

# Joint County Voters' Pamphlet Measure Argument Instructions

## Where to File a Measure Argument

To publish a Measure Argument in the Clackamas, Multnomah, Washington, or Yamhill County Voters' Pamphlet, submit a Joint County Voters' Pamphlet Measure Argument (JCV-03) filing and fee (or signature petition in lieu of fee) to the county's elections office by 5 pm on the deadline day.

**If the jurisdiction or district is located in more than one county:** Each county produces its own Voters' Pamphlet. Submit a separate JCV-03 filing and fee (or signature petition) to the elections office in **each** county where the argument is to be printed.

## Filing Fees & Payment Options

- **\$100** - For jurisdictions with **fewer than 1,000 eligible voters** in the county
- **\$200** - For jurisdictions with **1,000 - 4,999 eligible voters** within the county
- **\$250** - For jurisdictions with **5,000 - 9,999 eligible voters** within the county
- **\$350** - For jurisdictions with **10,000 - 24,999 eligible voters** within the county
- **\$400** - For jurisdictions with **25,000 or more eligible voters** within the county

Contact the county's elections office to determine a jurisdiction's voter count and Measure Argument filing fee.

**Payment Options:** Credit/debit card, cash, and check are accepted.

**-OR-**

## Signature Petition

A Joint County Voters' Pamphlet Petition Sheet for Measure Argument (JCV-04) may be filed instead of paying a filing fee. Contact the county's elections office for information about how to begin a prospective signature petition.

For the petition to qualify in lieu of the filing fee, the JCV-04 must contain the lesser of:

- 1,000 valid signatures from voters in the county who are eligible to vote on the measure
- Valid signatures from 4% of voters in the county who are eligible to vote on the measure

**To be valid:** The county elections office must approve petition sheets prior to circulation for signatures. The qualified JCV-04 petition with the minimum number of required signatures must be received in the county elections office by 5 pm on the filing deadline.

## How to File a Measure Argument

JCV forms can be filed in person, by mail, or electronically.

- A complete filing includes: a signed JCV-03 form (required), the typewritten argument (required), JCV-02 Endorsement forms (when applicable), and the filing fee or signature petition (required).
- The complete filing, including fee payment (or signature petition), must be received by the county elections office by 5 pm on the filing deadline. Postmarks on mailed filings do not count.
  - Filings without a signature or received after 5 pm on the filing deadline will be rejected.
- No changes can be made to the Measure Argument or Endorsements after 5 pm on the filing deadline.

### Electronic filers:

- **Clackamas/Washington/Yamhill:** Submit all materials as email attachments. Cloud-hosted documents (e.g., Google Drive, Dropbox links) are not accepted.
- **Multnomah:** File online at <http://multco.us/vp-file>

**In-person filers:** Please provide an electronic copy of the argument text to offer elections staff maximum time to review and identify any word count issues.

- **Clackamas/Washington/Yamhill:** Email argument text (.doc or .txt format, or copy text into email body).
- **Multnomah:** Upload argument text (.doc or .txt format) using the link emailed to you after filing.
- If print and electronic copies differ, the original print version will be published unless an amendment is filed.

**Note:** Filing early offers Elections staff more time to notify you about issues with the word count or Endorsement forms. Issues can be corrected until the 5 pm filing deadline.

## Signature Requirements

The JCV-03 form must be signed by the individual(s) furnishing the argument. The furnisher's name (and organization, if applicable) will be printed in the Voters' Pamphlet at the end of the Measure Argument.

- **Electronic signatures are accepted if they represent a true/"wet" signature.**
- Digital signatures (digital certificates, typed fonts etc.) are not accepted on printed, emailed, or uploaded forms.

## Content Requirements

- Argument text **must not exceed 325 words/numbers**. It must be typewritten and only include words/numbers.
  - If the argument is over the limit, words exceeding the limit will be cut from the end.
- Generally, anything with white space around it counts as a word.
  - Bullet points and numbers in a numbered list do not count as words.
  - Hyphenated words count as more than one word unless there is a dictionary-accepted spelling as a single word (e.g. re-elected and reelected).
  - Ampersand (&) counts as one word.
  - Website URL counts as one word.
- **Hand-count the argument to ensure it meets the 325-word limit**; word processors' word counts vary.
- Proof the argument before filing. Elections staff will not correct errors in spelling, punctuation, grammar or syntax. No corrections are allowed after the filing deadline.
- If material in the argument violates ORS 251.415, the violating material will be removed from publication. You will be notified about the removal when possible.

