



## MEMORANDUM

TO: Board of County Commissioners  
FROM: Gary Schmidt, County Administrator and Cindy Becker, Project Coordinator  
RE: CCSO Finance Work Group Establishment  
DATE: February 2, 2026

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### **REQUEST:**

Staff are requesting Board direction to establish a short-term Clackamas County Sheriff's Office (CCSO) Finance Work Group comprised of representatives from the CCSO, County Finance, County Budget Committee, Board of County Commissioners, Peace Officers Association (POA), and the County Treasurer to understand and communicate CCSO finances.

### **BACKGROUND:**

The Board approved the creation of this CCSO Finance Work Group at the January 20, 2026, Issues meeting. The group was recommended as a vehicle to bring together diverse interests to educate members, answer questions, and fully understand the finances of the CCSO.

### **Authority**

Pursuant to the discussion at Issues, the Work Group is an informal body to share information and enhance understanding. The Work Group does not direct the work of any employee and does not take the place of the County Budget Committee. The Work Group does not prepare or analyze the proposed budget for CCSO or any department/office. The Work Group is not a bargaining forum and will not make any decisions regarding wages, hours, or other mandatory subjects of bargaining.

### **Scope**

The Work Group is an opportunity to increase awareness about the CCSO finances and enable members to engage in the following discussions:

- Developing a common understanding of the facts regarding key revenue and expense considerations
- Clarifying issues, questions and any misinformation about finances

### **Next Steps**

Decisions will need to be made before the group is convened. Based on the discussion at Issues, staff recommend the following for Board consideration:

#### Membership/Selected by:

2 CCSO staff/selected by the Sheriff

2 POA members/selected by POA leadership (\*see below)

2 Budget committee members/selected by the Board of County Commissioners

2 BCC members/selected by the Board of County Commissioners

2 Finance staff (selected by the County Administrator)  
1 County Treasurer

*\*Note: POA members selected by POA leadership to participate will coordinate with their supervisors regarding scheduling and operational coverage. Participation will occur during regular work hours.*

The Office of the County Administrator will staff this Work Group.

#### Meeting Frequency and Duration

Starting in February 2026, the Work Group will meet up to twice a month for up to 2 hours with an anticipated conclusion by the end of April 2026. Meetings will be held in person at a time that works for the membership of the Work Group.

#### Agenda Items

County Administration will work with the Finance Department and the CCSO to present data about the CCSO finances, including how it's developed and historical trends. Members will be asked to identify questions/concerns/issues that will form the basis for subsequent meetings.

#### **RECOMMENDATION:**

Approve the membership selection process, meeting frequency and scope of work of this committee. If approved, staff will work on identifying the work group membership and bring it back to the Board for final approval.