

October 16, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with the City of Lake Oswego, on behalf of the Lake Oswego Adult Community Center, for older adult meal and transportation services. Amendment Value is \$151,420 for 1 year. Total Agreement Value is \$492,566 for 3 years. Funding is through the Oregon Department of Human Services and state transportation funds. No County General Funds are involved.

Previous Board Action/Review	<ul style="list-style-type: none"> • Original Agreement September 28, 2023, Agenda item 20230928 II.D.6. • Amendment #01 May 22, 2024, Approved by County Administrator. • Amendment #02 July 25, 2024, Agenda Item 20240725 III.F.7. • Amendment #03 May 19, 2025, Approved by County Administrator. 		
Performance Clackamas	Healthy People		
Counsel Review	Yes – Sarah Foreman	Procurement Review	No
Contact Person	Tracy Garell, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing, and Human Services requests approval of an Amendment to a Subrecipient Agreement with the City of Lake Oswego on behalf of its Lake Oswego Adult Community Center to provide Older Americans Act (OAA) funded and related services for persons living in the Lake Oswego area. These services connect residents with resources tailored to meet their individual needs, enabling them to remain independent and active in the community.

Amendment 04 adds a new fiscal year budget to fund an additional year of service for older adults, including Congregate and Home-Delivered Meals, transportation, and information & referral services. No County General Funds are involved.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve Amendment 04 (11254) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing & Human Services

For Filing Use Only

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-006</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 4</u>
<u>Subrecipient: City of Lake Oswego, acting by and through its Lake Oswego Adult Community Center</u>	<u>Amendment Requested By: Tracy Garell</u>
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget () Other:

Justification for Amendment:

This Amendment #4 is entered into by and between City of Lake Oswego ("SUBRECIPIENT") and Clackamas County and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on 9/28/23. Amendment #4 adds the FY26 budget and results in an increase to the budget by an additional \$151,420, for a total Agreement amount of \$492,566.

This Amendment #4 is effective upon signature. Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is \$341,146. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of \$269,790 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of \$13,600 in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
 - 4.3. Grant Funds: COUNTY's funding of \$51,500 for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.4. Other Funds: COUNTY's funding of \$6,256 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$492,566**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
- 4.1. Grant Funds: COUNTY's funding of **\$374,610** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
- 4.2. Grant Funds: COUNTY's funding of **\$27,200** in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by ODHS, APD.
- 4.3. Grant Funds: COUNTY's funding of **\$33,000** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY.
- 4.4. Other Funds: COUNTY's funding of \$6,256 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
- 4.5. ***Grant Funds: COUNTY's funding of \$29,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513) issued to COUNTY by TriMet.***
- 4.6. ***Grant Funds: COUNTY's funding of \$22,500 for transportation services outlined in this agreement is from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection.***

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2025-26 with the following:

LAKE OSWEGO ADULT COMMUNITY CENTER

Fiscal Year 2026, 7/1/2025 - 6/30/2026

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 10,230	\$ 1,137	Case Management	\$ 42.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 32,745	\$ 3,638	OAA Meal Site Management	\$ 1.65	1 congregate meal
					Food Service	\$ 2.50	1 congregate meal
	OAA C2 - Home Delivered Meals	93.045	\$ 35,974	\$ 3,997	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 5,564	NA	Food Service	\$ 0.70	1 congregate meal
	NSIP - Home Delivered Meals	93.053	\$ 6,027	NA	Food Service	\$ 0.70	1 home delivered meal
Health Promotion	OAA IIID	93.043	\$ 2,100	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Respite	OAA IIIE	93.052	\$ 12,180	\$ 4,061	Family Caregiver Support Program Respite	\$ 42.00	1 hour
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 33,000	NA	Rides within the TriMet Service Area	\$ 10.00	1 one-way trip
	Non-Medical Medicaid Rides	NA	\$ 13,600	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award			\$ 151,420	Federal Award Total:		\$ 104,820	

* Source of OAA Match - Staff time

City of Lake Oswego – Lake Oswego Adult Community Center

Subrecipient Grant Agreement – 24-006, Amendment #4

Page 4 of 10

REPLACE EXHIBIT H – 1 with the following:**2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$30,210
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$259,169
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$44,071
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$5,200
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 5 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$35,960
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.052 Title III, Part E
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

ADD EXHIBIT H – 6:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Lake Oswego – Lake Oswego Adult Community Center
SUBRECIPIENT Unique Entity Identifier:	YJJFCP3HM9L6
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$29,000
Total amount of all Federal funds obligated in this subaward:	\$403,610
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$104,820
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #4 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

By: _____

Its: _____

Dated: _____

Approved for Legal Sufficiency:

By: Sarah Foreman
Sarah Foreman (Sep 23, 2025 07:20:06 PDT)
County Counsel

Dated: Sep 23, 2025

City of Lake Oswego
– Lake Oswego Adult Community Center

By: [Signature]

Its: Mayor

Dated: Sept. 19, 2025

Approved as to form:

[Signature]
Ellen Osoinach, Lake Oswego City Attorney

Dated: September 16, 2025







24-006 - A4 - FINAL - City of Lake Oswego_sub signed

Final Audit Report

2025-09-23

Created:	2025-09-23
By:	Bouavieng Bounnam (BBounnam@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAajaG4Yz58HzMNyxWYU7ZZDnzN7l82g_f

"24-006 - A4 - FINAL - City of Lake Oswego_sub signed" History

-  Document created by Bouavieng Bounnam (BBounnam@clackamas.us)
2025-09-23 - 1:49:10 AM GMT- IP address: 198.245.132.3
-  Document emailed to sforeman@clackamas.us for signature
2025-09-23 - 1:49:58 AM GMT
-  Email viewed by sforeman@clackamas.us
2025-09-23 - 1:50:04 AM GMT- IP address: 34.239.14.59
-  Signer sforeman@clackamas.us entered name at signing as Sarah Foreman
2025-09-23 - 2:20:04 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Sarah Foreman (sforeman@clackamas.us)
Signature Date: 2025-09-23 - 2:20:06 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Agreement completed.
2025-09-23 - 2:20:06 PM GMT