



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 26, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Acting as the Governing Body of the Clackamas County Library Service District
Clackamas County

Approval of a Supplemental Budget Resolution for Fiscal Year 2024-2025 for the Library Service District. Fiscal impact is a net increase in appropriations of \$1,250,000. Funding is through Beginning Fund Balance and Property Taxes. No County General Funds are involved.

Previous Board Action/Review	Budget adopted on June 20, 2024		
Performance Clackamas	Build public trust through good government by providing budget responsibility and transparency		
Counsel Review	No	Procurement Review	No
Contact Person	Dan Johnson	Contact Phone	503-742-4411

EXECUTIVE SUMMARY: Each fiscal year it may be necessary to make adjustments to a department's budget in order to remain in compliance with Oregon Local Budget Law. The attached resolution reflects such changes requested by the department in keeping with a legally balanced budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is a net increase of \$1,250,000 in appropriations for the Clackamas County Library Service District.

RECOMMENDATION: Staff respectfully requests a consent hearing item for the consideration of this supplemental budget and adoption of the attached Resolution Order.

Sincerely,

Elizabeth Comfort

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Finance Director

Attachments: Resolution and Exhibit A

For Filing Use Only

**BEFORE THE BOARD OF COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a FY24-25
Supplemental Budget for the
Clackamas County Library Service
District and Making Appropriations



Resolution Order No. _____

WHEREAS; during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased, or transferred from one appropriation category to another;

WHEREAS; a supplemental budget for the period of July 1, 2024, through June 30, 2025 (FY24-25), has been prepared, published, and submitted to the taxpayers as provided by statute;

WHEREAS; a consent item for the supplemental budget was held before the Board of County Commissioners, acting as the Board of the Clackamas County Library Service District, on June 26, 2025.

WHEREAS; the funds being adjusted are: Library District of Clackamas County

It further appearing that it is in the best interest of the County to approve this change in appropriations for FY24-25.

NOW THEREFORE, the Clackamas County Board of Commissioners, acting as the Board of the Clackamas County Library Service District, resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 26th day of June 2025

**BOARD OF COUNTY COMMISSIONERS
ACTING AS THE BOARD OF THE
CLACKAMAS COUNTY LIBRARY SERVICE DISTRICT**

Chair

Recording Secretary

SUMMARY OF PROPOSED BUDGET CHANGES

Exhibit A June 26, 2025

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

1 Library District of Clackamas County Fund 210 - Library District								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	-	699,959	699,959	Special Payments	24,827,950	1,250,000	26,077,950	
Taxes	24,045,935	550,041	24,595,976					
Federal, State, Local, All Other Gifts & Donations	27,964	-	27,964					
All Other Revenue Resources	754,051	-	754,051					
Revised Total Fund Resources			26,077,950	Revised Total Fund Requirements			26,077,950	

Comments: To recognize additional revenue from Beginning Fund Balance and Taxes and increase budget authority for Special Payments distributions.





FINAL LBSD~June 26 2025 Supplemental Budget Resolution

Final Audit Report

2025-06-17

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