



CLACKAMAS COUNTY  
**VECTOR CONTROL DISTRICT**

**MINUTES OF THE EMERGENCY BOARD MEETING AND EMERGENCY EXECUTIVE SESSION OF  
THE BOARD OF TRUSTEES**

January 24, 2025

An audio recorded Emergency Board Meeting and Emergency Executive Session of the Clackamas County Vector Control District Board of Trustees was held on January 24, 2025. The recordings are retained for a one year period, and recordings will be provided upon request within one year of the meeting date. The meeting was called to order at 12:03 p.m., by Chairman Amber Wimsatt.

**ROLL CALL:**

**Board of Trustees Members Present:** Amber Wimsatt – Chairman  
Waylon Martin – Vice-Chairman  
Dan Green – Secretary  
Lowell Hanna – Treasurer

**Staff:** Theresa Micallef – Office Manager

**Absent:** Joshua Jacobson – Executive Director  
Maggie Atchley – Field Manager

**Guest:** Attorney Eileen Eakins – Northwest Local Government Legal Advisors, LLC

**Items before the Board:**

**\*The Emergency Board Meeting of the Board of Trustees adjourned at 12:07 p.m., to go into Emergency Executive Session.**

**\*Executive Session started at 12:09 p.m.**

**\*Executive Session adjourned at 12:58 p.m.**

**\*The Emergency Board Meeting of the Board of Trustees Resumed at 1:00 p.m.**

A motion was made by Secretary Dan Green, Seconded by Treasurer Lowell Hanna for the CCVCD Board of Trustees to authorize Chairman Amber Wimsatt to work with Attorney Eileen Eakins to write a letter to Joshua Jacobson expressing the CCVCD Board of Trustees concerns and request that he attend a future meeting. With no further discussion, motion unanimously approved. (2025-008)

A motion was made by Secretary Dan Green, Seconded by Treasurer Lowell Hanna for the CCVCD Board of Trustees to place Joshua Dean Jacobson on paid administrative leave effective immediately January 24<sup>th</sup>, 2025. With no further discussion, motion unanimously approved. (2025-009)

A motion was made by Secretary Dan Green, Seconded by Treasurer Lowell Hanna that CCVCD will notify Joshua Dean Jacobson that he is not to enter the CCVCD Building unless he is accompanied by a CCVCD Board of Trustee. With no further discussion, motion unanimously approved. (2025-010)

A motion was made by Secretary Dan Green, Seconded by Treasurer Lowell Hanna for CCVCD to hire a locksmith to change the keys on the exterior doors of the CCVCD building that are necessary to secure the CCVCD Building. With no further discussion, motion unanimously approved. (2025-011)

**\*Attorney Eileen Eakins exited the meeting.**

**Items That May Occur:**

The Board Members discussed the NPDES General Permit and the presentation to the Clackamas County Commissioners.

**Public Comment – Limited to 5 minutes per person:**

No public present

**Adjournment:**

There being no further business before the Board, the meeting was adjourned at 1:09 p.m., by Chairman Amber Wimsatt.

BOARD OF TRUSTEES  
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: \_\_\_\_\_

Board Position: \_\_\_\_\_