

Clackamas County-Developmental Disabilities Council Meeting Agenda

6/2/2025

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom <https://clackamas-us-countyhealth.zoom.us/j/86812146386?pwd=19aNKaoFoptmMNHhDRmJbJDAmzleeR.1>
 Development Services Building, 150 Beaver Creek Rd. Room 119, Oregon City

Attendees:

FACILITATOR	John Merrick
NOTE TAKER	Malika Renard

P	John Merrick (advocate), term ends 6/30/26	A	Lyrra Fox (indiv/family), term ends 9/30/27
P	Colleen Johnston (indiv/family), term ends 5/1/27	P	Ann Wilkinson (indiv/family), term ends 9/30/27
P	Lisa Ledson (indiv/family member), term ends 12/1/27	P	Kim Cota (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/27	P	Stacie Mullins (CDDP employee)
P	Sara Szwarc (indiv/family), term ends 5/1/27	P	Amy Butler (CDDP employee)
P	Christina Goff (indiv/family), term ends 9/30/27	P	Malika Renard (CDDP employee)
P	Bruce Bruns (indiv/family), term ends 9/30/27		

	Key
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 5:00 pm	***Reminder-council meeting will start recording*** - Call to order, establish quorum (4 members present). - Approval of April 2025 minutes.	- Quorum established. - April 2025 minutes approved, John abstains.

- Reminder: Tracy Garell (Director) to join us in June to share our Equity Tool Kit– Amy Butler
- Program Update.

Update on Letter – Program Managers or Tracy

Executive/Facilitator Elections Voting

- Program update: Amy has accepted the new QA Supervisor role! Chelsea Curo has accepted the new ONA Supervisor role! We are hiring 3 additional assessors as well. We are also recruiting a second Adult In-Home supervisor.
- No Federal cuts, but we will continue to operate at 86% of funding model (continuing service level, no room for growth).
- Letter was passed to PGA who advises the letter could be sent to Mary Rumbaugh, the AOCMHP, or to Tracy Garell with recommendations.
- John motions for voting on who to send the letter to. Unanimous vote for all three above. Sara S. will follow up on sending the letter.
- Chair Nominations: Sara L.
- Motion to vote: Sara S. motions,
- Unanimous Yay vote for Sara Lambert as Chair. Congratulations, Sara!
- Vice-Chair Nominations: Chris G.
- Motion to vote: First and Seconded.
- Unanimous Yay vote for Chris Goff as Vice-Chair. Congratulations, Chris!

<p>5:00 – 5:10 pm</p>	<p>Resource Fair 2025 – Amy Butler Volunteer Appreciation Event 6/26/25</p>	<ul style="list-style-type: none"> - Amy gives updates. 6/21 10-2pm. Need table volunteers – starting at 9:30 or so. - Volunteer Appreciation - https://www.surveymonkey.com/r/TWJY2MX 6/26/25 - Time: 9am -11am 150 Beaver creek Rd, Oregon City, OR 97045, Rm 115 Please RSVP to attend to volunteer@clackamas.us
<p>5:10 - 5:45pm</p>	<p>A. Inclusive Leadership Summit (Oregon Self-Advocacy Coalition)</p> <p>B. Self-Advocacy Convention</p> <p>C. Bylaws</p>	<ul style="list-style-type: none"> - 9/22/25 – Time: 11am-6pm - 200 Commercial St SE, Salem, OR 97301 - https://www.eventbrite.com/e/2025-inclusive-leadership-summit-tickets-1304801168419 <p style="text-align: center;">In-Depth Bylaws Review</p> <ul style="list-style-type: none"> - Article VI: Officers. Discussion from John regarding the inclusion of self-advocates being considered for Officer roles. Inclusion of “one additional time prior to”. Voting: Sara L. moves to vote, seconded by Bruce. Vote by show of hands: 6 Yay. Approved. - Article VII: Meetings. Discussion surrounding need to include the current meeting schedule (previously approved) to article, and/or say “meet up to 8 times per year, with a minimum of once quarterly” (per OAR). Sara S. asks for clarification of “respite”. Respite is needing to take time away from a meeting. Voting: Sara L. moves to vote, Bruce seconds. Vote by show of hands: 6 Yay. Approved. - Article VIII: Subcommittees. Discussion from Ann and Sara S. “As needed” should have a qualifier. Ann suggested via email, “As needed to prepare for council meetings.” Amy reminds that the qualifier is already approved below (“As deemed necessary”). John suggests knowing subcommittee members’ roles or what they bring into the subcommittee. Sara L. reminds that subcommittees do not have voting power. Bruce asks why ‘as necessary’ and ‘act on

		<p>behalf of' is underlined. It should not be underlined. "As approved by the advisory council" is important to keep. Sara L. moves for vote. Chris seconds. Unanimous vote by show of hands. Approved.</p> <ul style="list-style-type: none"> - Article IX: Amendments. Discussion from John on how to navigate how the council is represented at outside functions/locations. Sara L. moves to approve, seconded. Vote by show of hands. Approved. - Article X: Hearing Procedure. Discussion from John around how the maneuvering and processes of the council meetings can be understood and accessible by all; concerns about understandability of Roberts Rules. The processes have now been outlined in the new Orientation packets. Sara L. moves to vote, seconded. Vote by show of hands: 6 Yay. Approved.
5:45 – 6 pm	<p>Open floor (Council)</p> <p>Public comment (Public)</p>	<p>Reminder for Inclusive Leadership Summit, please see above. Reminder from Sara L. that this meeting was in lieu of May's meeting, and that we will meet again later this month.</p> <p>Sara L. moves to adjourn at 4 minutes past time. John seconds. Adjourned.</p>
Next Meeting	<p>June 23, 2025, 04:30pm-06:00pm</p> <p>Next agenda topics: (determined by Annual Plan)</p>	