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*Director*

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June 26, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

Approval of an Amendment to an Intergovernmental Agreement with the Oregon State Police for use of the Medical Examiner's facilities. Amendment Value is \$93,346.56 for 2 years.  
Funding is through Budgeted County General Funds.

<b>Previous Board Action/Review</b>	Board Previously approved IGA-PO-257-00018565 on June 12, 2023. Approve Amendment extending IGA-PO-257-00018565 expiry to June 30, 2027		
<b>Performance Clackamas</b>	1. Ensure safe, healthy, and secure communities		
<b>Counsel Review</b>	Yes-JV 6/17/2025	<b>Procurement Review</b>	No
<b>Contact Person</b>	Daniel Nibouar	<b>Contact Phone</b>	503-655-8665

**EXECUTIVE SUMMARY:** Since October 2004 Clackamas County Medical Examiner's Office has shared space with the Oregon State Medical Examiner's Office. The County has paid for those services through an IGA.

Oregon State Police/Medical Examiner's Office is now a fixed monthly rate of \$3,889.44 per month, which is an increase of \$488.38 per month. The IGA is effective through June 30, 2027.

The agreement covers 24/7 use and access to the facilities and to MDILog Case Management System that is required for all medical examiner cases. It is important to note that the Oregon State Medical Examiner's Office provides autopsy and toxicology services at no cost.

**RECOMMENDATION:** Staff recommends approval of the amendment to the IGA between Oregon State Police/Medical Examiner's Office and Clackamas County.

Respectfully submitted,

Daniel Nibouar,  
Director

For Filing Use Only

## STATE OF OREGON

### AMENDMENT NO. 1 to Intergovernmental Agreement IGA-PO-25700-00018565

This is Amendment No. 1 to Intergovernmental Agreement No. IGA-PO-25700-00018565 (as amended from time to time, the "Agreement") effective June 22, 2023, between the State of Oregon, acting by and through its Department of State Police ("OSP") and Clackamas County (hereinafter "County"). This Amendment is effective on the date it has been signed by all parties and approved in accordance with applicable law.

#### AMENDMENT

The Agreement is amended as follows:

1. Section 3: EFFECTIVE DATE AND DURATION of the Agreement is amended as follows (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketthrough~~):

#### **Section 3: EFFECTIVE DATE AND DURATION**

This Agreement is effective on the date of last signature, and terminates on June 30th, ~~2025-2027~~ unless terminated earlier in accordance with Section ~~13~~ 12.

2. Sections 6: COMPENSATION AND PAYMENT TERMS of the Agreement are amended as follows (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketthrough~~):

County shall pay Agency, as identified on Exhibit B (Costs), a fixed monthly fee of ~~\$3,401.06~~ **\$3,889.44** for the use of the premises as described in Exhibits A and C, and the case management system described in Exhibit A, to conduct business, storage, and other lawful purposes related to the operations of its business.

3. Exhibit A: STATEMENT OF WORK Sections b.ii. and b.iv. of the Agreement are amended as follows (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketthrough~~):

**b.ii.** ~~Three~~ **Four** 48 sq. ft. cubicle workspaces (total ~~144~~ **192** sq. ft. cube space), one ~~157~~ **90** sq. ft. office, ~~167~~ **188** sq. ft. cooler/freezer body storage space, **a 98 sq. ft. secured access storage space** and ~~50~~ **40** sq. ft. storage space as identified on Exhibit C.

**b.iv.** Agency-owned Furniture. Agency provided County staff already assigned Agency-owned furniture. These include ~~three~~ **four** (~~3~~ **4**) Herman Miller 8' X 6' workstations. County is responsible for maintaining furniture in good condition, subject to ordinary wear. Any damage, loss, or destruction to the furniture will be charged to the County at its costs of replacing or repairing the furniture, including materials, parts and labor. County shall not remove any item or furniture from building without Agency's prior written approval.

4. Exhibit B of the Contract is replaced with Revised Exhibit B, in the form attached to this Amendment as Attachment 1, effective on the Amendment Effective Date.

5. Exhibit C of the Contract is replaced with Revised Exhibit C, in the form attached to this Amendment as Attachment 2, effective on the Amendment Effective Date
6. Except as expressly amended above, all other terms and conditions of original agreement are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

BOTH PARTIES, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGE THEY HAVE READ THIS AMENDMENT, UNDERSTAND IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

**State of Oregon, Department of State Police**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title

**Clackamas County**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title

**ATTACHMENT 1**

**EXHIBIT B  
COSTS**

<b>SERVICES PROVIDED</b>	<b>FISCAL YEAR 2025-2025 Monthly Costs</b>
<b>1. Super Admin MDI-Log Account</b>	\$1,500.00
<b>2. Rental Space</b>	\$2,389.44
<b>Total Monthly Amount</b>	\$3,889.44

**ATTACHMENT 2**

**REVISED EXHIBIT C  
CLACKAMAS COUNTY – MEDICAL EXAMINER –  
RENTED SPACE**

[Attached as a separate file]