## Formatting Requirements

- Argument text may use basic formatting (boldface, all caps, centering, underlining, bulleted/numbered lists).
- Italics may only be used when citing the source of a published quote; other uses will be changed to plain text.
- Custom formatting may be adjusted to fit text to available print space.

## Endorsements

If a person or organization is named as an endorser or supporter in the argument, you must file a JCVP-02 Endorsement form signed by the endorser by 5 pm on the filing deadline or the name will be removed.

- Endorsement text should be included as part of the typewritten argument and do count toward the 325-word limit.
- See the JCVP-02 forms for detailed instructions.

## Publicly Published Quotes

Material published publicly before the filing deadline may be quoted without an Endorsement form if the source and publication date are cited. The quote, source, and date count towards the 325-word limit. Use italics when citing the source and date. **Example:** "This measure would do great things for the public." -*Joe Smith, The Oregonian, 4/15/25.*

## Changes & Amendments

Changes to the Measure Argument or endorsements may be made until 5 pm on the filing deadline. Submit an updated filing with a new, signed JCVP-03 form that has the "amended" box marked. No additional fee is required. **No changes are permitted after the 5 pm filing deadline.**

## Contact Information

<b>Clackamas County Elections</b> 1710 Red Soils Ct., Suite 100, Oregon City, OR 97045 <b>Phone:</b> 503-655-8510 <b>Email:</b> elections@clackamas.us	<b>Washington County Elections</b> 2925 NE Aloclek Dr., Suite 170, Hillsboro, OR 97124 <b>Phone:</b> 503-846-5800 <b>Email:</b> elections@washingtontycountyor.gov
<b>Multnomah County Elections</b> 1040 SE Morrison St., Portland, OR 97214 <b>Phone:</b> 503-988-8683 <b>Email:</b> filings@multco.us	<b>Yamhill County Elections</b> 414 NE Evans St., McMinnville, OR 97128 <b>Phone:</b> 503-434-7518 <b>Email:</b> elections@yamhillcounty.gov

# Joint County Voters' Pamphlet Measure Argument

**!** Important! Read all instructions before completing this form.

Please note that each county produces a separate County Voters' Pamphlet. If the jurisdiction or district is located in more than one county, a separate JCVP-03 form must be filed with the appropriate fee or certified petition (JCVP-04) to each county where the Measure Argument is to be printed.

### 1. Filing Information

Election Date: \_\_\_\_\_ Amended Statement

Argument in Favor                      Argument in Opposition

Measure # \_\_\_\_\_                      Order # \_\_\_\_\_

### 2. Filer Checklist for County Voters' Pamphlet (VP) Measure Argument

Typewritten & signed JCVP-03 form + attached Measure Argument	Fee or JCVP-04 certified petition (Petition ID # _____)
(If applicable) JCVP-02 Statement of Endorsement(s), #: _____	Word Count (325 MAXIMUM)

### 3. Argument Paid for or Petition Provided by

\_\_\_\_\_ Phone: \_\_\_\_\_

Name of person/organization paying or submitting petition for Measure Argument

Email: \_\_\_\_\_

### 4. Contact information for Authorized Changes

\_\_\_\_\_ Phone: \_\_\_\_\_

Name of person authorized to make changes to Measure Argument

Email: \_\_\_\_\_

### 5. "This Information Furnished by" "Name of person" required: ORS 251.355(2). Name(s) will be printed in the Voters' Pamphlet as provided.

Name of Person (Required): _____	Organizational Name (If Applicable): _____
Phone: _____	Email: _____

### 6. Attestation

By signing this document, I hereby state I am responsible for the content of this argument. (ORS 251.415)

Name of Organization person(s) is (are authorized to represent, if applicable): \_\_\_\_\_

_____ <b>Printed Name of Person Furnishing Argument</b> (Must match Section 5)	_____ <b>Signature of Person Furnishing Argument</b> (Must match Section 5)	_____ <b>Date</b>
_____ <b>Printed Name of Person Furnishing Argument</b> (If applicable)	_____ <b>Signature of Person Furnishing Argument</b> (if applicable)	_____ <b>Date</b>

**Note:** If this argument is not being filed by a registered Oregon Political Committee, you may be required to register as a political committee with the Secretary of State. Refer to the Campaign Finance Manual for further details.

<b>For Office Use Only</b>  County: _____ Payment Method: _____ Ref. Number: _____ Amount/Petition #: _____	Required Info?    Yes    No Signed?            Yes    No Endorsements?    Yes # _____    No Intake Staff Initials: _____	Word Count (325 max): Providing digital copy?    Yes    No Received digital copy?    Yes    No Review Staff Initials: _____
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