To request translation or disability-related accommodations, please contact us at **SS-ADArequest@clackamas.us**| **503-655-8640**.

Si quiere solicitar servicios de traducción o adaptaciones para la discapacidad, contáctenos en/al **SS-ADArequest@clackamas.us** | **503-655-8640**.

Чтобы запросить перевод или приспособления, связанные с инвалидностью, пожалуйста, свяжитесь с нами по: **SS-ADArequest@clackamas.us** | **503-655-8640**.

Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними: **SS-ADArequest@clackamas.us** | **503-655-8640**.

如需翻译服务或残障相关的协助，请与我们联系：**SS-ADArequest@clackamas.us** | **503-655-8640**。

Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua **SS-ADArequest@clackamas.us** | **503-655-8640.**

Clackamas County

www.clackamas.us

Health, Housing & Human Services
CLACKAMAS COUNTY

Mary Rumbaugh
Director

June 11, 2026

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of Joint Endorsement for continuation of a federal grant for Mt Hood Corridor transit service. Application Value is $1,860,000 for 2 years. Funding is through the Federal Highway Administration. No County General Funds are involved.

Previous Board Action/Review:
This is an extension of prior awarded grant agreement for an existing program. Previous requests approved by BCC 20260312-V.D.6 and 20210930-A.6

Performance Clackamas: Safe, Secure, and Livable Communities
Counsel Review: NA
Procurement Review: No
Contact Person: Tracy Garell
Contact Phone: 503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services Department requests approval to submit an Application for Federal Assistance to the Federal Highway Administration. These funds will support the continued operation and strategic expansion of transit services serving Clackamas County, the City of Sandy, and the Mount Hood National Forest.

The proposed funding will sustain daily, year-round transit service between Sandy and Timberline Lodge through the Mt. Hood Express; maintain weekend service between Sandy and Gresham; and interline services between Sandy and Estacada to address identified service gaps.

This agreement represents an extension of previously awarded funding through the Federal Lands Access Program administered by the Federal Highway Administration. In addition to the Joint Endorsement, the County Finance Department Lifecycle form is included for review and signature.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve the Joint Endorsement and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh
Mary Rumbaugh
Director of Health, Housing and Human Services

For Filing Use Only

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

CONCEPTION

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: Direct Appropriation (no application) | Subrecipient Award | ☑ Direct Award

Award Renewal? ☑ Yes | No

Lead Fund # and Department:	240 H3S-SSD
Name of Funding Opportunity:	OR FY26, Mt Hood Express and City of Sandy Transit

Funding Source: ☑ Federal – Direct | Federal – Pass through | State | Local

Requestor Information: (Name of staff initiating form)	Kristina Babcock
Requestor Contact Information:	kbabcock@clackamas.US
Department Fiscal Representative:	Doug Green
Program Name & Prior Project #: (please specify)	400209

Brief Description of Project:

Continuing operation/expansion of transit services for Clackamas County, City of Sandy, and Mt. Hood National Forest. Provide daily, year-round transit services between Sandy and Timberline Lodge (Mt. Hood Express), weekend services between Sandy and Gresham, and new transit links between Sandy and Estacada. Oct 2028 to Sep 2030.

Name of Funding Agency: Federal Highway Administration

Notification of Funding Opportunity Web Address: NA

OR

Application Packet Attached: ☑ Yes | No

Completed By: Kristina Babcock Date: 5/21/26

***** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE *****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☑ Competitive Application | Non-Competing Application | Other

Assistance Listing Number (ALN), if applicable:	20.224	Funding Agency Award Notification Date:	
Announcement Date:	4/8/26	Announcement/Opportunity #:	OR FLAP DOT
Grant Category/Title	OR FLAP DOT	Funding Amount Requested:	$1,860.000.00
Allows Indirect/Rate:	no	Match Requirement:	NA
Application Deadline:	NA	Total Project Cost:	$1,860,000.00
Award Start Date:	10/1/28	Other Deadlines and Description:	Application Due 6/12/26
Award End Date	9/30/30		
Completed By:	Kristina Babcock	Program Income Requirements:	
Pre-Application Meeting Schedule:			

Additional funding sources available to fund this program? Please describe:

NA

How much General Fund will be used to cover costs in this program, including indirect expenses?

NA

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

NA

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - **To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff**

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Other information necessary to understand this award, if any.

Program Approval:

Kristina Babcock	5/21/26	Kristina Babcock
Name (Typed/Printed)	Date	Signature

***** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR*****
*****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN*****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Tracy Garell	5/21/2026	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner	May 21, 2026	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Bouavieng Bounnam	May 26, 2026	Bouavieng Bounnam
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (*WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)*

Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

*(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

For applications $150,000 and below:

COUNTY ADMINISTRATOR	Approved:	Denied:
Name (Typed/Printed)	Date	Signature

For applications up to and including $150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications $150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at

and

Grants Manager at financegrants@clackamas.us

when fully approved.

Department: keep original with your grant file.

2026 Oregon Federal Lands Access Program JOINT ENDORSEMENT – This project is supported and endorsed by (add agency endorsements as needed)	
Project Name	Mt Hood Express and City of Sandy Transit- Mt Hood National Forest
Federal Land Agency (ies)	Mt Hood National Forest
Federal Land Unit Manager's Name	Meta Loftsgaarden
Title	Forest Supervisor
Electronic Signature	Meta Loftsgaarden Digitally signed by Meta Loftsgaarden Date: 2026.05.26 11:26:24 -07'00'
Date	5/26/2026
Email Address	Meta.Loftsgaarden@usda.gov
Telephone	971-378-9704
Point of Contact	Lorelei Haukness
Title	Forest Recreation Staff Officer
Email Address	lorelei.haukness@usda.gov
Telephone	541-340-4616
State, Borough, Local, or Tribal Government	Clackamas County
Agency Official's Name	Craig Roberts
Title	Chair, Board of County Commissioners
Electronic Signature	
Date	
Email Address	bcc@clackamas.us
Telephone	503-655-8581
Point of Contact	Kristina Babcock
Title	Transit Services Manager, Mt Hood Express
Email Address	kbabcock@clackamas.us
Telephone	971-349-0481

****Signatures (electronic signatures are acceptable) are required for BOTH the Federal Land Management Agency being accessed and the State, Borough, Local or Tribal Government.*

H3S-SS_Fund 240_ Lifecycle -FLAP 2-2026 SSD

Final Audit Report 2026-05-26

Created:	2026-05-22
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAm6gBY9oyRyv7aoI-JnI45R0d7vtOYQ--

"H3S-SS_Fund 240_ Lifecycle -FLAP 2-2026 SSD" History

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2026-05-22 - 0:17:12 AM GMT- IP address: 198.245.132.3

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2026-05-22 - 0:20:39 AM GMT

Email viewed by pmason@clackamas.us
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Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
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Agreement completed.
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