



# CLACKAMAS COUNTY SHERIFF

**Sheriff Angela Brandenburg**

Jesse Ashby, Undersheriff

Lee Eby, Undersheriff

Brad O'Neil, Undersheriff

3/5/2026

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to an Intergovernmental Agreement with the City of Molalla for reimbursement of retail crime investigation expenses. Amendment Value is \$17,000 for 1 year. Total Agreement Value is \$24,500 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	IGA signed 5/05/2025 20250522 II.A.4. Grant agreement approved 1/15/2026 20260115 VIII.A.6		
<b>Performance Clackamas</b>	Safe, Secure and Livable Communities		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Patrick Williams	<b>Contact Phone</b>	503-785-5012

**EXECUTIVE SUMMARY:** This is a renewal of an existing agreement. The County receives funding through the State of Oregon's Organized Retail Theft Grant Program, which provides financial assistance to local law enforcement agencies with costs associated with addressing and prosecuting organized retail theft. The County makes some of that funding available to other municipalities within Clackamas County who engage in programs or efforts that address organized retail theft. The City of Molalla partners with CCSO during these missions, and desires to seek reimbursement from the County for performing law enforcement functions related to organized retail theft that may be eligible.

**RECOMMENDATION:** Staff recommends approval of this agreement.

Respectfully submitted,

Sheriff Angela Brandenburg

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**AMENDMENT #1  
TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF MOLALLA  
FOR THE ORGANIZED RETAIL THEFT PROGRAM**

This Amendment #1 is entered into between the City of Molalla (“Agency”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on 6/5/2025 (“Contract”).

The Purpose of this Amendment #1 is to make the following changes to the Contract:

1. Section 3, **Reimbursement** is hereby amended to add the following language follows:

“The County agrees to reimburse Agency, from available and authorized funds, up to a sum not to exceed Seventeen Thousand Dollars (\$17,000) for Eligible Activities performed by Agency during January 1, 2026 through June 30, 2027.”

2. Section 4, **Invoicing and Payment** is hereby deleted in its entirety and replaced with the following:

“**Invoicing and Payment.** In order to receive reimbursement, the Agency shall submit an invoice that contains the following information: the names of the officers who worked, the number of overtime hours incurred, the hourly regular and overtime rates in effect for each officer, and the total cost. The invoice should be submitted to the County Sheriff’s Office NO LATER THAN 30 days after eligible grant-related activities are performed. The County Sheriff’s Office will review the invoice, stamp and sign indicating that services were received and that the invoice is approved for payment. Agency shall not submit invoices for, and the County will not pay, any amount in excess of the maximum compensation amount set forth above.”

3. Section 9, **Notices; Contacts.**

“Lieutenant David Heimbuck or their designee will act as liaison for the County.

Contact Information:

Lieutenant David Heimbuck  
2223 Kaen Rd  
Oregon City, Oregon 97045  
971-666-0473  
[dheimbuck@clackamas.us](mailto:dheimbuck@clackamas.us)

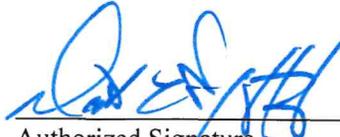
Finance:

Chynna Sing  
2223 Kaen Rd  
Oregon City, Oregon 97045  
503-201-7386  
[csing@clackamas.us](mailto:csing@clackamas.us)”

ORIGINAL CONTRACT	\$ 7,500.00
<b>AMENDMENT #1</b>	<b>\$ 17,000.00</b>
<b>TOTAL AMENDED CONTRACT</b>	<b>\$ 24,500.00</b>

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

**CITY OF MOLALLA**

  
Authorized Signature      Date 2-17-26  
DAN HUFF  
Printed Name

**Clackamas County**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Date

**Approved for Legal Sufficiency**

\_\_\_\_\_  
County Counsel      Date