

CLACKAMAS COUNTY HEALTH CENTERS DIVISION  
COMMUNITY HEALTH COUNCIL

Meeting Minutes – April 16, 2025

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

Members Present

Brin Daniels                      Brianne Salvati  
Renel Muro                        Jacqueline Arn  
Jerome Dalnes                    Tara Schoffstall

Members Absent

Michelle Walch (E)

Staff Present

Juliana Danforth      Steve Roy  
Adam Kearl              Emily Ketola  
Leslie King              Denise Swanson  
Angie Amundson      Ryan Spiker  
Sarah Jacobson        Selynn Edwards

**Guests:** Franklin Ouchida, Rebecca Martin

Call to Order		Brianne called the meeting to order at 6:02 p.m. A quorum was established.
Approval of March 19, 2025 Full Council Minutes	Action	<p>The Council reviewed the minutes for the March 19, 2025 meeting. Brianne opened the floor for a motion.</p> <p><b>Motion:</b> Jacqueline motioned to approve the minutes. <b>Second:</b> Renel seconded. No further discussion. <b>Vote: Approved Unanimously.</b></p>
Committee Reporting		<p><b>Finance Committee:</b> Adam shared the year-to-date Revenue and Expenditures report for period ending February 28, 2024.</p> <p>Adam shared the Special Revenue Addendum as of April 14, 2025.</p> <p>Adam spoke to how funding works with Health Centers and what measures are in place should any of the federal funding be frozen.</p> <p><b>QI Committee:</b> All routine, nothing to report.</p>
CJC Grant	Action	<p>Adam presented on the CJC Grant program. This included details on services provided because of the grant, and fiscal information. Grant size requires Council approval to apply due to amount. Brianne opened the floor to a motion.</p> <p><b>Mental Health Court Grant Application</b> <b>Motion:</b> Tara motioned to approve the minutes. <b>Second:</b> Jerry seconded. No further discussion. <b>Vote: Approved Unanimously.</b></p> <p><b>Adult Drug Court Grant Application</b> <b>Motion:</b> Tara motioned to approve the minutes. <b>Second:</b> Jacqueline seconded. No further discussion. <b>Vote: Approved Unanimously.</b></p> <p><b>DUI Court Grant Application</b> <b>Motion:</b> Renel motioned to approve the minutes. <b>Second:</b> Tara seconded. No further discussion.</p>

		<b>Vote: Approved Unanimously.</b>
HRSA Site Visit		<p><b>HRSA Site Visit</b> – Steve Roy spoke about what being a Federally Funded Health Center means, and why we will be participating in an upcoming HRSA site visit. He also reviewed the benefits of being a Federally Funded Center, and the requirements to stay eligible.</p> <p>Council was presented a video on the history of Community Health Centers as well as a HRSA provided video about what a Health Center offers the community and where they can be found.</p> <p>330 Grant renewal timeline was reviewed.</p>
		<p><b>Federal Landscape:</b> Steve spoke to the Federal Landscape in regards to Immigration. H3S has held a training session regarding what to do when confronted by ICE agents. The County does have a protocol in place.</p> <p><b>EA Strike:</b> The Union and County reached an agreement and a Strike was not necessary.</p> <p><b>SHIFT Update:</b> Integrated Team Based Care will launch in a few weeks.</p> <p><b>Lake Road:</b> Estimate for substantial completion is August 2025. Interior painting has begun and a grand opening will be planned once a clearer timeline is identified.</p>
Public Comment		
Next Meeting and Agenda		Next meeting is <b>May 21, 2025, at 5:00 p.m.</b> via Zoom teleconference.
Adjourn		<ul style="list-style-type: none"> <li>• Routine Items Only</li> </ul> <p>Meeting adjourned at 7:02p.m.</p>

**Upcoming meetings/events:**

Governance Committee, May 21, 2025  
 Finance Committee, May 21 18, 2025  
 Quality Improvement Committee, June 18, 2025  
 Full Council Meeting, May 21, 2025

**Council packet and handouts include:**

- Agenda
- Governance Committee Meeting Minutes
- Quality Improvement Meeting Minutes
- Quality Improvement and Assurance Policy
- Primary Care Performance Metrics
- Primary Care Patient Satisfaction
- CHC Full Council Meeting Minutes
- Monthly Financials
- Provider Credentialing
- Council Education

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

Begin and conclude meetings on time;

## Clackamas Health Centers Council Meeting

Be on time and come prepared to participate;

Be respectful, including –

- Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;

Stay aligned with the Mission and Strategy of the FQHC;

Follow Roberts Rules of Order for parliamentary procedures;

Honor confidentiality;

**Have fun!**