926.78	\$ 54.53
Gladstone	21,411	\$ 973,850.84	\$ 45.48
Happy Valley	61,327	\$ 3,587,637.91	\$ 58.50
Hoodland	5,634	\$ 336,742.51	\$ 59.77
Lake Oswego	43,975	\$ 3,790,167.32	\$ 86.19
Milwaukie	41,319	\$ 2,185,628.70	\$ 52.90
Molalla	25,206	\$ 1,196,093.93	\$ 47.45
Oak Lodge	31,120	\$ 1,863,401.38	\$ 59.88
Oregon City	60,742	\$ 2,941,890.53	\$ 48.43
Tualatin	1,566	\$ 119,057.34	\$ 76.03
Sandy	27,860	\$ 1,339,575.58	\$ 48.08
West Linn	30,004	\$ 1,928,793.09	\$ 64.28
Wilsonville	28,418	\$ 1,914,649.21	\$ 67.37
	423,533	\$ 24,421,144.38	\$ 58.23

Workshop Overview

- Lessons Learned from a Packhorse Librarian
- Turning Actions into Recommendations “101”
- Teams Groupings



Turning Actions into Recommendations 101

- Specific, Actionable, Reasonable
- Save the “food for thought” for considerations
- “The Main Street Courthouse RFEI Selection Advisory Committee recommends that the Board enter into negotiations with the proposer.”
- “The Oregon City Main Street Courthouse Committee recommends that the Board of County Commissioners sell or transfer the courthouse to an entity that would fully contribute to the economic vitality of the downtown Oregon City area.”

Teamwork & Guidelines

- Break into 3 Groups
- Assign Recorder, Reporter and Facilitator
- Use worksheet as a guide
- Practice intentional listening
- Use thoughtful inquiry when asking questions of each other
- No response is wrong – everyone's voice matters



Break

Back in 10 minutes

