

September 4, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with Friends of Canby Adult Center for meal delivery and transportation services to older adults. Amendment Value is \$263,792 for 1 year. Total Agreement Value is \$954,235 for 3 years. Funding is through the Oregon Department of Human Services and Statewide Transportation Improvement Funds. No County General Funds are involved.

Previous Board Action/Review	<ul style="list-style-type: none"> • Original Agreement September 7, 2023, Agenda Item 20230907 III.C.18; • Amendment #01 Approved by County Administrator, May 2, 2024 • Amendment #02 July 25, 2024, Agenda Item 20240724 III.F.12 • Amendment #03 Approved by County Administrator, April 21, 2025 		
Performance Clackamas	This funding aligns with the County's Performance Clackamas goal to ensure safe, secure and livable communities.		
Counsel Review	Yes-Sarah Foreman	Procurement Review	No
Contact Person	Tracy Garell, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing, and Human Services requests approval of an Amendment to a Subrecipient Agreement with the Canby Adult Center to provide Older Americans Act (OAA) funded and related services for persons living in the Canby area. These services connect residents with resources tailored to meet their individual needs, enabling them to remain independent and active in the community.

Amendment #04 adds a new fiscal year budget to fund an additional year of service for older adults, including Congregate and Home-Delivered Meals, transportation, and information & referral services. No County General Funds are involved.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve Amendment #04 (11247) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

For Filing Use Only

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health, Housing & Human Services

Healthy Families. Strong Communities.

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Canby Adult Center

Subrecipient Grant Agreement – 24-002, Amendment #4

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Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 24-002	Board Order Number:
Department/Division: H3S, Social Services Division	Amendment No. 4
Subrecipient: Friends of Canby Adult Center, Incorporated, dba Canby Adult Center	Amendment Requested By: Tracy Garell
Changes: <input type="checkbox"/> Scope of Service <input type="checkbox"/> Agreement Time	<input checked="" type="checkbox"/> Agreement Budget <input type="checkbox"/> Other:

Justification for Amendment:

This Amendment #4 is entered into by and between Friends of Canby Adult Center, Incorporated ("SUBRECIPIENT") and Clackamas County ("COUNTY") and shall become part of that federal subrecipient agreement ("Agreement") entered into by and between the parties on September 7, 2023. Amendment #4 adds the FY26 budget and results in an increase to the budget by an additional \$263,792, for a total Agreement amount of \$954,235.

This Amendment #4 is effective upon signature. Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for two years is \$690,443. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of \$521,050 in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of \$12,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of \$14,875 in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by OOHHS, APD.
 - 4.4. Grant Funds: COUNTY's funding of \$126,248 for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.5. Other Funds: COUNTY's funding of \$4,500 for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.
- 4.6. Other Funds: COUNTY's funding of \$11,771 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

TO READ:

- 4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for two year *is \$954,236*. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of **\$703,492** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of \$12,000 in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of **\$28,475** in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by ODHS, APD.
 - 4.4. Grant Funds: COUNTY's funding of **\$191,248** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
 - 4.5. Other Funds: COUNTY's funding of **\$7,250** for Low Income Home Energy Assistance *Program application assistance outlined in this Agreement are paid on a per application basis with funding provided by Oregon Housing and Community Services (OHCS).*
 - 4.6. Other Funds: COUNTY's funding of \$11,771 for Shelf Stable Meals outlined in this Agreement are state general funds, issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2025-26 with the following:

CANBY ADULT CENTER
Fiscal Year 2026, 7/1/2025 - 6/30/2026

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>	<u>Service Unit for Reporting & Reimbursement</u>
Client Services	OAA IIIB	93.044	\$ 26,000	\$ 2,889	Case Management	\$ 34.00	1 hour
					Reassurance	\$ 21.00	1 contact
					Info & Assistance	\$ 21.00	1 contact
					Outreach (up to 6 per year)	\$ 50.00	1 activity
Nutrition Services	OAA C1 - Congregate Meals	93.045	\$ 58,608	\$ 6,511	OAA Meal Site Management	\$ 1.65	1 congregate meal
					Food Service	\$ 2.50	1 congregate meal
	OAA C2 - Home Delivered Meals	93.045	\$ 69,693	\$ 7,743	OAA Meal Site Management	\$ 1.65	1 home delivered meal
					Food Service	\$ 2.50	1 home delivered meal
					HDM Assessment	\$ 21.00	1 complete assessment
	NSIP - Congregate Meals	93.053	\$ 9,955	NA	Food Service	\$ 0.70	1 congregate meal
	NSIP - Home Delivered Meals	93.053	\$ 11,686	NA	Food Service	\$ 0.70	1 home delivered meal
Health Promotion	OAA IIID	93.043	\$ 6,500	NA	Evidence-Based Health & Wellness Programs	\$ 52.50	1 class/session
Energy Assistance	LIEAP	NA	\$ 2,750	NA	Completed LIEAP Applications	\$ 25.00	1 complete application
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 65,000	NA	Rides outside of TriMet Service Area	\$ 15.00	1 one-way trip
	Non-Medical Medicaid Rides	NA	\$ 13,600	NA	Non-Medical Rides for Medicaid Enrolled Clients	\$ 34.00	1 one-way trip
Total Maximum Award:			\$ 263,792		Federal Award Total:		\$ 182,442

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$76,680
Total amount of all Federal funds obligated in this subaward:	\$715,492
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$182,442
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$501,351
Total amount of all Federal funds obligated in this subaward:	\$715,492
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$182,442
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$85,341
Total amount of all Federal funds obligated in this subaward:	\$715,492
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$182,442
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Subaward Period of Performance, Start and End Date:	7/1/2023 – 6/30/2027
Subaward Budget Period, Start and End Date:	7/1/2023 – 6/30/2026
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$40,120
Total amount of all Federal funds obligated in this subaward:	\$715,492
Total amount of all Federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$182,442
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #4 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Friends of Canby Adult Center, Incorporated,
dba Canby Adult Center

By: _____

Its: _____

Dated: _____

By: Matthew Adams

Its: Director

Dated: August 14 2025

Approved to Legal Sufficiency

By: Sarah Foreman
Sarah Foreman (Aug 6, 2025 08:29:50 PDT)
County Counsel

Dated: Aug 6, 2025