



John D. Wentworth, Clackamas County District Attorney

Victim Assistance Program

1000 Courthouse Road, Oregon City, Oregon 97045

P: 503.655.8616 | F: 503.650.3598 | victimsassistance@clackamas.us

August 14, 2025

Board of County Commissioners
Sitting/Acting as _____
Clackamas County

BCC Agenda Date/Item: _____

Approval of a Grant Application to the Oregon Department of Justice for services to crime victims. Grant Value is approximately \$500,000 for 1 year. Funding is through the Oregon Department of Justice. No County General Funds are involved.

Previous Board Action/Review	3/07/2024 Agenda Item: 20240307 I.A.2 – Request for approval to receive grant funds.
Performance Clackamas	<ol style="list-style-type: none">1. Respond to the emotional needs of crime victims.2. Assist victims to stabilize their lives after a victimization.3. Assist victims to understand/participate in the Criminal Justice System while invoking their statutory Victim Rights.4. Provide victims with a measure of safety and security and building trust in good government.
Counsel Review	This Financial Assistance Application Lifecycle Form has been reviewed and approved by County Finance.
Procurement Review	Was the item processed through Procurement? No. Revenue Grant Application
Contact Person	Carrie Walker 503-655-8616

Executive Summary

The Oregon Department of Justice Crime Victim's Services Division (CVSD) is the State Administrative Agency for the Victims of Crime Act (VOCA) grant programs as authorized by ORS 147.231. Beginning in 2015, the Oregon Department of Justice (DOJ) Crime Victim Services Division has combined the VOCA-NC and CFA into one grant application. The 8.0 FTE grant funded staff activities and expenses will support & enhance services to victims of crime. These efforts will be to (1) respond to the emotional needs of crime victims, (2) assist victims to stabilize their lives after a victimization, (3) assist victims to understand/participate in the Criminal Justice System while invoking their statutory Victim Rights, and (4) provide victims with a measure of safety and security while restoring a violence free life. As a result of the 1983 Oregon Legislature, ORS 147.227 mandates that county prosecution-based Victim Assistance Programs (VAP)



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statutorily mandate the following core services in assistance to victims of crime under the funding guidelines of the CFA funding:

- Notify victim of their Victim Rights
- Inform victims, upon request, of the status of the criminal case involving the victim
- Provide advocacy for victims as they move through the criminal justice system
- Assist victims in the preparation of restitution documents
- Prepare victims for court hearings and encouraging & facilitating victim testimony
- Accompany victims to court hearings/Grand Jury/trials/sentencing
- Involve victims in the decision-making process in the criminal justice system
- Inform victims of the processes to request the return of property held as evidence
- Assist victims with the logistics related to court appearances
- Assist victims of crime in the preparation and submission of Crime Victims Compensation Program (CVCP) applications to the Department of Justice

The Victims of Crime Act of 1984 (VOCA) is the only federal grant program supporting direct assistance services to victims of all types of crimes. Federal VOCA funds are passed through the Oregon Department of Justice to victim service organizations throughout the state to extend and enhance services to victims of crime.

In addition to the mandated core services previously listed, the Clackamas County District Attorney's Office - Victim Assistance Program also provides essential support, often lifesaving, services to victims of crime, such as:

- Immediate and long-term safety planning
- Crisis intervention and ongoing emotional support
- Assistance in obtaining protective orders
- Counseling and community resource referrals
- Crime scene response with law enforcement
- Call out response to hospital emergency departments for forensic medical exams
- Support for victims regardless of the prosecutorial merits of the case
- Advocacy while navigating the criminal justice system, both pre, and post-adjudication

RECOMMENDATION Staff recommends the Board approval of this Agreement and authorization for Craig Roberts, Board Chair, to sign on behalf of Clackamas County. for the 2025-2026 Victims of Crime Act & Criminal Fine Account Non-Competitive Program Grant, with delegation of signing authority to John D. Wentworth and Carrie Walker.

Respectfully submitted,

John D. Wentworth
District Attorney

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☒ Subrecipient Award ☐ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	Fund 100 - Dept 24 - District Attorney's Office
Name of Funding Opportunity:	2025 - 2026 Victims of Crime Act (VOCA) Criminal Fine Account (CFA) Non-Competitive Program Grant

Funding Source: ☐ Federal - Direct ☒ Federal - Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	Carrie Walker
Requestor Contact Information:	605-655-8616 / carriewal@clackamas.us
Department Fiscal Representative:	Robert Willson
Program Name & Prior Project #: (please specify)	240401 - Victim Assistance / VOCA- 240424404 / CFA 240424403

Brief Description of Project:

The primary purpose of the VOCA/CFA non-competitive grant is to extend and enhance services to victims of crime. This current application is a continuation of a previously awarded grant. These grant funds will be used to fund FTE Victim Advocates who provide comprehensive services to all victims of crime in Clackamas County. This grant continues funding for some positions that were funded by the last grant allocation which will expire on 09/30/25. The yearly allocated award to the District Attorney's Victim Assistance Program is still being determined by the Oregon Department of Justice but will be approximately \$500,000. As this is a federal grant award, the grant's fiscal year runs from October 1 through September 30 each year of the grant. The DA's Office budget reflects the percentage of the award that will be paid during each County fiscal year. During this grant period, there is no requirement for matching funds.

Name of Funding Agency: Victim of Crime Act (VOCA) and Criminal Fines Account (CFA)

Notification of Funding Opportunity Web Address: <https://www.doj.state.or.us/crime-victims/>

OR

Application Packet Attached: ☒ Yes ☐ No

Completed By: Carrie Walker

Date: 08/11/25

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☒ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	16.575	Funding Agency Award Notification Date:	
Announcement Date:	07/21/25	Announcement/Opportunity #:	
Grant Category/Title	Non-competitive / Victims of Crime Act & Criminal Fine Account	Funding Amount Requested:	\$500,000
Allows Indirect/Rate:	Yes; All UG options available	Match Requirement:	None
Application Deadline:	08/25/25	Total Project Cost:	\$1,319,550
Award Start Date:	October 1, 2025	Other Deadlines and Description:	
Award End Date	September 20, 2026		
Completed By:	Carrie Walker	Program Income Requirements:	N/A
Pre-Application Meeting Schedule:	7/24/25 and 7/30/25		

Additional funding sources available to fund this program? Please describe:

This grant application will fund \$250,000 for project 40424403 and approximately \$250,000 for project 240424404.

How much General Fund will be used to cover costs in this program, including indirect expenses? The total

Victim Assistance program receives \$774,550 in general funding through the county. The program also receives \$25,000 from the BCC/DV Grant and will receive \$20,000 from the OVW ICJR grant that ends on 9/30/2025 during the current county fiscal year.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

1
The funds from this grant will be used for personnel salary and fringe costs. Other expenses for the grant funded positions will be covered through the county general funds allocated to the Victim Assistance program

Revised 03/2025

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover Indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Other Information necessary to understand this award, if any.

Program Approval:

Name (Typed/Printed)	Date	Signature
** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR**		
ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN		

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Carrie Walker	08/11/25	Carrie Walker
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

John D. Wentworth	08/11/25	[Signature]
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Ethel Gallares	8/12/2025	[Signature]
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294 338)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:	<input type="text"/>	Date:	<input type="text"/>
OR			
Policy Session Date:	<input type="text"/>		

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.