



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

July 17, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Grant Application to the Oregon Department of Transportation for Canby Ferry ramp improvements. Application Value is \$640,000 with a required match of \$160,000 in County Road Funds. No County General Funds are involved.

Previous Board Action/Review	none		
Performance Clackamas	Build a strong infrastructure		
Counsel Review	N/A	Procurement Review	N/A
Contact Person	Joel Howie	Contact Phone	503-742-4658

EXECUTIVE SUMMARY Department of Transportation and Development staff requests Board support and approval to request \$640,000.00 in Ferry Boat Program (FBP) funding for the Canby (M.J. Lee) Ferry Ramp Improvements Project. The program allows requests for up to 80 percent with a minimum 20 percent match, in this case \$160,000. The matching funds will be provided by County Road Fund. The overall project cost is \$800,000.00.

The Canby Ferry is a link across the Willamette River between the cities of Canby and Wilsonville/West Linn. The FBP funding would replace the north ferry boat ramp landing and place bank stabilization measures on the north side of the river. The north ramp needs to be replaced due to the ramp's movement when the Willamette River's water levels are high, which has caused damage to the bottom of the ferry boat. So far, the damage has been minor, but significant damage could occur in the future. Also, the riverbank on the north side has been eroding and bank stabilization measures are needed to protect the roadway above the riverbank (SW Mountain Rd). Federal-aid highway funds are available, through the Oregon Department of Transportation, for designing and constructing ferry boats and for designing, acquiring right-of-way, constructing ferry terminal facilities, including ferry maintenance facilities, and other activities as described in the FBP Implementation Guidance.

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RECOMMENDATION: Staff respectfully recommends the Board approve the lifecycle form requesting Federal Ferry Boat Grant Funding through the Oregon Department of Transportation for the Canby (M.J. Lee) Ferry Ramp Improvements Project.

Respectfully submitted,

Dan Johnson

Dan Johnson
Director of Transportation & Development

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☒ Direct Appropriation (no application)
☐ Subrecipient Award ☐ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	Department of Transportation and Development Fund 215
Name of Funding Opportunity:	Construction of Ferry Boats and Ferry Terminal Facilities Formula Program

Funding Source: ☐ Federal – Direct ☒ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	Joel Howie, Civil Engineering Supervisor
Requestor Contact Information:	jhowie@clackamas.us, office x4658, cell# (971) 378-0581
Department Fiscal Representative:	Diedre Landon, dlandon@clackamas.us, office x4411, cell (503) 348-7561
Program Name & Prior Project #: (please specify)	Ferry Boat Program (FBP)

Brief Description of Project:

Federal-aid highway funds are available, through the Oregon Department of Transportation, for designing and constructing ferry boats and for designing, acquiring right-of-way, constructing ferry terminal facilities, including ferry maintenance facilities, and other activities as described in the FBP Implementation Guidance. The Canby Ferry is a link across the Willamette River between the cities of Canby and Wilsonville/West Linn. The north ferry boat ramp landing needs to be replaced and bank stabilization measures are needed on the north side of the river. The north ramp needs to be replaced due to the ramp's moving when the river has high levels and the ramp's moving has caused damage to the bottom of the ferry boat. So far, the damage has been minor, but significant damage could occur in the future. Also, the riverbank on the north side has been eroding and bank stabilization measures are needed to protect the roadway above the riverbank (SW Mountain Rd). The total cost of the project is estimated to be \$800,000.

Name of Funding Agency: Federal Highway Administration (FHWA)

Notification of Funding Opportunity Web Address: <https://www.fhwa.dot.gov/specialfunding/fbp/>

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By: Joel Howie, Civil Engineering Supervisor Date: 06/10/20205

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☒ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	20.205	Funding Agency Award Notification Date:	04/08/2025
Announcement Date:	06/11/2024	Announcement/Opportunity #:	
Grant Category/Title	Infrastructure Investment and Jobs Act - Ferry Bridge Program	Funding Amount Requested:	\$640,000
Allows Indirect/Rate:	Yes	Match Requirement:	\$160,000
Application Deadline:		Total Project Cost:	\$800,000
Award Start Date:	Design will start upon execution of agreement.	Other Deadlines and Description:	Annual allocation through FHWA.
Award End Date	Construction will need 2 future year allocations.		
Completed By:	Diedre Landon	Program Income Requirements:	N/A
Pre-Application Meeting Schedule:			

Additional funding sources available to fund this program? Please describe:

If the grant funding is utilized, County Road Funds will be used to match the grant funding at 20%. Total cost for the match is expected to be \$160,000 with a total project cost of \$800,000.