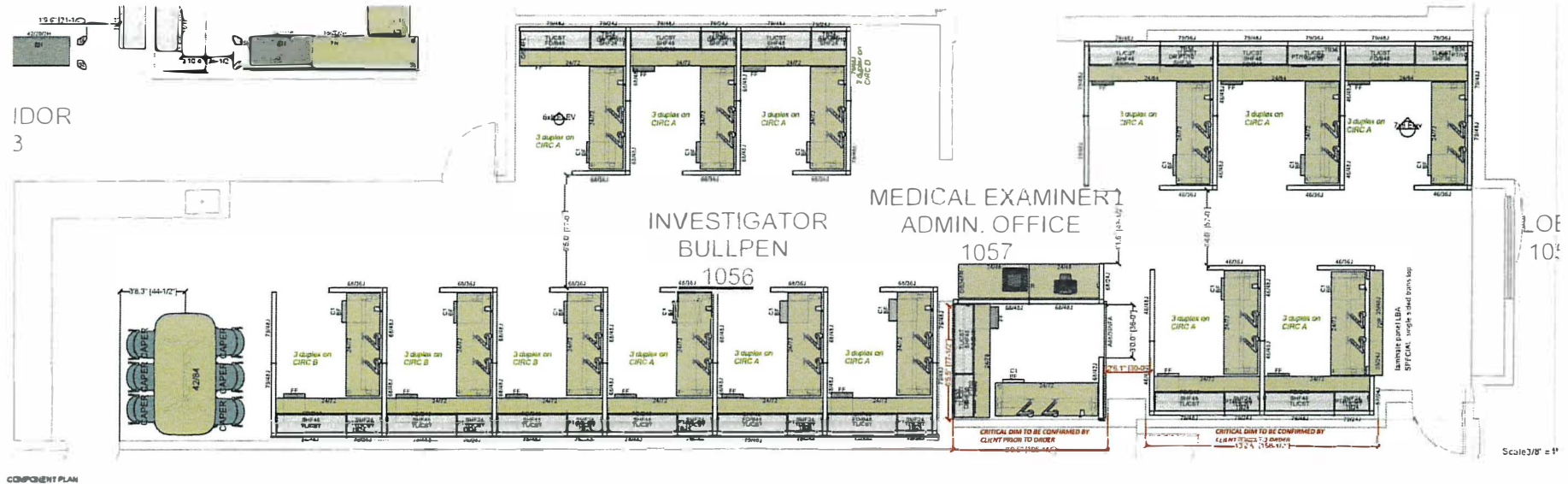
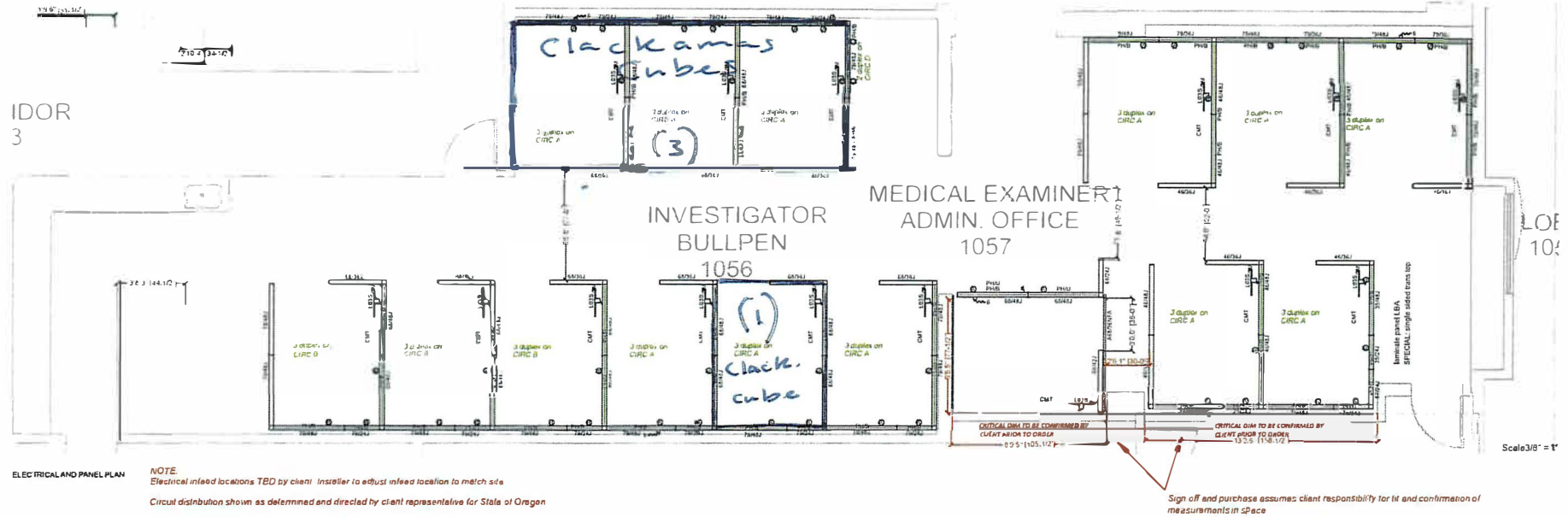


