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Clackamas County
www.clackamas.us

October 22, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of a Board Order authorizing issuance of a Purchase Order with Robert Half Inc for the purchase of temporary staffing to fill case manager positions for Health-Related Social Needs and Short-Term Rent Assistance programs. Agreement Value is \$600,000 for one year. Funding is through the Oregon Health Authority and METRO Supportive Housing Services funds.

No County General Funds are involved.

Previous Board Action/Review: N/A

Performance Clackamas: Safe, Secure and Livable Communities

Counsel Review: Yes, Andrew Naylor

Contact Person: Tracy Garell

Procurement Review: Yes

Contact Phone: 503-665-8641

EXECUTIVE SUMMARY: Clackamas County Social Services Division of the Health, Housing and Human Services Department requests approval of a Board Order to issue a Purchase Order with Robert Half Inc to hire temporary staff to fill Medicaid-funded positions of case managers for Health-Related Social Needs

(HRSN) Supportive Housing Services and Short-Term Rent Assistance positions (STRA).

The HRSN and STRA programs require specialized case workers to help address homelessness, housing instability, and health inequities among vulnerable populations. These case managers will operate in a high-volume, detail-centered environment and possess advanced skills in Medicaid reimbursement processes, including accurate billing, documentation, participant engagement, and maintaining high billable ratios to ensure program sustainability. The requested Purchase Order is expected to fund 3 FTE case managers for eight months and 2 FTE case managers for 11 months.

No County General Funds are involved

RECOMMENDATION: Staff respectfully requests the Board of County Commissioners approve the Board Order (#12739) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human Services

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**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Issuance of a Purchase Order for
Temporary Staffing Services



Board Order No. _____

Page 1 of 2

Whereas, the Clackamas County Board of County Commissioners (the “Board”) has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes (“ORS”) Chapter 279A.200-220 and Local Contact Review Board Rule C-046-0400 permit Clackamas County to purchase goods and services using cooperative contracts;

Whereas, Houston-Galveston Area Council (“H-GAC”) Contract TS06-25 with Robert Half Inc., for the purchase of Temporary and Miscellaneous Departmental Staff Augmentation Services, Direct Hire Service, and Associated Temporary Employment Services (“Cooperative Contract”);

Whereas, the Clackamas County Health Housing and Human Services Department (“H3S”), desires to utilize the Cooperative Contract to purchase temporary staffing services to fill Medicaid-funded positions of case managers for Health-Related Social Needs (“HRSN”) Supportive Housing Services, and Short-Term Rent Assistance (“Positions”), for a total of \$600,000;

Whereas, H3S requests authority to purchase the Temporary Staffing Services by issuance of a purchase order (“PO”); and

Whereas, a PO is issued directly through the Clackamas County Department of Finance’s management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners orders as follows:

1. The requested purchase of the temporary staffing services from the Cooperative Contract in the amount of \$600,000 is hereby approved; and
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the temporary staffing services.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Issuance of a Purchase Order for
Temporary Staffing Services



Board Order No. _____

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DATED this ____ day of _____, 2026

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary