

July 17, 2027

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Intergovernmental Agreement Renewal with Oregon Housing and Community Services for homelessness prevention and reduction programs during the 2025-2027 biennium. Agreement Value is \$7,510,583 for 2 years. Funding is through Oregon Housing and Community Services and \$536,541 of Budgeted County General Funds.

Previous Board Action/Review	No previous board action		
Performance Clackamas	This funding aligns with: <ol style="list-style-type: none"> 1. The Social Services Division's strategic priority is to provide housing stabilization and supportive services to individuals who are homeless or at risk of becoming homeless, enabling them to obtain and maintain permanent housing. 2. The County's strategic priority is to ensure safe, healthy, and secure communities. 		
Counsel Review	NA	Procurement Review	NA
Contact Person	Tracy Garell, Director, Social Services Division	Contact Phone	(503) 655-8641

EXECUTIVE SUMMARY: The Social Services Division (SSD) of the Health, Housing and Human Services (H3S) Department requests the approval of an Intergovernmental Agreement with the State of Oregon, Housing and Community Services Department (OHCS) to administer funds for a variety of SSD programs that serve residents living in poverty, experiencing homelessness, and/or at risk of homelessness.

The rate of homelessness remains high across Clackamas County. Homelessness disproportionately affects the most vulnerable Clackamas County residents, including people of color, veterans, people with disabilities, those fleeing domestic violence, older adults, and younger adults.

As Oregon's housing finance agency, OHCS provides financial and program support to create and preserve opportunities for quality, affordable housing for Oregonians of lower and moderate income. OHCS administers programs that provide housing stabilization, from preventing and ending homelessness to assisting with utilities to keep someone stable, to financing multifamily affordable housing, and encouraging homeownership. It delivers these programs primarily through grants, contracts, and loan agreements with local partners and community-based providers. OHCS's sources of funds are varied and include federal and state resources received and disbursed under Oregon Revised Statutes (ORS) chapters 456 and 458.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve this Application Lifecycle Form and authorize Chair Roberts or his designee to sign on behalf of the County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing, and Human Services

For Filing Use Only

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☒ Direct Appropriation (no application)
☐ Subrecipient Award ☐ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	240 Health, Housing and Human Services-SSD
Name of Funding Opportunity:	Master Grant Agreement 25-27 biennium

Funding Source: ☐ Federal – Direct ☒ Federal – Pass through ☒ State ☐ Local

Requestor Information: (Name of staff initiating form)	R.E. Szego
Requestor Contact Information:	rszego@clackamas.us
Department Fiscal Representative:	Doug Green
Program Name & Prior Project #: (please specify)	Housing Support; Prior Proj #s: 400225211, 400225208, 400225215, 400225205, 400225212, 400225214. Energy Assistance; 400225160; 400225152, 400224153

Brief Description of Project:

MGA 25-27 biennium is the renewal of our Intergovernmental Agreement with the State of Oregon, Housing and Community Services Department (OHCS). These funds are allocated to Clackamas County by OHCS; there is not an application. The MGA allows the Social Services Division to administer funds for a variety of programs that support low-income residents and/or residents who are homeless or at risk of homelessness. OHCS administers Federal and State antipoverty, homeless, energy assistance, and community services programs to assist Oregonians of lower and moderate income in their efforts to become self-reliant.

Name of Funding Agency: Oregon Housing and Community Services

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By: R.E. Szego

Date: 05/19/25

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☐ Non-Competing Application ☒ Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	N/A
Announcement Date:	N/A	Announcement/Opportunity #:	N/A
Grant Category/Title	Multiple	Funding Amount Requested:	\$13,948,084
Allows Indirect/Rate:	Allows Admin and Indirects for non-federal funds	Match Requirement:	\$86,683 MOE Requirement / HSP Case Mgmt
Application Deadline:	N/A	Total Project Cost:	\$15,021,166
Award Start Date:	07/01/25	Other Deadlines and Description:	None
Award End Date	06/30/27		
Completed By:	R.E. Szego	Program Income Requirements:	N/A
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:

Other than the funds described below, there are no additional funding sources available for this program.

How much General Fund will be used to cover costs in this program, including indirect expenses?

\$1,073,082 for the entire SSD Housing Program 400205, including other sources of federal, state, and local funding.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

About \$130,000 Fund Balance (not from OHCS) will be used to cover costs of the Weatherization Program.

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?


Other information necessary to understand this award, if any.

Program Approval:


<hr/>		
Name (Typed/Printed)	Date	Signature
<hr/>		
** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR**		
ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN		

Section IV: Approvals


DIVISION DIRECTOR (or designee, if applicable)

Tracy Garell	6/11/2025	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner	06/12/2025	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort	06/12/2025	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.









H3S-SS-Lifecycle-Fund 240_MGA-25-27_Biennium_03-2025 TGauth-Q

Final Audit Report

2025-06-12

Created:	2025-06-12
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWWe2GTlkqe3M4Zgt-R4OrySIYr_q1pSz

"H3S-SS-Lifecycle-Fund 240_MGA-25-27_Biennium_03-2025 TGauth-Q" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
2025-06-12 - 10:44:20 PM GMT- IP address: 67.169.220.59
-  Document emailed to pmason@clackamas.us for signature
2025-06-12 - 11:00:45 PM GMT
-  Email viewed by pmason@clackamas.us
2025-06-12 - 11:00:50 PM GMT- IP address: 34.239.14.59
-  Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
2025-06-12 - 11:05:19 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Philip Mason-Joyner (pmason@clackamas.us)
Signature Date: 2025-06-12 - 11:05:21 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
2025-06-12 - 11:05:23 PM GMT
-  Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)
2025-06-12 - 11:05:25 PM GMT- IP address: 34.239.14.59
-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2025-06-12 - 11:33:59 PM GMT - Time Source: server- IP address: 73.164.132.109
-  Agreement completed.
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