25-27 Exhibit C -  
Clackamas County IGA

Clackamas 1GA  
25-27

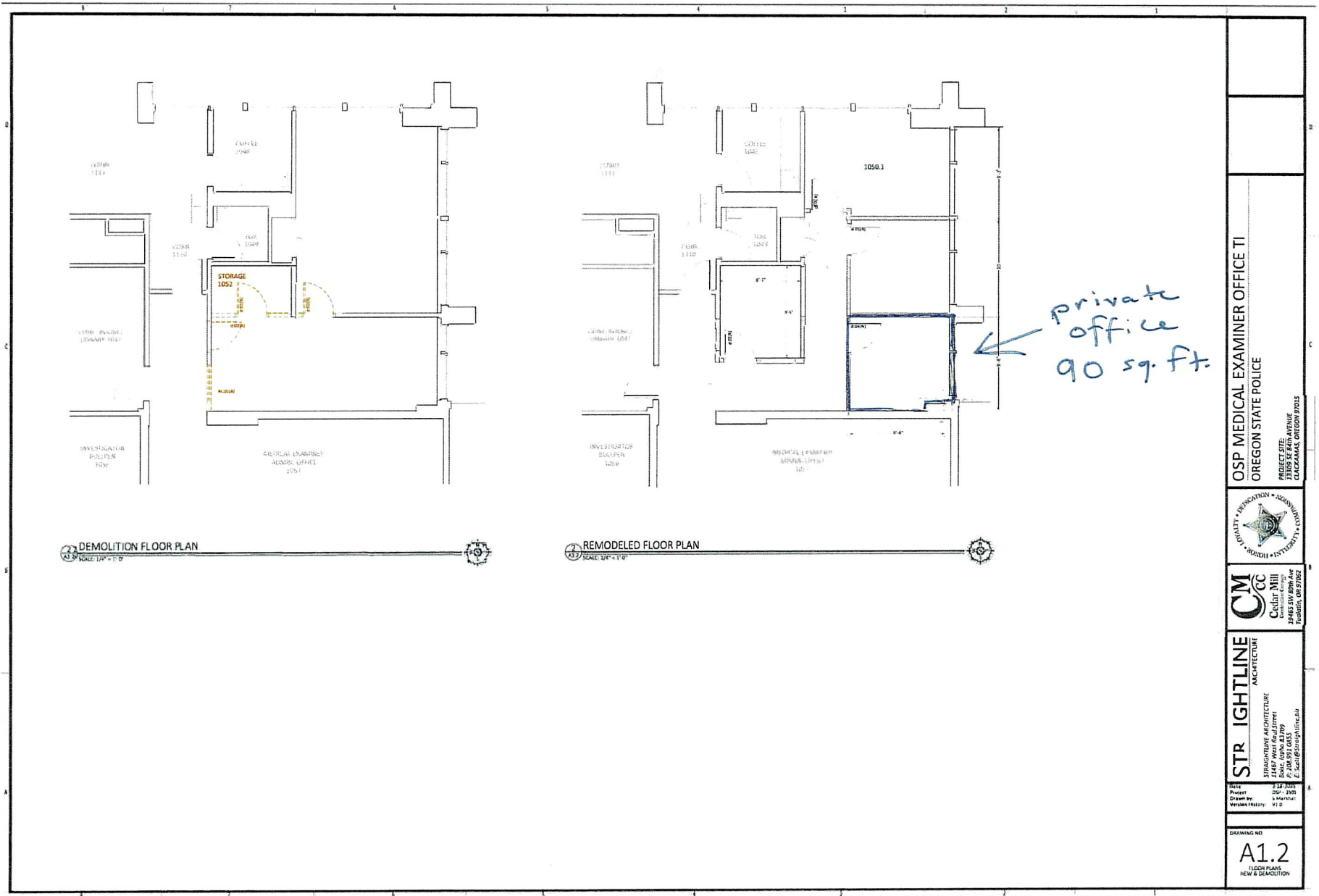
Four 48 sq ft. cubes → 192 sq. ft. total

# Attachment 1 to Amendment 1: Revised Exhibit C



PROJECT# 40779	ACCOUNT NAME Gillian Bimbery	SCALE AS SHOWN	DATE 3/29/2023	REVISIONS REV 3 03/29/2023	SHEET 1/10	<p>STATE OF OREGON OSP Medical Examiners</p> <p>PROJECT# 40779 ACCOUNT NAME Gillian Bimbery SCALE AS SHOWN DATE 3/29/2023</p>

Clackamas IGA  
25-27





188 sq. ft. body storage space  
within cooler/freezer



40 sq. ft.  
- storage

Scale: 1/8" = 1'-0"