

Clackamas County-Developmental Disabilities Council Meeting Minutes

6/23/2025

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom <https://clackamas-us-countyhealth.zoom.us/j/85043163477?pwd=PbB5NhaHaq1F0jT8Qe9E1hLLxtyap1.1>
 Development Services Building, 150 Beaver creek Rd. Room 118, Oregon City

Attendees:

FACILITATOR	Sara Lambert		
NOTE TAKER	Malika Renard		
A	John Merrick (advocate), term ends 6/30/26	A	Lyrra Fox (indiv/family), term ends 9/30/27
A	Colleen Johnston (indiv/family), term ends 5/1/27	P	Ann Wilkinson (provider), term ends 9/30/27
A	Lisa Ledson (indiv/family member), term ends 12/1/27	P	Kim Cota (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/27	P	Stacie Mullins (CDDP employee)
P	Sara Szwarc (indiv/family), term ends 5/1/27	P	Amy Butler (CDDP employee)
P	Christina Goff (indiv/family), term ends 9/30/27	A	Malika Renard (CDDP employee)
A	Bruce Bruns (indiv/family), term ends 9/30/27	G	Tracy Garell (Social Services Director) Guest
G	Rod Smith (indiv/family) Guest	G	Kaitlyn Winter (DD Adult In-Home Supervisor) Guest

	Key
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 5:15 pm	***Reminder-council meeting will start recording*** - Call to order, establish quorum (4 members present). - Approval of June 2, 2025 (in lieu of May) minutes.	- Call to order, quorum established. - Call for edits to June 2 minutes; none. - SL moves to approve minutes as presented; seconded by SS. 6/2/25 minutes approved.

- **Thank you, John!**

- Program Updates – Stacie Mullins/Kim Cota

- KC introduces guest Kaitlyn Winter, new Adult In-Home supervisor. Welcome Kaitlyn!
- SL asks for a definition of “In-Home”. Kaitlyn describes this as services for individuals living independently or with family. Instead of 24-hour care, they can access attendant care, employment/DSA. A main difference is the funding source.
- The Council welcomes guest and parent Rod Smith, also present today! AB reminds the Council that there is a designated time for Public Comment during the last 15 minutes of our meetings, and that we encourage input!
- KC shares an ‘unofficial’ update on one of the impacts of the legislation’s proposals, this one concerning re-centralization of Foster Care licensing to the State level instead of the current local level. This proposal still needs Senate and House approval as well as the Governor’s approval. If passed, this would mean that the licensing and compliance done currently at CDDPs would no longer be done there. For Clackamas County, this potentially means a cut or restructuring of our four licensing staff and a supervisor. DD Program leadership is actively working with ODDS to work through this potential upcoming transition, which could also impact the rest of DD Program work processes.
- SL asks how this was suggested or what the cause was to bring this forward. KC replies

	<ul style="list-style-type: none">- Tracy Garell (Director) to share our Equity Toolkit	<p>that at the start of each new biennium, the Governor sends asks for potential areas for budget cuts. This proposal is one which has been suggested more than once but never acted on. This proposal seems to fall in line with our current Governor's plans for improvements at the State.</p> <ul style="list-style-type: none">- SS wonders how this change could impact licensing timelines. KC cannot answer this question but does add that it has been suggested that the State would also use this transition to implement 'significant' criteria changes for Foster Provider applicants, including timeline and application expectations.- SL follows up by asking when these changes would take effect if this proposal is approved. KC answers January 2026. More updates to follow as we know more. [End of Topic] <ul style="list-style-type: none">- SL introduces Tracy Garell, Clackamas County Social Services Director. Today, Tracy will be presenting the Equity Toolkit, which councils can also use when making decisions. A copy of the presentation has also been provided to Council members via email for reference.- "This toolkit is part of a three-year department strategic plan to help us deliver high-quality, equitable services and to foster a sense of belonging." Tracy wanted to communicate the Department's commitment to using these tools and continue to be mindful as we evolve together.
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- Resource Fair 2025 recap – Amy Butler

- Tracy encourages the Council to provide her with any feedback it may have on the Toolkit.
- AB mentions we will also be using this Toolkit as we start up the DDQA work in our program.

