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Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними: **cseverson@clackamas.us | 503-572-1575.**

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Clackamas County
www.clackamas.us



CLACKAMAS COUNTY SHERIFF

Sheriff James Rhodes

Jesse Ashby, Undersheriff

Lee Eby, Undersheriff

Brad O'Neil, Undersheriff

10/15/26

BCC Agenda Item: _____

Board of County Commissioners
Clackamas County

Approval of Amendment #1 with Keefe Commissary Network, L.L.C. for Jail commissary services. Amendment value is \$90,000 for 2 years. Total Agreement Value is \$390,000 for 6 years. Funding is through budgeted county general funds.

Previous Board Action/Review: Agreement signed 3/31/2022.

Performance Clackamas: Safe, Secure, and Livable Communities

Counsel Review: Yes

Procurement Review: Yes

Contact Person: Jennifer Freeman

Contact Phone: 503-849-3006

EXECUTIVE SUMMARY: This vendor serves two main correctional functions which include; an inmate banking system and a distributor of commissary items.

The inmate banking system is web based and utilizes Keefe Commissary's proprietary software. In addition, three cashier kiosks are on-site to track and deposit all funds coming into the jail, to include funds from arrestees and citizens posting bail. This software automates key financial processes including deposits, withdrawals, disbursements, reconciliation, and reporting.

This vendor also manages the ordering and distribution of commissary items which includes corrections approved food, beverages, apparel, and hygiene items for up to 483 inmates. They also supply the facility hygiene kits that are provided to each adult in custody that is housed.

RECOMMENDATION: Staff recommends approval of this agreement.

Respectfully submitted,

Sheriff James Rhodes

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Office: 9101 SE Sunnybrook Boulevard, Clackamas, Oregon 97015

Mailing: 2223 Kaen Road, Oregon City, Oregon 97045

Phone: 503-785-5000 **Fax:** 503-785-5190 **www.ClackCoSheriff.us**

**AMENDMENT #1
TO THE CONTRACT DOCUMENTS WITH
KEEFE COMMISSARY NETWORK, L.L.C. FOR
INMATE COMMISSARY SERVICES
Contract #4786**

This Amendment #1 is entered into between **Keefe Commissary Network, L.L.C.** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **March 31, 2022** (“Contract”).

The Purpose of this Amendment #1 is to make the following changes to the Contract:

1. ARTICLE I, **Term.** is hereby amended as follows:

The Contract termination date is hereby changed from November 30, 2026 to **November 30, 2028.**

2. ARTICLE II **SCOPE OF WORK.**

The County’s Representative for this contract is now Greg Klepper, 503-722-6703

3. ARTICLE III, COMPENSATION – Section 1, Payment is hereby amended as follows:

a. Subsection A - Supply Kit Work.

The total compensation for these kits and supplies is increased from \$100,000 to \$140,000 over the life of this Contract.

b. Subsection B, Commissary Work.

Invoices shall be submitted to CCSO Finance via email CCSOFinance@clackamas.us

c. Subsection D - Debit Card Work.

The total Compensation for the pre-paid cards is increased from \$200,000 to \$250,000 over the life of this Contract. Invoices shall be submitted to CCSO Finance via email CCSOFinance@clackamas.us

d. Subsection F. Contractor and County Contacts.

The County Administrator for this contract is hereby changed to

Jennifer Freeman

Phone: 503-722-6760

Email: jenniferfre@clackamas.us

By execution of this Amendment #1, the County is authorizing a cumulative increase to compensation for the Supply Kit Work (\$40,000) and the Debit Card Work (\$50,000) in an amount not to exceed \$90,000. The total Contract compensation will not exceed \$390,000.

ORIGINAL CONTRACT	\$ 300,000
AMENDMENT #1	\$ 90,000 + Contacts + Time
TOTAL AMENDED CONTRACT	\$ 390,000

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Keefe Commissary Network, L.L.C.

jpuricelli@keefegroup.com
 Digitally signed by:
 jpuricelli@keefegroup.com
 DN: CN = jpuricelli@keefegroup.com
 Date: 2026.10.02 13:55:15 -05'00'

 Authorized Signature Date
 John Puricelli

 Printed Name

Clackamas County

 Signature Date

Name: _____

Title: Chair

Approved for Legal Sufficiency:

Amanda Keller
 Digitally signed by:
 Amanda Keller
 Date: 2026.10.05
 09:51:43 -07'00'

 County Counsel Date