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Clackamas County
www.clackamas.us

May 21, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with the City of Gladstone for older adult meal delivery and transportation services. Amendment Value is \$74,500 for 1 year. Total Agreement Value is \$318,123 for 4 years. Funding is through the Oregon Department of Human Services. No County General Funds are involved.

Previous Board Action/Review:

Original Agreement September 14, 2023, Agenda item 20230914 I.D.4
Amendment #01 April 29, 2024, Approved by County Administrator
Amendment #02 July 25, 2024, Agenda Item 20240725 III.F.6
Amendment #03 April 21, 2025, Approved by County Administrator
Amendment #04 September 4, 2025, Agenda Item 20250904 IV.H.11

Performance Clackamas: Safe, Secure and Livable Communities

Counsel Review: Yes, Andrew Naylor
Contact Person: Tracy Garell, Director

Procurement Review: N/A
Contact Phone: 503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the City of Gladstone on behalf of its Gladstone Community Center to provide Older Americans Act (OAA) funded and related services for persons living in the Gladstone area. These services link residents with resources to meet their individual needs and help them to remain independent and active in the community.

Amendment #05 adds a new fiscal year budget to fund an additional year of service for older adults including Congregate and Home Delivered Meals, transportation, and information & referral services. No County General Funds are involved.

RECOMMENDATION: Staff respectfully request that the Board of County Commissioners approve Amendment #05 (11252) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human Services

For Filing Use Only

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 • Phone (503) 650-5697 • Fax (503) 655-8677
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Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-004</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 5</u>
<u>Subrecipient: City of Gladstone on behalf of its Gladstone Community Center</u>	<u>Amendment Requested By: Tracy Garell</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

This Amendment #5 is entered into by and between City of Gladstone ("SUBRECIPIENT") and Clackamas County ("COUNTY") and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on 9/14/2023. Amendment #5 adds the FY27 budget and results in an increase to the budget by an additional \$74,500, for a total Agreement amount of \$318,123.

This Amendment #5 is effective upon signature. Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is \$243,623. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1 Grant Funds: COUNTY's funding of \$153,118 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2 Grant Funds: COUNTY's funding of \$24,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3 Grant Funds: COUNTY's funding of \$28,475 in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by ODHS, APD.
 - 4.4 Grant Funds: COUNTY's funding of \$14,940 for transportation services outlined in this agreement is from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection.

- 4.5 Grant Funds: COUNTY’s funding of \$18,398 for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation and TriMet.
- 4.6 Other Funds: COUNTY’s funding of \$4,692 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

TO READ:

- 4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$318,123**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1 Grant Funds: COUNTY’s funding of **\$201,018** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).
 - 4.2 Grant Funds: COUNTY’s funding of \$24,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3 Grant Funds: COUNTY’s funding of **\$42,075** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
 - 4.4 Grant Funds: COUNTY’s funding of \$14,940 for transportation services outlined in this agreement is from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection.
 - 4.5 Grant Funds: COUNTY’s funding of **\$31,398** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation and TriMet.
 - 4.6 Other Funds: COUNTY’s funding of \$4,692 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2026-27:

CITY of GLADSTONE - Community Center
 Fiscal Year 2027, 7/1/2026 - 6/30/2027

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 13,200	\$ 1,467	Case Management	\$ 42.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 10,500	\$ 1,167	OAA Meal Site Management	\$ 2.50	1 congregare meal
					Food Service	NA	1 congregare meal
	OAA C2 - Home Delivered Meals	93.045	\$ 22,100	\$ 2,456	OAA Meal Site Management	\$ 2.50	1 home delivered meal
					Food Service**	NA	1 home delivered meal
	NSIP - Congregate Meals	93.053	\$ -	NA	Food Service**	NA	1 congregare meal
					Food Service**	NA	1 home delivered meal
Health Promotion	OAA IIID	93.043	\$ 2,100	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 13,000	NA	Rides within the TriMet Service Area	\$ 10.00	1 complete application
	Non-Medical Medicaid Rides	NA	\$ 13,600	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award			\$ 74,500	Federal Award Total:		\$ 47,900	

* Source of OAA Match - Staff time

** Meals for this site are provided by TRIO Community Meals and paid for directly by Clackamas County Social Services (CCSS). Meals ineligible for OAA reimbursement will be charged to the Center by CCSS. CCSS has limited funding available for the purchase of TRIO meals and this site may be unable to order meals from TRIO at CCSS expense once CCSS budgeted funds are expended. Projected and budgeted FY27 OAA-eligible meals to be purchased by CCSS for this site are: Congregate Meals - 4,700; Home Delivered Meals - 9,895.

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Gladstone, on behalf of its Gladstone Senior Center
SUBRECIPIENT Unique Entity Identifier:	JMC3KTQUZNT9
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$52,040
Total amount of all Federal funds obligated in this subaward:	\$225,018
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$47,900
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Gladstone, on behalf of its Gladstone Senior Center
SUBRECIPIENT Unique Entity Identifier:	JMC3KTQUZNT9
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$141,678
Total amount of all Federal funds obligated in this subaward:	\$225,018
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$47,900
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Gladstone, on behalf of its Gladstone Senior Center
SUBRECIPIENT Unique Entity Identifier:	JMC3KTQUZNT9
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$7,300
Total amount of all Federal funds obligated in this subaward:	\$225,018
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$47,900
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.043 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(b) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Gladstone, on behalf of its Gladstone Senior Center
SUBRECIPIENT Unique Entity Identifier:	JMC3KTQUZNT9
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2027
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$24,000
Total amount of all Federal funds obligated in this subaward:	\$225,018
Total amount of all Federal funds obligated to SUBRECIPIENT during fiscal year 2027:	\$47,900
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #5 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Gladstone

By: _____

By: *M. Penelope E. Russo*

Its: _____

Its: *Community Center Manager*

Dated: _____

Dated: *4/22/26*

Approved to Form:

By: *Andrew Naylor*
Andrew Naylor (Apr 23, 2026 14:36:40 PDT)
County Counsel

Dated: *Apr 23, 2026*