[End of Topic]

- Many of you came to work or support us at the Fair, Thank you! Several of you gave your feedback, using words like “inviting”, “connected”, “well-put together”.
- Amy explained to Council members who may not have been familiar with this, that as part of our Service Equity plan, this is the second year we’ve done this and we had a lot of Community Partners and interest, with about 200 people coming. We were able to reach all Clackamas County libraries and were able to provide the flyer in Spanish, Russian and Ukrainian also.
- SM says what we all thought, that much of the success of this event again this year is due to Amy’s hard work in planning and organizing the entire event! Thank you, Amy!
- KC also mentions that participants and Providers were all very thankful for the opportunity, the food, the validation and feeling appreciated. This year, many more Residential Providers were able to come and look at what other resources are out there and available for them and individuals in our community! Additionally, the event has sparked interest in Clackamas County internal departmental collaborations in the future. Some attendees also expressed

option, either as an attachment or in the body of the email. Email would also permit recipients to see who has also received the letter.

- SS is ready to send the email, as soon as the Council approves, but asks what happens next after the letter is sent to the PGA-recommended contacts.
- KC explains that this may come down to an issue of representation, that is, Ms. Rumbaugh approving Clackamas County officially supporting this initiative/letter. She would likely come back to us with a response, whether edits/suggestions/questions, etc. or reasons why Clackamas County would not be behind this letter.
- TG suggests that perhaps it would be more in alignment with Council procedure to first send to the County level, and then the County could discuss or submit this to the Association level (Cheryl). This process would perhaps be the best way for this to gain traction. SS shares she will include a sentence to convey the County welcomes their edits and comments, even an invitation to attend a Council meeting to discuss. Thank you, Sara, for your hard work on this!
- As nothing in the body of the letter has been changed, no vote is required on anything discussed today.

[End of Topic]

<p>5:15 - 5:40pm</p>	<ul style="list-style-type: none"> - PointClick Care – Kim Cota 	<ul style="list-style-type: none"> - As the meeting time left is quite short and we want to make time for Open Floor, AB suggests tabling this topic until the next meeting, also giving us a chance to compile some reading material on PointClick Care for the Council. - The Council agrees to table this topic until September. <p style="text-align: center;">[End of Topic]</p>
<p>5:40 - 5:45pm</p>	<ul style="list-style-type: none"> - Volunteer Appreciation Event 6/26/25 	<ul style="list-style-type: none"> - If you plan to attend, please RSVP! - Volunteer Appreciation - https://www.surveymonkey.com/r/TWJY2MX 6/26/25 - Time: 9am -11am 150 Beaver creek Rd, Oregon City, OR 97045, Rm 115 Please RSVP to attend to volunteer@clackamas.us
<p>5:45 – 6 pm</p>	<p>Open floor (Council) Public comment (Public)</p>	<ul style="list-style-type: none"> - Rod asks the Council if it is connected with the 211 program and how more resources could be connected to the community through it. Many of the websites' links are void. He wonders if, in light of the outreach portion of our mission statement, how the Council can (or if it does) plan to utilize and maintain this website for the use of the public as intended. SM mentions that the County also uses 211 as a place to go to for resources and agrees County information and resources should be available on 211, but that the County does not maintain the website or the 211 program. - AB states that while the site does provide housing, behavioral and other resources,

		<p>nothing is available currently for developmental disabilities.</p> <ul style="list-style-type: none"> - While the Council does not have an answer to provide to Rod today, the 211 website does share Resource Team and Child Care Team and Emergency Resource Team contact information at the link below. The Resource Team is in charge of the resource database management. <p style="text-align: center;">Our Team - 211info</p> <ul style="list-style-type: none"> - The DD Program also encourages close contact and feedback with Service Coordinators, who may have more resource options. - Thank you Rod for coming and for your important questions. <p style="text-align: right;">[End of Open Floor]</p>
<p>Next Meeting</p>	<p>September 22, 2025, 04:30pm-06:00pm</p> <p>Next agenda topics: (determined by Annual Plan)</p>	<ul style="list-style-type: none"> - SL moves to adjourn the meeting, seconded by SS. <p style="text-align: right;"><i>Thank you all and see you at the next meeting~</i></p>