

Budget Committee Meeting

Tuesday, May 27th, 2025

1:30 pm

Meeting In Person (*and recorded*)

Budget Committee:

Board members: Craig Roberts - County Board Chair, Commissioners – Diana Helm, Paul Savas, Martha Schrader, and Ben West

Public members: James Karn, Jan Lee, Wendy Rader, James Rhodes, and Kenneth Sernach

Staff: Gary Schmidt - County Administrator, Elizabeth Comfort - Finance Director, Sandra Montoya - Budget Manager, Cindy Becker - Project Manager

Agenda:

1. Call to Order
2. Introductions
3. Election of Budget Committee Chair, Vice-Chair, and Secretary
4. Approval of Meeting Minutes for February 25th, 2025
5. Budget Message Link: <https://shorturl.at/T8lTh>
6. Budget Overview and General Fund Forecast - Link: <https://shorturl.at/cWOk7>
7. Compensation Board for Elected Officials - Link: <https://shorturl.at/CsZhS>
8. Recess until Wednesday, May 28th, 2025 @ 8:00 am

Attachments:

- Budget Committee Meeting Minutes for February 25th, 2025 (Attachment A)
- FY25-26 Budget Committee Questions and Responses (Attachment B)

Budget Committee Meeting Minutes

Tuesday, February 25, 2025

2:30pm – 3:30pm

Meeting In Person (*and recorded*)ⁱ

Present: Commissioner Craig Roberts, Chair
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Ben West
Public Member James Karn
Public Member Jan Lee
Public Member Wendy Rader
Public Member James Rhodes
Public Member Kenneth Sernach

Absent: Commissioner Melissa Fireside

Staff: County Administrator, Gary Schmidt
Jane Vetto, County Council
Finance Director, Elizabeth Comfort
Project Manager, Cindy Becker
Budget Manager, Sandra Montoya

Agenda:

1. Approval of Budget Committee meeting minutes for May 28-30, 2024 (Recorded Time 1:55) – Attachment A

Motion to approve the May 28-30, 2024, meeting minutes introduced by Commissioner Savas, and seconded by Commissioner Schrader. The motion passes unanimously, 9-0.

2. Review July-December 2024 YTD Revenues and Expenses (Recorded Time 3:40) – Attachment B & C

A review and explanation by Sandra Montoya of the 2024 YTD revenues and expenses with commentary, as preparation for the May 2025 Budget Committee meeting of the FY25-26 Proposed Budget.

Commissioner West asked about CCSO budgeting and timelines based on an audit discussion at a prior Budget Committee meeting. Cindy Becker responded that there is still an ongoing discrepancy between CCSO and Finance.

3. Review General Fund Forecast (Recorded Time: 26:34) – Attachment D

A review and explanation by Sandra Montoya of the General Fund Forecast, as preparation for the May 2025 Budget Committee meeting of the FY25-26 Proposed Budget.

4. Review Replacement Courthouse FAQs (Recorded Time: 47:53) – Attachment E

A review of the frequently asked questions surrounding the Replacement Courthouse by County Admin Gary Schmidt.

5. Review December 2024 FTE Reports (Recorded Time: 1:01:35) – Attachment F, G, & H

A review of the December 2024 FTE Reports, as preparation for the May 2025 Budget Committee meeting of the FY25-26 Proposed Budget.

Commissioner Roberts requested an FTE breakdown of general fund positions vs grant funded vs general savings to be added to the next Budget Committee meeting.

MEETING ADJOURNED (3:42pm)

Prepared by: [Megan Petersen](#), Budget Coordinator.

ⁱ Recordings will be saved for one year from the meeting date and will be provided upon request.