

Housing Advisory Board of Clackamas County

MEETING Minutes

Wednesday, April 2nd, 2025, from 3:00 - 4:00 PM
via Zoom

1. Roll Call
2. Guest Speaker – Resident Relocation
 - Darcy Vincent, President of DDV Consulting Services, LLC, presented on the resident relocation process.
 - Resident Relocation Process (S18 Application). Steps in the process include:
 - I. Initial Tenant Engagement
 - a. Hold tenant meetings and conduct one-on-one interviews to understand individual circumstances and potential barriers (e.g., school year timing, employment schedules, transportation needs).
 - II. Referral and Intake
 - a. Complete referral forms and meet with the S18 intake team. Eligible residents receive a 90-day notice and begin the process to obtain a Tenant Protection Voucher (TPV).
 - III. Resident Orientation
 - a. Residents attend an orientation session to learn about the relocation process, timelines, and available resources.
 - IV. Ongoing Housing Search Support
 - a. Provide residents with weekly updates on available rental housing stock.
 - V. Application Assistance
 - a. Support residents in completing rental applications and gathering necessary documentation.
 - VI. Fee Management
 - a. Cover all associated costs, including application and screening fees.
 - VII. Application Review
 - a. Once applications are submitted, they are reviewed by HACC for approval.
 - VIII. Unit Inspection and Move Coordination
 - a. After approval, units are inspected, and move-in dates are scheduled.
 - IX. Move
 - a. DDV Consulting works with the resident to coordinate packing, hire movers, and move tenant.
3. Word on the Street
 - Subcontractor market remains strong.
 - Discussion about potential impacts of tariffs.
4. HACC Updates
 - El Nido:
 - Closing calls have begun.

- Clackamas Heights:
 - 4% LIHTC/LIFT application has been submitted.
 - The upcoming Open House event on May 19th will also be the next HAB Meeting.

Next Meeting: Monday, May 19th, 2025, 4:30 – 6:30 pm
In-person for the Park Place Open House
Park Place Church
13933 Gain St, Oregon City, OR 97045