

HAMLET BOARD MEETING

via ZOOM

July 17, 2025 @ 7:00 pm, MINUTES

Board Attendees

- Chair: Tammy Stevens - [Present](#)
- Vice-Chair: Bill Merchant - [Present](#)
- Treasurer: Cheryl Buchert - [EA](#)
- Secretary/Corresponding Secretary: Gina McMurry - [EA](#)
- Directors at Large: Mark Hillyard - [Present](#), Joe Matteo - [Present](#), Kenny Sernach - [EA](#)

1. Call to Order AT 7:00 PM

2. Land Use Applications

- a. 20229-25 Timothy & Lori Pottratz, 21410 S Levi Road, Beaver Creek, zoned FF-10, 3.01 acres, requesting the renewal of a home occupation permit. [TAMMY WILL INVITE APPLICANTS TO THE TOWN HALL COMMUNITY MEETING.](#)

3. Land Use Activities/Decisions

- a. 20171-25 Randall Borho, 22008 S Beaver Creek Road, Beaver Creek, zoned rural commercial, 0.83 acres, requesting a level 3 mobile vending unit. Approved subject to conditions. [TAMMY WILL CONTACT APPLICANT TO INQUIRE ABOUT SIGNAGE NOT YET REMOVED.](#)

4. Bill Merchant, Vice-Chair

- a. Region 1 Area Commission on Transportation (R1ACT) – [WILL BE TOURING THE ABERNATHY BRIDGE. MEETING TO DISCUSS POLICY PRIORITIES.](#)
- b. Community Planning Organization (CPO) Summit – [HAVE NOT MET RECENTLY](#)
- c. Clackamas County Committee for Community Involvement (CCI) – [ENCOURAGED THE BOARD TO ATTEND THE LEADERS MEETING SCHEDULED FOR TUESDAY, JULY 22ND AT 5:00 PM \(DINNER INCLUDED\). CCI LOOKING INTO THE MEANING OF THE TERM THE COUNTY USES “LIVABILITY” WHICH CAN MEAN DIFFERENT THINGS TO DIFFERENT PEOPLE.](#)

5. Cheryl Buchert, Treasurer ([Excused Absence](#))

- a. Treasurer's Report
- b. Boosters Welcome Committee Report



6. **Gina McMurry, Secretary & Corresponding Secretary (Excused Absence)**
 - a. Approval of minutes, June Board & Community Meetings – [MINUTES APPROVED BY ACCLIMATION.](#)
 - b. Website Update Review (next meeting 7/27) – [WILL ALSO DISCUSS TAMMY'S ABSENCE IN AUGUST REGARDING BOARD AND COMMUNITY MEETINGS.](#)
7. **Mark Hillyard, Director at Large**
 - a. Park Committee – [MARK HIGHLY RECOMMENDED THE BOARD ATTEND EVENTS AS IT IS THE VERY BEST IN COMMUNITY ENGAGEMENT.](#)
 - i. Open Air Markets June, July & August Wed. Evenings 4:30-8 – 6/11, 18, 25 & 7/9, 16, 23, 30, 8/6, 13, 20 ([VERY WELL ATTENDED BY VENDORS AND COMMUNITY. VENDORS ENJOY BEING IN BEAVERCREEK.](#))
 - ii. Rummage Sales – June 28 & 29, July 26 & 27 ([4 VENDORS IN JUNE, MANY MORE INTERESTED IN JULY](#))
 - iii. National Night Out - August 5th – [WILL BE ANOTHER EXCELLENT SHOWING.](#)
 - iv. Summer Fest Concert – August 23rd – [TRYING TO FIND A BAND](#)
 - v. Holiday Tree Lighting – December 6th
 - b. Clackamas County Coordinating Committee (C4) - Hamlet Representation
8. **Kenny Sernach, Director at Large (Excused Absence)**
 - a. Clackamas County Coordinating Committee (C4) - CPO Representation & Executive Committee.
9. **Joe Matteo, Director at Large**
 - a. Clackamas Soil and Water Conservation District Board Member Report – [THE DISTRICT WILL NO LONGER ALLOW SMOKING ON THE PROPERTY. SEPTIC GRANTS NO LONGER AVAILABLE, BUT LOANS CONTINUE TO INCREASE.](#)
 - b. Chris Lapp, CSWCD Barn Input (8/21) – [HYBRID MEETING TO START MAYBE AT 6 PM. WE MAY WANT TO DELAY THE AUGUST BOARD MEETING UNTIL 7:30 SO THE BOARD CAN ATTEND.](#)
10. **Miscellaneous Topics**
 - a. BCC Monthly Hamlet Report – Volunteers of the Month - [2 VOLUNTEERS WERE CHOSEN AND WILL BE EMAILED TO RICK COOK.](#)
 - b. Tammy Out of Country in August – [TAMMY TO DISCUSS MEETING DETAILS WITH BILL AND GINA.](#)
 - c. [TAMMY REPORTED ON VOICEMAIL MESSAGE RETURNED CALL TO CHRIS ON KAMRATH ROAD AND THE NEIGHBOR ISSUES. TAMMY REFERRED HIM TO THE PLANNING DEPARTMENT.](#)



11. July 23, 2025, Town Hall Community Meeting, Beaver Creek Grange #276

- a. Agenda
- b. Guest Speaker(s): Daniel Nibouar, Clackamas County Disaster Management, Wildfire Prevention; Karla Hoggan, Oregon Livestock Council; Diana Helm, Clackamas County Commissioner
- c. Grange - Open at 6:15PM, refreshments, registrar, and misc.

Future Guest(s): **August** Clackamas County Sheriff or Under Sheriff & Clackamas Fire District #1 Shawn Olson, Fire Marshal; **September** Brian & Gerri Parry, Welch Church; **October** Amy Landvoigt, Water Master (Wells); **November** CSWCD

Other Speaker ideas - Oregon Agricultural Trust (OAT), Code Enforcement, Oregon City School District – Transportation Principle & PTO Chair, Health Housing and Human Services (H3S), Sheriff's Deputy & Detective (Homelessness, etc.), Sheriff's Canine Unit, Vector Control, Clackamas River Water, United States Postal Service (USPS), Bryn Seion (the Welsh church), Craig Roberts, BCC Chair; Emergency and Wildfire Prevention; etc.

Adjourn

THANK YOU FOR PARTICIPATING IN YOUR HAMLET, YOUR COMMUNITY!!

PLEASE INVITE NEIGHBORS TO ATTEND MEETINGS IN PERSON