How much General Fund will be used to cover costs in this program, including indirect expenses?

No General Fund will be used.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

No Fund Balance will be used.

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

If this application is funded it will provide up to \$640,000 of the \$800,000 total cost of the project. The remaining \$160,000 will come from County Road Fund. The County Road Fund is programmed within a project prospectus. Approximately, \$500,000 in Ferry Boat Program funds are available now and additional funding through the program will be needed for funding distributions in the next two federal fiscal years.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

The match requirement is 20 percent, which is estimated to be \$160,000 and will come from County Road Fund.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Yes, it is expected this project will cover indirect costs similar to other federal aid projects overseen by ODOT.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, the grant does not fund an existing program.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes, the organization has adequate and qualified staff. The staff required will be one project manager in the Transportation Engineering and Construction Line of Business, with the support and direction of the Transportation Engineering and Construction Line of Business Civil Engineering Supervisor, as well as other staff experts within Department of Transportation and Development.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No partnership efforts are required.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

This is not a pilot project.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This grant funding will not create a new program. However, annual funding is provided and once this project is completed, and it is expected another project will be identified to utilize the funding.

Collaboration

1. List County departments that will collaborate on this award, if any.

The county departments that will be involved in this project will be the Department of Transportation and Development, and Department of Public and Government Affairs for required public outreach activities.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

It is anticipated the county will be asked to submit progress reports and deliverables to ODOT every quarter as a condition of disbursement of funds. Final products will include full construction of the proposed new bridge, as-built plans, and a load rating of the new bridge.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Award performance will primarily be judged on the ability to complete construction within the proposed budget and within the proposed time frame.

3. What are the fiscal reporting requirements for this funding?

It is anticipated that ODOT will require a full, itemized reimbursement request and a cost report submitted monthly. Upon completion of the project, the county must submit an itemized project cost report and request for final payment including holdback. The County is responsible to maintain all fiscal records and other records necessary to document County performance for a period of no less than six years.

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

A goal in Performance Clackamas is to Build Strong Infrastructure and this project will fund replacement of the existing ferry ramp that has damaged the bottom of the existing ferry boat and will provide bank stabilization measures to protect the roadway approach.

2. Who, if any, are the community partners who might be better suited to perform this work?

Since the ferry boat and the roadway approach are county owned/maintained the project must be carried out by the department. There are no community partners that could undertake this work.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

The objective of this award would be to replace the existing ferry boat landing ramp on the north side of the river and to provide bank stabilization measures to protect the are needed to protect the roadway above the riverbank (SW Mountain Rd). We will meet these objectives utilizing a qualified consultant to design and develop plans, and obtain the environmental clearances and permits needed to construct the work.

Other information necessary to understand this award, if any.

Program Approval:

Joel Howie

06/26/2025

JHowie

 Digitally signed by JHowie
DN: cn=JHowie@clackamas.us, CN=JHowie
Date: 2025.06.26 10:16:55-0700

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Mike Bezner

6/26/25



Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Cheryl Bell acting Director for Dan Johnson

06/30/2025

Cheryl Bell

Digitally signed by: Cheryl Bell
DN: CN = Cheryl Bell email =
cbell@clackamas.us C = UM O =
Clackamas County
Date: 2025.06.30 08:29:36 -07'00'

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

6.30.2025

Elizabeth
Comfort

Digitally signed by
Elizabeth Comfort
Date: 2025.06.30
09:30:52 -07'00'

Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **(WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and

Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.