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Clackamas County
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October 29, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of contract Amendment No. 1 to professional services contract with Travel Portland for Clackamas County's Office of Tourism to receive funds to implement the FY 26/27 regional plan for our portion of the Portland Region. Total Amendment Value is \$186,358 for FY 26/27. through Regional Cooperative Tourism Program via Travel Portland. No County General Funds are involved.

Previous Board Action/Review: Previously approved 20250814 III.E.2 on August 14, 2025.

Performance Clackamas: This contract supports a vibrant economy through programs that invest state transient lodging tax in Clackamas County's tourism businesses.

Counsel Review: Yes

Procurement Review: N/A

Contact Person: Lizzie Keenan

Contact Phone: 971-378-4006

EXECUTIVE SUMMARY: Travel Portland serves as the Regional Destination Management Organization for Travel Oregon's Regional Cooperative Tourism Program. The funds for this program are generated by the state transient lodging tax (TLT) and distributed to the seven tourism regions. Travel Portland then distributes a portion of the Portland Region allocation to subregional partners based on where the TLT was generated. For FY 26/27 Clackamas County's allocation is \$186,358. These funds support tourism tactics that align with the regional strategies and the needs of Clackamas County's tourism partners. Tactics for FY 26/27 include business and partner development through Clackamas County representation at trade/consumer shows, targeted digital advertising, heritage collateral, and strategic investments.

RECOMMENDATION: Staff respectfully recommends that the Board approve this contract amendment and the Board authorize Chair Craig Robers to sign on behalf of the County.

Respectfully submitted,

Lizzie Keenan
Director of Tourism

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AMENDMENT NO. 01 TO PROFESSIONAL SERVICES CONTRACT

This **Amendment No. 01 to Professional Services Contract** dated as of **July 1, 2026** is between Travel Portland, and **Clackamas County, on behalf of its Department of Tourism (“Contractor”)**.

The parties entered into a certain Professional Services Contract no. **001-25-26 RCTP** dated **July 1, 2025** (as amended from time to time, the “**Contract**”), and the parties now desire to amend the Contract as provided below. All capitalized terms not otherwise defined in this Amendment have the meanings assigned to them in the Contract.

The parties agree as follows:

- (a) Section 1, Contract Term, is amended as follows: the Contract end date is extended from **June 30, 2026 to June 30, 2027**
- (b) Section 3, Consideration, Subsection 3.3 is amended as follows: the maximum not to exceed amount payable to Contractor is increased by an additional \$186,358.00. The overall Contract not to exceed amount is \$379,583.00.
- (c) Exhibit A is amended as follows:

PAYMENT TERMS / BUDGET SUMMARY:

Contractor will conduct work identified in this agreement with funds provided by Travel Portland as follows:

2026-2027	BUDGET
RCTP	\$146,296.00
GRANT/STRATEGIC INVESTMENT MANDATE	\$40,062.00
TOTAL	\$186,358.00

CONTRACTOR, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT CONTRACTOR HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

**CLACKAMAS COUNTY on behalf of its
DEPARTMENT OF TOURISM**

TRAVEL PORTLAND

By: _____ Date: _____

Craig Roberts, Chair, Board of
Commissioners

By: _____ Date: _____

Megan Conway, CEO & President