

May 15, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Grant Application to the Oregon Criminal Justice Commission to support Restorative Justice Diversion programs for juveniles. Anticipated Grant Value is \$1,000,000 for 26 months. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.

Previous Board Action/Review	No previous board action		
Performance Clackamas	Priority: Ensure healthy, safe, and secure communities—indicator: Crime rates.		
Counsel Review	NA	Procurement Review	No
Contact Person	Abbey Bowman	Contact Phone	971-276-0655

EXECUTIVE SUMMARY: The Children, Family & Community Connections (CFCC) Division of the Health, Housing and Human Services Department requests approval of a grant application for a Restorative Justice Grant to expand a comprehensive diversion program for juveniles in Clackamas County based on the Restorative Justice approach. Restorative Justice approaches are community-based alternatives to the criminal and juvenile legal systems that center on the harmed party's needs while fostering the responsible party's accountability. The Restorative Justice Program aims to support the implementation and expansion of restorative justice programs that serve individuals engaged in the "front end" of the criminal and/or juvenile legal systems.

Resolution Services has been utilizing the planning grant in connection with this upcoming grant for the last 4.5 months. We intend to use these funds to move forward with the developed comprehensive Restorative Justice services plan focusing solely on Juveniles for the next phase of expansion. This will continue our work with the Latino Network Juvenile Department and expand into schools and the other connections we have made. Based on input received through planning dialogues, we are not including services involving adults at this time but to continue to explore the idea for potential expansion in future proposals.

Approval to apply for a Grant of up to \$1,000,000 for the period of July 1, 2025, through August 31, 2027.

RECOMMENDATION: The staff respectfully requests that the Board of County Commissioners approve this request to apply and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing and Human Services

For Filing Use Only

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☐ Subrecipient Award ☒ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	240-H3S Children, Family, Community Connections (CFCC)
Name of Funding Opportunity:	Criminal Justice Commission Restorative Justice Grant

Funding Source: ☐ Federal – Direct ☐ Federal – Pass through ☒ State ☐ Local

Requestor Information: (Name of staff initiating form)	Abigail Bowman
Requestor Contact Information:	abowman2@clackamas.us
Department Fiscal Representative:	Cade Windell
Program Name & Prior Project #: (please specify)	Resolution Services (project code 400325504)

Brief Description of Project:

2025-2027 Restorative Justice Grant Program will allow for the continuation and expansion of Clackamas County's Resolution Services Restorative Dialogue program that provides services for Restorative Dialogue between a harmed party and the person who harmed them. The goal of the grant is to support restorative justice programs that service individuals engaged in the "front end" of the criminal/juvenile legal systems to promote healthy and empowered communities, have direct restitution and decrease recidivism rates amongst troubled youth and adults.

Name of Funding Agency: Criminal Justice Commission

Notification of Funding Opportunity Web Address: <https://www.oregon.gov/cjc/pages/default.aspx>

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By: Abbey Bowman

Date: 4/2/2025

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☒ Competitive Application ☐ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	Unkown
Announcement Date:	Unknown	Announcement/Opportunity #:	Unknown
Grant Category/Title	Criminal Justice Commission Restorative Justice Grant	Funding Amount Requested:	Up to 1,000,000
Allows Indirect/Rate:	15%	Match Requirement:	None
Application Deadline:	5/13/2025	Total Project Cost:	Up to \$1,000,000
Award Start Date:	7/1/2025	Other Deadlines and Description:	None
Award End Date	8/31/27		
Completed By:	Abigail Bowman	Program Income Requirements:	None
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:
None

How much General Fund will be used to cover costs in this program, including indirect expenses?
None

How much Fund Balance will be used to cover costs in this program, including indirect expenses?
None

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Other information necessary to understand this award, if any.

Program Approval:

Abbey Bowman

Name (Typed/Printed)

4/23/25

Date

Abigail Bowman

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Adam Freer

4.23.25




Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Denise Swanson


Denise Swanson (Apr 24, 2025 13:59 PDT)

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort



Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **(WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.







Updated -H3S-CFCC_Lifecycle_Fund 240_Restorative Justice Grant 2025-2027 2nd Attempt

Final Audit Report

2025-04-24

Created:	2025-04-24
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEHcjB3IkINMroogFQNaqa3W8jK1zXoVf

"Updated -H3S-CFCC_Lifecycle_Fund 240_Restorative Justice Grant 2025-2027 2nd Attempt" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
2025-04-24 - 8:30:33 PM GMT- IP address: 198.245.132.3
-  Document emailed to dswanson@clackamas.us for signature
2025-04-24 - 8:37:45 PM GMT
-  Email viewed by dswanson@clackamas.us
2025-04-24 - 8:37:50 PM GMT- IP address: 52.44.135.122
-  Signer dswanson@clackamas.us entered name at signing as Denise Swanson
2025-04-24 - 8:59:36 PM GMT- IP address: 174.204.199.30
-  Document e-signed by Denise Swanson (dswanson@clackamas.us)
Signature Date: 2025-04-24 - 8:59:38 PM GMT - Time Source: server- IP address: 174.204.199.30
-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
2025-04-24 - 8:59:40 PM GMT
-  Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)
2025-04-24 - 8:59:42 PM GMT- IP address: 34.239.14.59
-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2025-04-24 - 9:29:43 PM GMT - Time Source: server- IP address: 73.164.132.109
-  Agreement completed.
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