



Linu Parappilly

Director of Technology Services

07/23/2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Contract with Mythics for PeopleSoft security enhancements.
Amendment Value is \$60,000 for 2 years. Total Contract Value is \$210,000 for 2 years.
Funding is through budgeted departmental cost allocations, which does include a small portion of budgeted County General Funds.

Previous Board Action/Review: None.

Performance Clackamas: Strong Infrastructure and Public Trust in Good Government

Counsel Review: Yes - Amanda Keller

Procurement Review: Yes - Thomas Candelario

Contact Person: Andrea Morrill

Contact Phone: 503-722-6675

EXECUTIVE SUMMARY: Technology Services is requesting approval to amend the current support contract to add vendor services for implementing major PeopleSoft Update Manager (PUM) images and PeopleSoft Tools updates for both the PeopleSoft Human Capital Management (HCM) and PeopleSoft Financials systems. This amendment for \$60,000 for two years would bring the Total Contract Value to \$210,000.

PUM updates deliver new features, regulatory changes, bug fixes, and security enhancements to the business applications, while PeopleSoft Tools updates ensure the underlying technology that the applications run on remains secure, performs efficiently, is compatible with newer technologies, and continues to be fully supported. These upgrades help keep the County's PeopleSoft environment secure, stable, fully supported by Oracle, and positioned for future enhancements.

RECOMMENDATION: Staff respectfully recommends that the Board of County Commissioners approve the Contract Amendment for 2 years of PeopleSoft Tools & Image Update Entitlement with Mythics LLC.

Respectfully submitted,

Linu Parappilly
Director of Technology Services

For Filing Use Only

**AMENDMENT #2
TO THE CONTRACT DOCUMENTS WITH MYTHICS, LLC FOR
PEOPLESOFT ADMINISTRATOR SERVICES
Contract #1218**

This Amendment #2 is entered into between **Mythics, LLC** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **April 3, 2025** (“Contract”).

The Purpose of this Amendment #2 is to make the following changes to the Contract:

1. ARTICLE I, Section 2. **Scope of Work** is hereby amended as follows:

Contractor’s quote dated April 9, 2026 for PS Tools / PS Image Update Entitlement, attached and incorporated herein as “Exhibit A” of this Amendment #2, is added to the Contract. Work shall be performed in accordance with the terms of the Contract.

2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:

In consideration for Contractor performing the additional Scope of Work, County shall pay Contractor an amount not to exceed \$60,000. The total Contract compensation will not exceed \$210,000.

ORIGINAL CONTRACT	\$150,000
AMENDMENT #1	Contract Assignment
<u>AMENDMENT #2</u>	<u>\$60,000 + Scope</u>
TOTAL AMENDED CONTRACT	\$210,000

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #2, effective upon the date of the last signature below.

Mythics, LLC

Clackamas County

Authorized Signature Date

Chair Date

Printed Name

Name: _____

Approved for Legal Sufficiency:

County Counsel Date



Quote

PSAdmin Managed Services Amendment

PS Tools / PS Image Update Entitlement

PeopleTools • PUM Image • Managed Services • Amendment

Submitted To:	Clackamas County
Submitted By:	Mythics, LLC
Mythics Contact:	Joe Finlinson, Senior Technical Director
Quote Valid Until:	May 31, 2026
Date Issued:	April 9, 2026

This document contains proprietary information. Do not distribute without authorization from Mythics, LLC. This quote is not an executable agreement. Terms are valid through May 31, 2026.

1. Overview

This quote outlines the proposed amendment to the existing PSAdmin Managed Services agreement between Mythics, LLC and Clackamas County. The amendment adds a PeopleSoft Tools (PS Tools) and PeopleSoft Image (PS Image) update entitlement to the current managed services contract, covering one PeopleSoft pillar per twelve-month cycle.

This document is a quote only and is not an executable agreement. Upon acceptance, this amendment would be formalized through an amendment to the existing PSAdmin Managed Services contract.

2. Scope of Amendment

Mythics proposes to add a PS Tools / PS Image update entitlement to the existing PSAdmin Managed Services contract. This entitlement provides Clackamas County with one complete PeopleTools and PeopleSoft Image (PUM) update per twelve-month period for one PeopleSoft pillar.

The entitlement includes the following services:

- PeopleTools upgrade planning and execution for one pillar
- PeopleSoft Image (PUM) update application for one pillar
- Pre-update environment analysis and impact assessment
- Non-production environment update execution and validation
- Production environment update execution
- Post-update validation and smoke testing support
- Customization impact analysis and retrofit coordination

Coverage Details:

- One (1) PeopleSoft pillar per twelve-month period
- Pillar selection determined by Clackamas County within each cycle
- Update scheduling coordinated between Mythics and Clackamas County to minimize operational impact

3. Pricing

Description	Coverage	Monthly Fee
PS Tools / PS Image Update Entitlement	1 pillar / 12 months	\$2,500.00
Total Additional Monthly Investment		\$2,500.00

The additional monthly fee of \$2,500.00 is invoiced alongside the existing managed services fees and follows the same payment terms as the current agreement.

Annual additional investment: \$30,000.00 (\$2,500.00 × 12 months).

4. Execution

This quote is provided for budgetary and planning purposes only. It is not a binding agreement. Upon Clackamas County's acceptance, Mythics will prepare a formal amendment to the existing PSAdmin Managed Services contract for execution by both parties.

This quote is valid through May 31, 2026. After this date, pricing and terms are subject to revision.

5. Mythics Contact

Joe Finlinson

Senior Technical Director

Mythics, LLC

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