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Clackamas County
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June 11, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Personal Services Contract with The Father's Heart Street Ministry for Tukwila Springs resident services. Amendment Value is \$479,463 for 1 year. Total Agreement Value is \$1,020,122.25 for 2 years. Funding is through Supportive Housing Services Measure funds. No County General Funds are involved.

Previous Board Action/Review:

- Original contract approved 6/18/25, Agenda Item 20250618 XII.F8;
- Amendment 1 approved by H3S 12/8/25;
- Amendment 2 approved 3/5/26, Agenda Item 20260305 IV.D.2

Performance Clackamas: Safe, Secure and Livable Communities

Counsel Review: Yes: Andrew Naylor

Procurement Review: N/A

Contact Person: Vahid Brown

Contact Phone: (971) 334-9870

EXECUTIVE SUMMARY: On behalf of the Housing and Community Development Division (HCDD), the Health, Housing and Human Services Department requests approval of Amendment #3 to contract #12188 with The Father's Heart Street Ministry for Tukwila Springs resident services.

The Father's Heart Street Ministry provides Resident Services for forty-eight (48) units for our most vulnerable residents at Tukwila Springs. The Father's Heart Street Ministry Resident Service Team will continue to collaborate with residents, site management, and other supportive services providers to help support housing stability and self-determination. Additionally, a member of the Resident Services Team will be available at the front desk for 10 hours per day, 7 days a week, to address resident needs including health or safety concerns. Amendment 3 extends the term of the agreement and will add funding for expenses for extension through the end of the fiscal year. Funding for this contract is provided through Supportive Housing Services Measure funds.

RECOMMENDATION: Staff recommend that the Board of County Commissioners approve this Amendment #3 to Contract #12188 with The Father's Heart Street Ministry and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health Housing and Human Services

Healthy Families. Strong Communities.

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**AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH
THE FATHER’S HEART STREET MINISTRY
Contract #12188**

This Amendment #3 is entered into between The Father’s Heart Street Ministry (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **June 18, 2025** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from June 30, 2026, to June 30, 2027.

2. **ARTICLE I, Section 3. Consideration** is hereby amended to add the following:

County may, in its sole discretion, advance Contractor an amount not to exceed one sixth (1/6) of the total Contract amount (the “Advanced Funds”). Contractor may only use the Advanced Funds for purposes of paying Contractor’s eligible expenses incurred between the effective date of the Contract, or amendment extending the Contract, and when Contractor’s first monthly invoice is submitted and paid. Advanced Funds may continue to be used to pay Contractor’s eligible expenses on a rolling thirty-day (30) basis to ensure Contractor may perform the Work prior to County paying Contractor’s monthly invoices. However, Contractor shall continue to invoice County for eligible expenses incurred on a monthly basis, in accordance with the terms and conditions of the Contract, with the Advanced Funds being used to cover eligible expenses prior to when County pays Contractor’s monthly invoices.

Starting in November of each contract year, in lieu of an invoice, Contractor shall submit a monthly reconciliation statement of expenses incurred against the Advanced Funds. The reconciliation statement shall document, to County’s satisfaction, how the Advanced Funds were spent down on a monthly basis, including reimbursing Contractor for Work performed for each remaining month of the contract year (November through June).

When Advanced Funds are fully spent down, Contractor shall submit a final reconciliation statement that details the use of the remaining Advanced Funds, if any. If Contractor’s expenses exceed the remaining Advanced Funds, Contractor may invoice the balance, reduced by any remaining Advanced Funds, and then resume invoicing County for reimbursement in accordance with the Contract.

If there are any Advanced Funds remaining after the final reconciliation statement is submitted and no further amounts are owed to Contractor for Work performed, or if the Contract is terminated prior to expiration of its term for any reason, the remaining Advanced Funds must be returned to County within ten (10) business days of the termination date of the Contract.

Contractor’s use of Advanced Funds for any purpose not expressly permitted by this Contract, or failure to return Advanced Funds in accordance with the provisions above,

constitutes a breach of the Contract. Upon such breach, and in addition to any other right or remedy County may have under the Contract, County may terminate the Contract and reduce any pending invoice for Work performed by the amount of the misused/unreturned Advanced Funds.

3. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:

In consideration for Contractor performing Work during the extended term of this Contract, County may pay Contractor an amount not to exceed \$479,463.00.

Consideration remains on a reimbursement basis in accordance with the budget set forth in **Exhibit A to this Amendment #3**, attached hereto and incorporated by this reference herein, and the terms of the Contract.

The total Contract compensation will not exceed \$1,020,122.25.

ORIGINAL CONTRACT	\$ 300,928.00
AMENDMENT #1	\$ 0.00 + Time Extension
AMENDMENT #2	\$ 239,731.25 + Scope
AMENDMENT #3	\$ 479,463.00
TOTAL AMENDED CONTRACT	\$ 1,020,122.25

4. The following paragraph is added to ARTICLE II:

36. **MEDIA RELEASES, PUBLIC ACKNOWLEDGMENT.** The parties acknowledge the value in coordinating public communications about the program and will make reasonable efforts to provide notice to each other prior to issuing press releases, holding press conferences, or engaging in other pre-planned media communications about the program. Similarly, each party will make reasonable efforts to publicly recognize the other in any press releases or planned media-involved events relating to or describing the program, including and as applicable by providing a speaking opportunity for an elected and/or county official.

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

The Father's Heart Street Ministry

Clackamas County

Brandi Johnson 05/01/2026

Authorized Signature Date

Brandi Johnson

Printed Name

Signature Date

Name: _____

Title: _____

Approved for Legal Sufficiency:

Andrew Naylor 05/13/2026

County Counsel Date

**EXHIBIT A
Budget**

Tukwila 12188 FY27 Budget		
Line Item Category	Narrative/Description	Funds Requested
Personnel		
Program Manager	.5 FTE	\$43,775
Resident Coordinator	1 FTE	\$77,250
Resident Specialists	3 FTE	\$185,400
Taxes & Benefits	20%	\$61,285
Personnel Subtotal:		\$367,710
Program Operations - Materials and Supplies		
Mileage		\$3,000
Phone Service		\$5,000
Phones and Laptops		\$2,000
Training & Development		\$4,000
Office Supplies		\$3,590
Program Operations - Materials and Supplies Subtotal:		\$17,590
Client Services		
Resident Services		\$37,000
Acupuncture		\$2,000
Client Services Subtotal:		\$39,000
Indirect Administration		
Indirect Administration	13% +/-	\$55,163
Indirect Subtotal:		\$55,163
Subtotal:		\$479,463
Total Budget:		\$479,463.00