

## HAMLET BOARD MEETING

via ZOOM

August 21, 2025 @ 7:00 pm, MINUTES

### Board Attendees

- Chair: Tammy Stevens (EA)
- Vice-Chair: Bill Merchant
- Treasurer: Cheryl Buchert
- Secretary/Corresponding Secretary: Gina McMurry
- Directors at Large: Mark Hillyard, Joe Matteo, Kenny Sernach

1. **Call to Order @ 7:00PM**, chaired by Bill Merchant in Tammy's Absence.
2. **Land Use Applications** - None
3. **Land Use Activities/Decisions** - None
4. **Bill Merchant, Vice-Chair**
  - a. Region 1 Area Commission on Transportation (R1ACT) - Safety Plan Updates - Road, Ship, Airport, etc..
  - b. Community Planning Organization (CPO) Summit - Has not met yet.
  - c. Clackamas County Committee for Community Involvement (CCI) - CPO Community Leaders Meeting was discussed as topic of the week.
5. **Cheryl Buchert, Treasurer** - Received the check from the County for next year. Possibility of it being direct deposited next year.
  - a. Treasurer's Report - No discussion.
  - b. Boosters Welcome Committee Report - Check from CSWCD received for '24-'25 year. They'll do cupcake decorations. Forest Edge vineyards might join. There are 3 events already scheduled for this year, not ready to post yet until confirmed with the Grange.
6. **Gina McMurry, Secretary & Corresponding Secretary**
  - a. Approval of minutes, July Board & Community Meetings
    - i. 5 Accepted as corrected, Buchert was not present for those meetings so abstained.
  - b. Website Update Review
    - i. We are building out our Community Resources pages. Separated into 4 sections - Emergency Services, Support Services, Local Services, and Religious Organizations. Asked Cheryl if she has a list collated, she says



Yes, she'll get it to me. I'll also be using information from the old Beaver Creek Bulletin.

- ii. Print on Demand - Merchandise / Store. Bill collected information for our next website meeting. Need a middleman w/ a credit card who can cover expenses and receive payments. When items sold - - where will the money go?

**7. Mark Hillyard, Director at Large**

- a. Park Committee - Open Air Markets June, July & August Wed. Evenings 4:30-8 – 6/11, 18, 25 & 7/9, 16, 23, 30, 8/6, 13, 20 - Open Air Markets completed for this season. Vendors said “most enjoyable ones, compared to other cities”. Red's BBQ and Bread folks had quite a following.
  - i. Rummage Sales – June 28 & 29, July 26 & 27. June was slow, but July picked up pace and shows progression. This will be carried onto next year.
  - ii. National Night Out - August 5. Compared to last year, it was not as robust. Sheriff's Rep / Fire Truck rides - all arrived later into the event. The County backhoe & vacuum truck was a success - and they attended the entire event. For next year we need to do a better job of getting word out about the event, to improve to get it back to last year. We use FB, other Social Media and the National website.
  - iii. Summer Fest Concert – August 23 - Postponed and new date TBD, likely mid September , due to extreme weather 100 degrees +. Band is willing to shift, and main vendors have been contacted, and now local businesses in discussion.
  - iv. Holiday Tree Lighting – December 6<sup>th</sup> Moving forward, Santa Claus has been contacted. Christmas Tree still being looked into to ensure that all electrical issues resolved for this year.
  - v. Cheryl mentioned the electric bill went up, Mark stated that its being used food trucks, lights, etc. Cheryl mentioned that the money comes from county funds, so for future conversation as to whether we would get a contribution from another source.
- b. Clackamas County Coordinating Committee (C4) - Hamlet Representation - Mark was not present.

**8. Kenny Sernach, Director at Large**

- a. Clackamas County Coordinating Committee (C4) - CPO Representation & Executive Committee. Mark was not present, Kenny reported: All commissioners present except Ben West. Discussion on topics: Day 1 Housing, Day 2 Transit / Idea gathering on topics for coming years agenda. Several state reps present. There is a special session coming up to discuss transit.



## 9. Joe Matteo, Director at Large

- a. Clackamas Soil and Water Conservation District Board Member Report
  - i. [Puncture Vine is the weed of the month.](#)
- b. Chris Lapp, CSWCD Barn Hybrid Meeting (8/20 6:30 pm)
  - i. [3 community members present \(2 of them were our board members\)](#)
  - ii. [Option 1: \\$400k try to fix the major structural issues, visual only](#)
  - iii. [Option 2: \\$308k remove lean to, register at county, visual only](#)
  - iv. [Option 3: \\$40k Do nothing put a fence, move driveway, visual only](#)
  - v. [Option 4: \\$40k Tear Down, rebuild and restore waterways.](#)
  - vi. [Basically, no options for public use at all. Also must use prevailing wages so thus the costs. Also infested with bats, owls, etc...Its holding up progress for classes to be held, restoration on the waterways, etc...TAKE THE SURVEY \(when they post it – its missing from their website as of now, along w/ the actual meeting\)](#)
- c. [What is happening with Social Media? Joe asks. Bill mentioned some posts are going out, but we don't have a backup plan in place. We all agree that we need some others to have the credentials so that we can ensure all posts are getting out, especially last minute changes.](#)
- d. [Bill asked Gina to go into the Analytics section - give a report on what's going on w/ website. 275 visits this month, 70% less than last month.](#)
- e. [Hamlet Elections - We need to put something on the website and social media, to start recruiting for board members. Also add this to the agenda. Who are the people up for re-election? Anyone up would need to fill out the application. Bill will ask the County if there are any applications already submitted.](#)

## 10. Miscellaneous Topics

- a. [BCC Monthly Hamlet Report – Volunteers of the Month. Bill to see if anything is needed here.](#)
- b. [Tammy Returns August 28<sup>th</sup>](#)

## 11. August 27, 2025, Community Meeting, Beavercreek Grange #276

- a. [Agenda](#)
- b. [Guest Speaker\(s\): Clackamas County Under Sheriff - Lee Eby & Clackamas Fire District #1 Shawn Olson, Fire Marshal](#)
- c. [Grange - Open at 6:15PM, refreshments, registrar, and misc.](#)

Future Guest(s):

- **September** Brian & Gerri Parry, Welch Church;
- **October** Amy Landvoigt, Water Master (Wells);
- **November** CSWCD



Other Speaker ideas - Oregon Agricultural Trust (OAT), Code Enforcement, Oregon City School District – Transportation Principle & PTO Chair, Health Housing and Human Services (H3S), Sheriff's Deputy & Detective (Homelessness, etc.), Sheriff's Canine Unit, Vector Control, Clackamas River Water, United States Postal Service (USPS), Bryn Seion (the Welsh church), Craig Roberts, BCC Chair; Emergency and Wildfire Prevention; etc.

Adjourned @ 8:02PM

*THANK YOU FOR PARTICIPATING IN YOUR HAMLET, YOUR COMMUNITY!!  
PLEASE INVITE NEIGHBORS TO ATTEND MEETINGS IN PERSON*