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Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними: bcc@clackamas.us | 503-655-8581.

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Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua bcc@clackamas.us | 503-655-8581.



Clackamas County
www.clackamas.us

March 19, 2026

Board of County Commissioners
 Clackamas County

Approval of a Grant Application to Portland General Electric for purchase of an electric vehicle for senior and disability medical appointment transportation services. Grant Value is \$200,000 for 2 years. Funding is through Portland General Electric.No County General Funds are involved.

Previous Board Action/Review	No previous board action for the current grant application. This is a renewal of a prior grant award (20220210 I.B.5).		
Performance Clackamas	Safe, Secure, and Livable Communities Healthy People		
Counsel Review	NA	Procurement Review	No
Contact Person	Tracy Garell, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing, and Human Services Department requests approval to apply for funding from the Portland General Electric (PGE) Drive Change Fund.

These funds will support project-specific electric vehicles to enhance transportation services to seniors and/or people with disabilities residing in Clackamas County. Social Services proposes purchasing one electric or hybrid vehicle for use in the Transportation Reaching People (TRP) program within H3S. TRP provides rides to seniors and persons with disabilities to medical appointments and other essential services that allow them to remain in their homes and communities throughout Clackamas County.

The grant would provide funding for up to one electric or electric hybrid vehicle. No County General Funds are involved. The PGE funding, if awarded, will provide increased transportation options for the Clackamas County Social Services Division TRP program while decreasing emissions from these services. The County was a recipient of a PGE Drive Change Fund grant in 2022.

For Filing Use Only

RECOMMENDATION: Staff respectfully request that the Board of County Commissioners approve the Request to Apply and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing & Human Services

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: Direct Appropriation (no application)
 Subrecipient Award Direct Award

Award Renewal? Yes No

Lead Fund # and Department:	240 - H3S
Name of Funding Opportunity:	PGE Drive Change Fund

Funding Source: Federal – Direct Federal – Pass through State Local

Requestor Information: (Name of staff initiating form)	Kristina Babcock
Requestor Contact Information:	kbabcock@clackamas.us
Department Fiscal Representative:	Doug Green
Program Name & Prior Project #: (please specify)	Transit Services - PGE Drive Change FY26

Brief Description of Project:

The grant would provide funding for up to (1) electric or electric hybrid vehicles. Vehicle to be used by the Transportation Reaching People Program. The PGE funding, if awarded, will provide increased transportation options for Clackamas County Social Services Division TRP and two rural community partners while decreasing emissions of these programs.

Name of Funding Agency:

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By: Kristina Babcock Date: 3/2/26

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application Non-Competing Application Other

Assistance Listing Number (ALN), if applicable:		Funding Agency Award Notification Date:	2/1/26
Announcement Date:	2/1/26	Announcement/Opportunity #:	
Grant Category/Title	PGE Drive Change Fund	Funding Amount Requested:	\$200,000
Allows Indirect/Rate:	Yes	Match Requirement:	N/A
Application Deadline:	3/31/26	Total Project Cost:	\$200,000
Award Start Date:	10/1/26	Other Deadlines and Description:	
Award End Date	2/28/28		
Completed By:	K. Babcock	Program Income Requirements:	N/A
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:

NA

How much General Fund will be used to cover costs in this program, including indirect expenses?

None

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

None

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

No other currently available sources for an Electric Vehicle.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

No match requirement.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Total admin can be charged up to 10% of the grant.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Yes - Transportation Reaching People. On demand transportation services for older adults and persons with disabilities.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

This is not a pilot project.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This grant will not create a new program, but will enhance current TRP program.

Collaboration

1. List County departments that will collaborate on this award, if any.

Fleet services, H3S

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Quarterly reporting as the project progresses followed by a completion report after vehicles are purchased and in service. After the completion report is submitted, an annual report will be due for 3 years for the vehicles.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be measured by rides delivered, miles driven and cost per mile/hr when compared to existing vehicles.

3. What are the fiscal reporting requirements for this funding?

See #1 above

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

These funds would increase the Divisions ability to provide transportation services to older adults and people with disabilities, thus increasing their independence and quality of life. The grant would also support the County's goal of decreasing fossil fuel emissions.

2. Who, if any, are the community partners who might be better suited to perform this work?

At this time there are no community partners better suited to take the lead.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

To increase the electric vehicle use in the PGE service area, with a focus on low income and rural communities. This objective will be met by prioritizing rural communities served by TRP in Clackamas County, and providing enhanced services to older adults and persons with a disability.

Other information necessary to understand this award, if any.

TRP recently had an older vehicle involved in an accident that and it is not driveable. This electric vehicle would replace that vehicle helping to stabilize the fleet.

Program Approval:

Kristina Babcock

3/2/26

Kristina Babcock

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR****

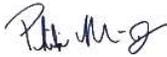
****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Tracy Garell	3/3/26	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner		
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort		
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL **WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**

Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: _____ Date: _____

OR

Policy Session Date: _____

County Administration Attestation

County Administration: re-route to department at and Grants Manager at financegrants@clackamas.us when fully approved.

Department: keep original with your grant file.

FY26 PGE Financial Application Lifecycle Process Form_03-2026 ssd signed v2

Final Audit Report

2026-03-04

Created:	2026-03-03
By:	Katie Strong (KStrong@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUG_1n1pXeohE6Tz43Ouhrouhykh4hK81

"FY26 PGE Financial Application Lifecycle Process Form_03-2026 ssd signed v2" History

-  Document created by Katie Strong (KStrong@clackamas.us)
2026-03-03 - 5:01:46 PM GMT- IP address: 198.245.132.3
-  Document emailed to pmason@clackamas.us for signature
2026-03-03 - 5:03:12 PM GMT
-  Email viewed by pmason@clackamas.us
2026-03-03 - 5:03:17 PM GMT- IP address: 172.82.130.118
-  Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
2026-03-03 - 6:43:31 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Philip Mason-Joyner (pmason@clackamas.us)
Signature Date: 2026-03-03 - 6:43:33 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
2026-03-03 - 6:43:38 PM GMT
-  Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)
2026-03-03 - 6:43:53 PM GMT- IP address: 142.147.150.169
-  Katie Strong (KStrong@clackamas.us) added alternate signer Bouavieng Bounnam (BBounnam@clackamas.us). The original signer Elizabeth Comfort (ecomfort@clackamas.us) can still sign.
2026-03-03 - 7:11:35 PM GMT- IP address: 198.245.132.3
-  Document emailed to Bouavieng Bounnam (BBounnam@clackamas.us) for signature
2026-03-03 - 7:11:35 PM GMT

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Signature Date: 2026-03-04 - 3:52:43 PM GMT - Time Source: server- IP address: 50.46.17.201

 Agreement completed.

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